

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, October 14, 2014
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**José Alfredo Hernández, J.D.
Vice President**

**Audrey Yamagata-Noji, Ph.D.
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**John Palacio
Member**

**Rob Richardson
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
OCTOBER 14, 2014
6:00 PM

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Subdivision (a) and (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION:
Case No. 30-2010-00336248; Claim No.'s 13-12250 RV and SUSD-001885

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION
One case

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR: SAEA, CSEA, CWA, SASPOA
Bargaining Units
Mr. Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

HIGH SCHOOL STUDENT AMBASSADORS

- Middle College - Pablo Jimenez; Godinez Fundamental - Paloma Dueñas; Griset Academy - Sindy Lopez; Santa Ana - Hanna Galvan

RECOGNITION / ACKNOWLEDGMENT

- Annual Hope Alive! Concert Fundraiser for Music Programs at Santa Ana High School and Willard Intermediate School

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - September 23, 2014
- 1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.3 Approval of Agreement with Active Learning Program for 2014-15 School Year
- 1.4 Approval of Agreement with Orange County Department of Education to Participate in Inside The Outdoors Field Program for 2014-15 School Year
- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.6 Approval of Continuing Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year
- 1.7 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year
- 1.8 Approval to Continue Interagency Agreement with Orange County Department of Education for 2014-15 School Year

- 1.9 Approval of Memorandum of Understanding with Kaiser Permanente
- 1.10 Approval of Clinical Affiliation Agreement with California State University, Dominguez Hills
- 1.11 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 10, 2014 through September 23, 2014
- 1.12 Ratification of Expenditure Summary and Warrant Listing for Period of September 10, 2014 through September 23, 2014
- 1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 10, 2014 through September 23, 2014
- 1.14 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Numbers: 14-17844 MH and 14-17922 MH
- 1.15 Acknowledgement of Receipt of Vista Heritage Charter Middle School Charter Petition
- 1.16 Acceptance of Completion of Contract for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary School Under Modernization Program
- 1.17 Acceptance of Completion of Contract for Bid Package No. 2 Site Fencing at Lathrop Intermediate School Under Modernization Program
- 1.18 Authorization to Obtain Bids for Replacement of Fencing at Monte Vista Elementary School
- 1.19 Authorization to Obtain Bids for Segerstrom Aquatic Center Classroom
- 1.20 Approval of Revised Job Description: Assistant Principal IV
- 1.21 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

Items removed from Consent Calendar for discussion and separate action:

ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

PUBLIC HEARING

- Review Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2014-15 School Year, per Education Code Sections 60119 and 60422

PRESENTATIONS

- District Extended Learning Program – Engage 360°
- SAUSD Sports Complex Update
- Marketing Plan to Tell SAUSD’s Story

REGULAR AGENDA - ACTION ITEMS

- 2.0 Adoption of Resolution No. 14/15-3027 – Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2014-15 School Year
- 3.0 Approval of Submission of Specialized Secondary Programs Grant Application for Santa Ana High School for 2014-15 School Year
- 4.0 Approval of Agreement with The Learning Together Company for 2014-15 School Year
- 5.0 Ratification of Memorandum of Understanding for Special Schools Program with Orange County Department of Education for 2014-15 School Year
- 6.0 Authorization to Obtain Bids for Low Voltage and Classroom Technology at Various Sites
- 7.0 Adoption of Resolution 14/15-3033 Authorization of Fourth Amendment to Standardize District Facility Components
- 8.0 Approval of New Job Description: Director of Extended Learning Programs

DISCUSSION

- Proposed Homeless Shelter/Normandy Place

BOARD REPORTS

- Board Reports/Activities

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, October 28, 2014, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET

October 14, 2014

Board Meeting

TITLE: Annual Hope Alive! Concert Fundraiser for Music Programs at Santa Ana High School and Willard Intermediate School

ITEM: Recognition

SUBMITTED BY: Richard L. Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize New Hope Presbyterian Church for hosting an annual benefit concert that supports the Santa Ana High School Jazz Band and Willard Intermediate School music programs and to highlight the upcoming concert with a musical selection from the Santa Ana High School Jazz Band.

RATIONALE:

For the last six years, New Hope Presbyterian Church has hosted a benefit concert called Hope Alive! The purpose of the concert is to raise money to support the music programs of Santa Ana High School and Willard Intermediate School. Each year, the Santa Ana High School Jazz Band, under the direction of Victor de los Santos, performs with the featured artists of the concert.

This year's concert will be held Sunday, November 2, 2014 at 5:00 p.m. in the Bill Medley Auditorium at Santa Ana High School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize the New Hope Presbyterian Church for hosting an annual benefit concert that supports the Santa Ana High School Jazz Band and Willard Intermediate School music programs.

RLM/dp

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

September 23, 2014

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Board Vice President Hernández. Other members in attendance were Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Hernández asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:16 p.m. to consider legal issues, personnel matters, and negotiations.

Dr. Yamagata-Noji and Mr. Richardson arrived during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:52 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Anthony Olivares, 8th grade student at Villa Fundamental Intermediate School.

RECOGNITIONS / ACKNOWLEDGMENTS

Certificated Employee of the Month for September 2014, Gail Booth Minnich

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to the lectern. He introduced Doreen Lohnes, Assistant Superintendent, Support Services. She invited Gail Booth Minnich, Program Specialist, Special Education to the lectern. Gail was selected as the Certificated Employee of the Month for September 2014 for her belief in and unwavering devotion to the students and families, her talent and skill in addressing students' needs, her vibrancies in winning over staff and parents alike to work in unison for student benefit.

Classified Employee of the Month for September 2014, Adriana Olivares

Mr. McKinney, Associate Superintendent, Human Resources called Judy Barden, Coordinator BTSA Induction Program to the lectern. She introduced Adriana Olivares, Personnel Clerk, K-12 Curriculum Instruction and Staff Development. Adriana was selected as the Classified Employee of the Month for September 2014 for anticipating needs, initiating action, and treating everyone with respect.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by mentioning Back to School Nights for high school and intermediate schools last week. He also mentioned Carr Intermediate School received a \$5,000 contribution from Institute for Teaching for their work and collaboration with SAEA on the Jump Start Program. Superintendent Miller also stated his participation in the City of Santa Ana Fiesta Patrias Parade, Simon Scholar Banquet, and the Summer Enrichment Program Exhibit. Dr. Miller concluded his remarks by highlighting the SAUSD Summer Family Project this Wednesday and next Tuesday and the SAUSD School Police Explorer Post 490 Program.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Sophy El addressed the Board related to vending machines, activities, and food at Century High School. Chayanne Ramirez, Crystal Martinez, Osvaldo Arambulo, Maria Gomez, Ivette Rodriguez, Claudia Munoz, Sokha Prum, Jocelyn Ledesma, Mary Hawkes, Juana Perez, Jesus Oropeza, Ana Mendoza, Sofia Tam, and Rosita Sary addressed the Board related to Toyama Karate-Do after School Program.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

1.4 Approval of Agreement with Latino International Film Institute for 2014-15 School Year

1.12 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of August 27, 2014 through September 9, 2014

Mr. Richardson and Ms. Iglesias abstained from the following consent item.

1.17 Adoption of Resolution No. 14/15-3030 - Authorization of Board Members' Absences from Board Meeting

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

1.1 Approval of Minutes of Regular Board Meeting - August 26, 2014 and Minutes of Regular Board Meeting - September 9, 2014

1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips

1.3 Approval of Acceptance for Orange County Career Pathways Partnership Grant for Career Technical Education/Regional Occupational Program

1.5 Approval of Head Start Corrective Action Plan for Period 2 from February 1, 2014 through June 30, 2014

1.6 Approval of Program Partner Agreement between Early Childhood Education Program and Jumpstart for 2014-15 Program Year

1.7 Ratification of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2013-14 School Year

1.8 Approval of Memorandum of Understanding with Capistrano Unified School District for Adult Transition Students for 2014-15 School Year

1.9 Approval of Memorandum of Understanding with HealthCorps Inc. Program

1.10 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of August 27, 2014 through September 9, 2014

1.11 Ratification of Expenditure Summary and Warrant Listing for Period of August 27, 2014 through September 9, 2014

- 1.13 Authorization to Obtain Request for Proposals for Wide Area Network Services Districtwide Under E-Rate
- 1.14 Authorization to Obtain Bids for Installation of Structured Cabling System and Network Equipment at E-Rate Eligible Sites Districtwide
- 1.15 Approval of Amendment to Designated Positions and Disclosure Categories for Statement of Economic Interest Filing
- 1.16 Approval of Student Teacher, Intern, and/or Fieldwork Agreement with Brandman University, California State University, Fullerton, California State University, Los Angeles, and Western Governors University
- 1.18 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval of Agreement with Latino International Film Institute for 2014-15 School Year

It was moved by Ms. Iglesias, seconded by Dr. Yamagata-Noji, and carried 4-0, Mr. Richardson out of room, to approve the agreement with Latino International Film Institute for the 2014-15 school year.

- 1.12 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of August 27, 2014 through September 9, 2014

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 4-0, Mr. Richardson out of the room, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of August 27, 2014 through September 9, 2014.

- 1.17 Adoption of Resolution No. 14/15-3030 - Authorization of Board Members' Absences from Board Meeting

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 3-0, Mr. Richardson and Ms. Iglesias abstained, to adopt Resolution No. 14/15-3030 - Authorizing the absences of Rob Richardson and Cecilia Iglesias from the Board Meeting of August 26, 2014.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged a District retiree.

PUBLIC HEARING

Charter Petition for 21st Century Global Academy Charter School

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern. Virginia Carrillo and Kelli Wagstaff provided a brief presentation to the Board.

After hearing comments, Dr. Yamagata-Noji declared the Public Hearing closed.

PRESENTATIONS

Opening of Schools - Elementary and Secondary Education 2014-15 School Year

Dr. Yamagata-Noji called Dawn Miller, Assistant Superintendent, Secondary Education to the lectern. Ms. Miller provided information related to educational services and Dr. Wold, Executive Director, Business Operations, provided information related to enrollment projections and budgetary impact of declining enrolment.

Padres Unidos Program Overview

Dr. Yamagata-Noji called Dr. Rodriguez, Assistant Superintendent, Elementary Education to the lectern. She provided background information on programs objectives and structure.

Santa Ana Unified School District Charter Schools Oversight

Dr. Yamagata-Noji called Dr. Wold, Executive Director, Business Operations to the lectern. He provided charter school regulations, petition process, and funding formulas and changes.

REGULAR AGENDA - ACTION ITEMS

2.0 RATIFICATION OF APPROVAL TO SUBMIT APPLICATION REQUEST FOR CALIFORNIA STATE PRESCHOOL PROGRAM RESTORATION FUNDING FOR 2014-15 PROGRAM YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to ratify the approval to submit the application request for the California State Preschool Program Restoration Funding for the 2014-15 program year.

3.0 AUTHORIZATION TO AWARD CONTRACTS FOR BID PACKAGES 2-5, 7, 8, 10, 11, AND 13-18, REJECT AND REBID BID PACKAGE 6, AND REBID BID PACKAGE 9 AT MITCHELL CHILD DEVELOPMENT CENTER UNDER MODERNIZATION PROGRAM

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to authorize staff to award contracts for Bid Packages 2-5, 7, 8, 10, 11, and 13-18, reject and rebid Bid Package 6, and rebid Bid Package 9 at Mitchell Child Development Center under Modernization Program.

4.0 AUTHORIZATION TO OBTAIN BIDS FOR EMERGENCY REPAIR PROGRAM PROJECTS

It was moved by Mr. Hernández, seconded by Dr. Yamagata-Noji, and carried 4-0, Ms. Iglesias out of room, to authorize staff to obtain bids for Emergency Repair Program projects.

5.0 AUTHORIZATION TO AWARD A CONTRACT FOR FRESH FRUIT AND VEGETABLE PROGRAM PRODUCE AND EDUCATIONAL MATERIALS AND SERVICES TO THE FRUITGUYS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to authorize staff to award a contract for fresh fruit and vegetable program produce and educational materials and services, in the amount not to exceed \$806,754.00, pursuant to RFP No. 04-15, to The FruitGuys for the period of October 1, 2014 through May 31, 2015.

6.0 APPROVAL OF NEW JOB DESCRIPTION: LEAD INTERNAL AUDITOR

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve the new job description of Lead Internal Auditor.

7.0 APPROVAL OF NEW JOB DESCRIPTION: DIRECTOR OF EXTENDED LEARNING PROGRAMS

This item tabled, no action taken.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Richardson

- Participated in the City of Santa Ana Fiesta Patrias Parade; was a great parade.
- Attended the Simon Scholars Banquet.
- Attended Back-to-School-Night at McFadden Intermediate School.
- Attended the Boys and Girls Club Ribbon Cutting Ceremony.

Ms. Iglesias

- Attended Back-to-School-Night at Godinez Fundamental High School, Segerstrom High School, and MacArthur Fundamental Intermediate School.
- Attended the Godinez vs. Segerstrom football game.
- Attended the Simon Scholars Foundation Banquet.

Mr. Hernández

- Attended Back-to-School-Night.
- Wonderful celebration at Santa Ana High School.
- Announced the Fiesta Patrias Parade this past weekend.

Dr. Yamagata-Noji

- Announced the annual Hope Alive! Concert, November 2, 2014.
- Announced the Second Annual Santa Ana Public Schools Foundation Superintendent's/Business Partners Breakfast on Friday, November 14, 2014.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 10:00 p.m. to consider public employment, public employee discipline/dismissal/release and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 10:58 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 5-0, the Board took action to appoint Armando Gutierrez to the position of Assistant Principal at Willard Intermediate School.

Moved: Yamagata-Noji ___ Hernández ___ Richardson X Palacio ___ Iglesias ___
Seconded: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio X Iglesias ___
Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio ___ Iglesias ___
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Lorena Rubio to the position of Assistant Principal at Lowell Elementary School.

Moved: Yamagata-Noji ___ Hernández ___ Richardson X Palacio ___ Iglesias ___
Seconded: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio X Iglesias ___
Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio ___ Iglesias ___
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Erik Rossman to the position of Assistant Principal at Santiago Elementary School.

Moved: Yamagata-Noji ___ Hernández ___ Richardson X Palacio ___ Iglesias ___
Seconded: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio X Iglesias ___
Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio ___ Iglesias ___
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 10:59 p.m.

The next Regular Meeting will be held on Tuesday, October 14, 2014, at 6:00 p.m.

ATTEST:

Stefanie P. Phillips, Ed.D.
CBO, Deputy Superintendent, Operations
Santa Ana Unified School District

RESOLUTION NO. 14/15-3030

BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

Certification of a Board Members' Absences from Board Meeting
Rob Richardson and Cecilia Iglesias

WHEREAS, Education Code Section 35120(c) states that "a Board Member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was absent as deemed acceptable by the Board;" and

WHEREAS, The Board of Education does find that Board Members Rob Richardson and Cecilia Iglesias were absent from a Board meeting held on August 26, 2014.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education authorizes payment for Board Members Rob Richardson and Cecilia Iglesias for the meeting of August 26, 2014, from which they were absent.

Upon motion of member Yamagata-Noji and duly seconded, the foregoing Resolution

was adopted by the following vote:

NOES: Audrey Yamagata-Noji, Jose Hernandez, John Palacio

ABSTAIN: Rob Richardson and Cecilia Iglesias

ABSENT:

NOES:

STATE OF CALIFORNIA)

)ss:

COUNTY OF ORANGE

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I, Richard L. Miller, Ph.D., Secretary to the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a Regular meeting properly noticed and held on the 23 day of September, 2014 and passed by a vote of 3-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 24 day of September, 2014.



Richard L. Miller, Ph.D.
Secretary
Board of Education of the
Santa Ana Unified School District

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Douglas, Marion	Teacher	Spurgeon	August 1, 2014		Retirement - 25 years
RESIGNATIONS					
Schirmer, Joseph	Teacher	Lathrop	September 12, 2014		Family Responsibilities, accepted another position - 1 year
NEW HIRES/RE-HIRES 2014-15					
Bainbridge, Victoria	Nurse	Pupil Support Services	September 10, 2014		New Hire - Probationary I
Contreras, Luis	Teacher	Saddleback	September 15, 2014		New Hire - Probationary I
Dinh, Ana	Teacher	Lathrop	September 11, 2014		New Hire - Temporary 44920
Hesser, Laura	Speech and Language Pathologist	Speech Department	September 10, 2014		New Hire - Emergency 44911
MacNair, Robyn	Curriculum Specialist	Educational Services	October 1, 2014		New Hire - Probationary I
Medina, Claudia	Teacher	Jefferson	September 9, 2014		New Hire - Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Parreco, Nolan	Teacher	Chavez	September 4, 2014		New Hire - Temporary 44920
Robinson, Maria	Nurse	Pupil Support Services	September 11, 2014		New Hire - Probationary I
Rocha, Alejandra	Teacher	Spurgeon	September 3, 2014		New Hire - Probationary I
Somers, Natalie	Teacher	Seegerstrom	September 9, 2014		New Hire - Temporary 44920
TeGantvoort, Charles	Teacher	Santa Ana	September 11, 2014		New Hire - Intern
NEW HIRES/RE-HIRES 2014-15 (Correction)					
Rinkel, Laily	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	September 5, 2014		New Hire - Probationary I
CHANGE IN STATUS					
Vanmansart, Patricia	Teacher	Greenville	August 27, 2014		From Intern to Probationary II
39-MONTH REEMPLOYMENT					
Hoffman, Elleni	Teacher	Saddleback	September 9, 2014	December 9, 2017	

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
LEAVE (21 duty days or more) - Without Pay and without Benefits (Correction)					
Ferullo, Nicole	Teacher	Carr	August 27, 2014	June 19, 2015	Child Care
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Adams, Jeffrey	Teacher	Transition Programs	August 19, 2014	September 5, 2014	Statutory
Arceo, Loriz	Teacher	King	August 27, 2014	September 19, 2014	Statutory
Mendoza, Fabiola	Teacher	Sepulveda	August 27, 2014	September 16, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid and Without Benefits					
Wilson, Shelana	Psychologist	Psychological Services	August 25, 2014	August 28, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Ben-Jacob, Ashley	Teacher	Taft	August 27, 2014	September 25, 2014	Statutory
Huynh, Tham	Teacher	Jefferson	August 27, 2014	October 20, 2014	Statutory
Kim, Jennifer	Psychologist	Psychological Services	August 25, 2014	October 12, 2014	Statutory
Mendoza, Fabiola	Teacher	Sepulveda	August 27, 2014	October 3, 2014	Statutory
Morten, Jessica	Teacher	Martin	September 2, 2014	October 13, 2014	Statutory
Tomosada, Karen	Speech and Language Pathologist	Speech Department	September 19, 2014	October 31, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)					
Vargas, Kristine	Teacher	Sepulveda	August 27, 2014	November 3, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 20, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Wilson, Shelana	Psychologist	Psychological Services	August 29, 2014	November 19, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits					
Adams, Jeffrey	Teacher	Transition Programs	August 19, 2014	September 5, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Tomosada, Karen	Speech and Language Pathologist	Speech Department	September 19, 2014	October 31, 2014	Statutory
Vargas, Kristine	Teacher	Sepulveda	August 27, 2014	November 3, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

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Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 20, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay and Without Benefits					
Wilson, Shelana	Psychologist	Psychological Services	August 29, 2014	November 19, 2014	Statutory
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Price-Flores, Deborah	Teacher	Mitchell	September 2, 2014	September 30, 2014	Statutory
EXTENSION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Price-Flores, Deborah	Teacher	Mitchell	September 2, 2014	September 30, 2014	Statutory
CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Sanchez, Mayra	Teacher	Valley	June 2, 2014	From August 29, 2014 to September 5, 2014	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Aguila, Dawn	Teacher	Jackson	September 16, 2014	September 30, 2014	Statutory

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENDED WORK YEAR 2014-15					
Skibby, Alicia	Program Specialist	Human Resources	August 21, 2014	August 29, 2014	4 Additional Days
EXTRA DUTY 2014-15					
Benoun, Joseph	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Campos, Joao	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Fairley, Megan	Teacher	Segerstrom	September 2, 2014	June 18, 2015	Extra Period
Hinman, Robert	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Malagon, Arnulfo	Teacher	Independent Study Program	September 2, 2014	June 18, 2015	Extra Period
Mandolini, Gloria	Teacher	Independent Study Program	September 2, 2014	June 18, 2015	Extra Period
Pena, Maricela	Teacher	Independent Study Program	September 2, 2014	June 18, 2015	Extra Period
Robison, James	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Wolfe, Michael	Teacher	Segerstrom	September 2, 2014	January 30, 2015	Extra Period
ROP TEACHER 2014-15					
Peronto, David					
ELEMENTARY SUPERVISION 2014-15					
Dvorkin, Alexis		Jackson			
Johnson, Sue		Jackson			

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ELEMENTARY SUPERVISION 2014-15 (Continued)					
Regalado, Gary		Jackson			
Troutt, Rock		Jackson			
CO-CURRICULAR 2013-14					
Vicario, Maria		MacArthur	2013-14		Student Government Advisor
DEPARTMENT CHAIRS 2014-15					
Akamine, Brian		Century	2014-15		Art, Music
Beaumont, John		Century	2014-15		Science
Bojorquez, Linsey		Century	2014-15		Special Education
Espinoza, Rosalina		Century	2014-15		ELD/Bilingual
Gersten, Alan		Century	2014-15		Business
Guerrero, Elizabeth		Century	2014-15		Foreign Language
Harrison, Thomas		Century	2014-15		Social Studies
Hazlett, James		Century	2014-15		AVID
Larsh, Nadine		Century	2014-15		Physical Education
Manntai, Jessica		Century	2014-15		English
Yaeger, Jennifer		Century	2014-15		Mathematics

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15					
Balma, Violette		MacArthur	2014-15		Music
Bayley, Delia		MacArthur	2014-15		Special Education
Celestino, Gregory		MacArthur	2014-15		English
Chee, David		MacArthur	2014-15		Social Studies
De La Jara, Heather		MacArthur	2014-15		Physical Education (sharing)
Fellmer, Emily		MacArthur	2014-15		Mathematics
Manfre, Charles		MacArthur	2014-15		Physical Education (sharing)
Manske, Tammy		MacArthur	2014-15		AVID
Papke, Kevin		MacArthur	2014-15		Business
Sprafka, John		MacArthur	2014-15		Science
Collins, Rachelle		Santa Ana	2014-15		Special Education (sharing)
Detviler, Tammra		Santa Ana	2014-15		Special Education (sharing)
Dukus, Robert		Santa Ana	2014-15		Science
Enloe, Elizabeth		Santa Ana	2014-15		ELD/Bilingual, English
Himmelberger, Jo Ann		Santa Ana	2014-15		Home Economics
Leek, Diana		Santa Ana	2014-15		Physical Education
Nguyen, Dana		Santa Ana	2014-15		AVID
Noel, Barbara		Santa Ana	2014-15		Music
Osle, Lizette		Santa Ana	2014-15		Foreign Language

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CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Osseck, Thomas		Santa Ana	2014-15		Business
Rife, Robert		Santa Ana	2014-15		Mathematics
Sawyer, Deborah		Santa Ana	2014-15		Reading
Walker, Kenneth		Santa Ana	2014-15		Social Studies
Westing, Judith		Santa Ana	2014-15		Art
Alonzo, Yvonne		Segerstrom	2014-15		Physical Education
Escutia, Rosalia		Segerstrom	2014-15		Foreign Language
Flores, Jennifer		Segerstrom	2014-15		Special Education
Handley, Stephanie		Segerstrom	2014-15		English
Loh, Brenda		Segerstrom	2014-15		Music
Lund, Amber		Segerstrom	2014-15		ELD/Bilingual
Maceranka, Michael		Segerstrom	2014-15		Social Studies
Mateo, Amelia		Segerstrom	2014-15		AVID
Stoewsand, Shelby		Segerstrom	2014-15		Art
Vu, Lan		Segerstrom	2014-15		Science
Werdel, Timothy		Segerstrom	2014-15		Mathematics
Bayouk, Steve		Spurgeon	2014-15		Mathematics
Costello, Christine		Spurgeon	2014-15		ELD/Bilingual
Gregory, Caitlyn		Spurgeon	2014-15		Special Education
Henrici, John		Spurgeon	2014-15		English (sharing)
Holland, Caran		Spurgeon	2014-15		Art, Music
Kline, Stacy		Spurgeon	2014-15		Business
Ramirez-Ladd, Caron		Spurgeon	2014-15		Physical Education

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Reinhart, Veronica		Spurgeon	2014-15		Social Studies
Thomas, Christina		Spurgeon	2014-15		AVID, English (sharing)
Weiman, Jenifer		Spurgeon	2014-15		Science
Aguila, Rudy		Villa	2014-15		English (sharing)
Alvarez, Guillermo		Villa	2014-15		Music
Bertsch, Daniel		Villa	2014-15		Social Studies
Chidley, Susan		Villa	2014-15		Special Education (sharing)
Clay, Denise		Villa	2014-15		Science
Devine, Margaret		Villa	2014-15		Mathematics (sharing)
Everett, Julie		Villa	2014-15		ELD/Bilingual
Gil, Rachel		Villa	2014-15		English (sharing)
Hutton, Alicia		Villa	2014-15		Mathematics (sharing)
Kelly, William		Villa	2014-15		Art
Llopis, Richard		Villa	2014-15		Physical Education (sharing)
Mc Reynolds, Angela		Villa	2014-15		Physical Education (sharing)
Nguyen, An T.		Villa	2014-15		English (sharing)
Otta, Gary		Villa	2014-15		Special Education (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Streckfus, Anne Marie		Villa	2014-15		Mathematics (sharing)
You, Ah Ryang		Villa	2014-15		AVID
Alfaro, Marina		Willard	2014-15		Science
Arroyo, Francisco		Willard	2014-15		Physical Education
Beltran, Ammy		Willard	2014-15		Music
Dreng, Karen		Willard	2014-15		AVID, Social Studies
Mc Lean, Kathleen		Willard	2014-15		ELD/Bilingual
Moure, Deborah		Willard	2014-15		Mathematics
Perez, Enrique		Willard	2014-15		Art
Van de Merghel, Caroline		Willard	2014-15		English

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Academic Language Extension Opportunities	Educational Services	Title I	\$22,412	September 25, 2014
Before an After School Tutoring	Lincoln	Title I	\$20,000	September 24, 2014
Classroom Relocation	Esqueda	General Funds	\$5,925	September 24, 2014
Curriculum Writing (Ratification)	Spurgeon	General	\$14,500	September 10, 2014
Dual Language Program After School Tutoring	Lowell	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	King	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	McFadden	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	Pio Pico	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	Jefferson	Title III	\$15,000	September 24, 2014
ERWC Leadership Team Collaboration Meetings	Educational Services	Title II	\$3,782	September 29, 2014
Mathematics Institute	Educational Services	Bechtel	\$2,000	September 24, 2014
Mathematics Institute	Educational Services	Bechtel	\$3,000	September 24, 2014
New Employee Orientation - Instructor	Human Resources	Title II	\$700	October 11, 2014
New Employee Orientation - Participant	Human Resources	Title II	\$19,134	October 11, 2014
Program/Department Planning	Santa Ana	SAHS General Teacher Extra Duty	\$3,000	September 24, 2014
Project Lead The Way (QZAB) (Ratification)	CTE-ROP	Project Lead The Way (QZAB)	\$24,000	July 1, 2014

Board Meeting
September 23, 2014

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
School Wide Events	Segerstrom	General Funds	\$6,000	September 24, 2014
Science Curriculum Maps	Educational Services	Title II	\$1,600	September 24, 2014
Staff Development	Santiago	Title I	\$1,500	September 24, 2014
Staff Development (Ratification)	Spurgeon	General	\$2,500	September 10, 2014
Staff Planning (Correction previously approved on September 9, 2014 as Staff Development)	Garfield	Title I	\$1,000	September 10, 2014
Student Study Team Facilitator	Esqueda	Title I	\$10,000	September 24, 2014
Teacher Release Substitute	Santiago	Title I	\$6,000	September 24, 2014

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Day, Joshua	Activity Supervisor	Century	June 19, 2014			Personal - 1 year, 7 months
Garcia, Lynette	Instr. Asst. Sp. Ed.	Sierra	June 19, 2014			Personal - 13 years, 9 months
James, Ryan	Instr. Sev. Dis.	Transition Center	June 11, 2014			Personal - 10 years, 6 months
Martinez, Priscilla	SSP Sp. Ed.	Greenville	August 26, 2014			Personal - 11 months
Mata, Margarita	SSP Sp. Ed.	Adams	July 27, 2014			Personal - 7 years, 9 months
Penaloza, Katharine	Activity Supervisor	Lincoln	September 2, 2014			1 year
Perez, Lucy	Head Start Teacher	ECE	September 2, 2014			Personal - 17 years, 5 months
Ramirez, Maria	Activity Supervisor	Davis	September 11, 2014			Personal - 8 years, 11 months
Ulloa, Corina	Mgr. of Fd. Svcs. Operations	Nutrition Services	September 9, 2014			Personal - 1 year, 10 months
TERMINATIONS						
ID # 27103	Head Start Teacher	Head Start	May 29, 2014			Did not pass probation

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CLASSIFIED PERSONNEL CALENDAR

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 Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS (Continuation)						
ID # 26496	Instr. Asst. Sev. Dis.	McFadden	August 27, 2014			Did not pass probation
ABSENCE (3 to 20 duty days) Without Pay						
Luna, Kathy	Instr. Asst. Sev. Dis.	Mitchell	September 29, 2014	December 11, 2014		Personal
FAMILY CARE & MEDICAL LEAVES (3 to 20 duty days) - Paid						
Mora, Maria	Autism Paraprofessional	Mitchell	September 2, 2014	September 23, 2014		Statutory Leave
Sosa, Maria	Preschool Teacher	ECE	August 29, 2014	September 23, 2014		Statutory Leave
Vargas, Laura	Head Start Teacher	Child Development	August 29, 2014	September 19, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES (21 duty days or more) - Paid						
Marroquin, Saydee	Migrant Ed. Asst.	Migrant Ed.	August 15, 2014	October 10, 2014		Correction of date
Pritchett, Jaime	Budget Technician	Budget Dept.	September 2, 2014	October 3, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Galvan Martinez, Juan	Custodian	Century	September 8, 2014	September 12, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

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Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Flores, Frank	Maint. Wkr. II	Bldg. Svcs.	August 25, 2014	September 30, 2014		Statutory Leave
Miramontes, Jose	Plant Cust. Int.	Mendez	August 25, 2014	November 26, 2014		Statutory Leave
Ornelas, Jose	Custodian	Godinez	August 19, 2014	June 30, 2015		Statutory Leave/Intermittent/As Needed Basis
Ruiz, Kelly	Instr. Asst. Sp. Ed.	Valley	September 2, 2014	October 1, 2014		Statutory Leave
LEAVES (21 duty days or more) - Without Pay						
Autism						
Garcia, Martha	Paraprofessional	Mitchell	September 8, 2014	December 8, 2014		Personal
Martinez, Juliana	Instr. Asst. Sev. Dis.	Mitchell	September 29, 2014	December 5, 2014		Personal
PROBATIONARY APPOINTMENTS						
Alvarado, Jessica	SSP Sp. Ed.	Santiago	September 2, 2014		19/1	
Anaya, Stephanie	Fd. Svc. Wkr.	Valley	September 24, 2014		11/1	
Ardeshiri, Manijeh	SSP Sp. Ed.	Sp. Ed.	September 2, 2014		19/1	
Barraza, Erika	Fd. Svc. Wkr.	Century	September 24, 2014		11/1	
Barriga, Adilene	Fd. Svc. Wkr.	Carr			11/1	
Burnett, Deborah	DSO	Willard	September 24, 2014		31/2	
Corona, Maria	SSP Sp. Ed.	MacArthur	September 5, 2014		19/1	

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Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Garcia, Laura	Child Dev. Teacher	Head Start	September 23, 2014		IIIIC	
Garcia, Lily	Child Dev. Teacher	Head Start	September 23, 2014		IIIIC	
Gonzalez, Claudia	SSP Sp. Ed.	Saddleback	September 10, 2014		19/1	
Gonzalez, Sulma	Fd. Svc. Wkr.	MacArthur	September 24, 2014		11/1	
Hemphill, Erin	SSP Sp. Ed.	Santa Ana	September 2, 2014		19/1	
Hernandez, Jeannie	Fd. Svc. Wkr.	Lincoln	September 24, 2014		11/1	
Herrera, Angela	SSP Sp. Ed.	Monroe	September 3, 2014		19/1	
Hogan, Andrew	Instr. Asst. Computer	Edison	September 24, 2014		26/1	
Leyva De La Riva, Gloria	SSP Sp. Ed.	Heroes	September 3, 2014		19/1	
Lucero, Marco	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Mayer, Charlotte	SSP Sp. Ed.	Villa	September 3, 2014		19/1	
Marrufo, Yesenia	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Montano Silva, Gilberto	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Muñoz, Elva	Instr. Asst. Sev. Dis.	Segerstrom	September 2, 2014		20/1	
Naderi, Claudia	SLPA	Speech Dept.	September 8, 2014		34/1	
Oropeza Aceves, Martin	SSP Sp. Ed.	Harvey	September 2, 2014		19/1	
Ortega, Yesenia	SSP Sp. Ed.	Century	September 2, 2014		19/1	
Oseguera, Cynthia	SSP Sp. Ed.	Lowell	September 2, 2014		19/1	
Perez, Lyzzette	SSP Sp. Ed.	Santa Ana	September 2, 2014		19/1	
Pomerantz, Carole	SSP Sp. Ed.	Century	September 8, 2014		19/1	
Ponce, Diana	SSP Sp. Ed.	Lincoln	September 2, 2014		19/1	
Ramirez, Erasmo	SSP Sp. Ed.	Segerstrom	September 2, 2014		19/1	

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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Rangel-Herrera, Sylvia	Site Clerk	Segerstrom	September 2, 2014		24/1	
	Autism					
Rayle, Carolyn	Paraprofessional	Sp. Ed.	September 2, 2014		24/1	
Salter, Angela	SSP Sp. Ed.	Mendez	September 8, 2014		19/1	
Sanchez, Roselia	SSP Sp. Ed.	King	September 5, 2014		19/1	
Sanchez Valencia,						
Ricardo	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Santamaria, Izamar	SSP Sp. Ed.	Lincoln	September 8, 2014		19/1	
Senter, Allyson	SSP Sp. Ed.	Adams	September 9, 2014		19/1	
Simon, Anabel	SSP Sp. Ed.	Lincoln	September 2, 2014		19/1	
Tavera, Raph	SSP Sp. Ed.	Mitchell	September 2, 2014		19/1	
Turner, Desiree	SSP Sp. Ed.	Remington	September 2, 2014		19/1	
Uranga, Shana	Instr. Asst. Sev. Dis.	Jefferson	September 15, 2014		20/1	
Valladolid, Elena	Stage Manager	Saddleback	September 24, 2014		28/1	
Villegas, Crystal	SSP Sp. Ed.	Jefferson	September 2, 2014		19/1	
Washington, Shaniece	SSP Sp. Ed.	Carr	September 5, 2014		19/1	
Zavala, Marisa	SSP Sp. Ed.	Chavez	September 8, 2014		19/1	
PROMOTIONAL APPOINTMENTS						
Bazurto, Ana	Site Clerk	Jackson	September 24, 2014		24/5 + Bil.	
Garcia, Vanessa	Site Clerk	Garfield	September 24, 2014		24/1	
Rodriguez, Veronica	Site Clerk	Jackson	September 24, 2014		24/1	
Torres, Laura	Site Clerk	Wilson	September 24, 2014		24/2	

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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS (Continuation)						
Velez, Victoria	Lead Head Start Teacher	Child Development	September 24, 2014		LT-C/ Step 4	
White, Lynette	Sch. Off. Mgr. HS	Century	September 24, 2014		30/4	
REASSIGNMENTS (Change of work site)						
Aguirre, Francisco	District Safety Officer	Valley	August 29, 2014		31/6 + Bil.	From Spurgeon to Valley
Campbell, David	Custodian	Century	September 12, 2014		23/6 + Diff.	From Santa Ana & Mendez to Century
Carranza, Eric	Custodian	Heroes	September 12, 2014		23/2 + Diff.	From Century to Heroes
Diaz, Omar	Plant Custodian Elem.	Hoover	September 24, 2014		28/3	From Bldg. Svcs. to Hoover
Fernandez, Emilio	Custodian	Century	September 12, 2014		23/6 + Diff.	From Santa Ana to Century
Hill, Donald	Custodian	Jefferson	September 12, 2014		23/6 + Diff.	From Valley to Jefferson
Lumley, Jennifer	Custodian	Santa Ana	September 12, 2014		23/6 + Diff.	From Heroes to Santa Ana
Page, Emir	Site Clerk	Saddleback	September 24, 2014		24/4	From Jefferson to Saddleback

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NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Change of work site) (Continuation)						
Rodriguez, Katherine	Instr. Asst. Sev. Dis.	Santa Ana	September 12, 2014		20/6	From Segerstrom to Santa Ana
Vaca, Rolando	Custodian	Valley	September 12, 2014		23/2 + Diff.	From Jefferson to Valley
Zavala, Marisa	SSP Sp. Ed.	Santa Ana	September 12, 2014		19/1	From Chavez to Santa Ana
ADJUSTMENT OF WORKING ASSIGNMENTS						
Alvarado, Angelica	Fd. Svc. Wkr.	Nutrition Services	September 24, 2014		11/5	From 3.5 hours to 6.5 hours
Anaya, Liliana	Fd. Svc. Wkr.	Lathrop	September 24, 2014		11/2	From 3.5 hours to 6.5 hours
Colin Cardenas, Jessica	Fd. Svc. Wkr.	Carr	September 24, 2014		11/4	From 3.5 hours to 6.5 hours
Velazquez, Ana	Fd. Svc. Wkr.	Nutrition Services	September 24, 2014		11/2	From 3.5 hours to 6.5 hours
TEMPORARY ASSIGNMENTS						
Atilano, Miguel Jr.	Sr. Grmdskpr.	Bldg. Svcs.	August 25, 2014	September 19, 2014		25/6
Bedolla, Oscar	Plant Custodian HS	Bldg. Svcs.	August 18, 2014	August 20, 2014		35/1
Carranza, Eric	Maintenance Wkr. II	Bldg. Svcs.	September 2, 2014	September 30, 2014		30/1

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**Personnel Calendar
 Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Carillo, Maria	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014		13/6
Cregut-Gonzalez, Shanee	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014		13/6
Dorado, Raul	Rv. Ld Custodian	Bldg. Svcs.	September 2, 2014	September 30, 2014		28/5
Guerrero, Elizabeth	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	October 31, 2014		13/6
Guevarra, Luz	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	November 16, 2014		13/6
Ibarra, Maria	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014		13/6
Macias, Alfredo	Sr. Groundskeeper	Bldg. Svcs.	September 4, 2014	September 11, 2014		30/5
Nguyen, Ha	ROP Operations Spec.	ROP	August 1, 2014	September 30, 2014		40/5
Nieto, Cesar	Rv. Ld Custodian	Bldg. Svcs.	August 19, 2014	September 30, 2014		28/5 + Diff.
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	September 9, 2014	September 30, 2014		35/2
Ramirez, Noelia	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014		13/6
Saldana, Carmen	Fd. Svc. Spvr. Elem.	Nutrition Services	September 4, 2014	September 30, 2014		15/3
Sanchez, Brenda	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014		13/6
Torres, Laura	Site Clerk	Wilson	August 29, 2014	September 23, 2014		24/2

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 23, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS						
Ibrahim, Sakina	Activity Supervisor	Saddleback	September 11, 2014		10/1	
Jorge, Blanca	Activity Supervisor	Heninger	September 11, 2014		10/1	
Lagunas, Marisol	Activity Supervisor	Lowell	September 3, 2014		10/1	
Mazariegos, Melissa	Activity Supervisor	Segerstrom	September 8, 2014		10/1	
Mejia Rivera, Karla	Activity Supervisor	Garfield	September 5, 2014		10/1	
Olmedo, Irma	Activity Supervisor	Lowell	September 10, 2014		10/1	
HOURLY APPOINTMENTS						
Diaz Salgado, Ana	Instr. Provider	Mendez	September 10, 2014		16/1	
Rios, Estefani	Instr. Provider	Valley	September 10, 2014		16/1	
Simon Madrigal, Erika	Instr. Provider	Valley	September 10, 2014		16/1	
SUBSTITUTES						
Aguilar, Ana	Fd. Svc. Wkr.		September 2, 2014		11/1	
Alvarez Medina, Elida	Fd. Svc. Wkr.		September 2, 2014		11/1	
Barriga, Adilene	Fd. Svc. Wkr.		September 2, 2014		11/1	
Echavarria, Ligia	Community Worker		September 2, 2014		20/1	
Garcia, Jose	Fd. Svc. Wkr.		September 2, 2014		11/1	
Gonzalez, Sulma	Fd. Svc. Wkr.		September 2, 2014		11/1	
Montano Silva, Gilberto	Fd. Svc. Wkr.		September 2, 2014		11/1	
Murguía, Janet	Fd. Svc. Wkr.		September 2, 2014		11/1	
Ordaz, Crystal	SSP Sp. Ed.		September 2, 2014		19/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Ruiz, Nardulibia	Fd. Svc. Wkr.		September 2, 2014		11/1	
Sanchez Valencia, Ricardo	Fd. Svc. Wkr.		September 2, 2014		11/1	
Vazquez, Alysia	SSP Sp. Ed.		September 10, 2014		19/1	
SHORT TERM						
Rodriguez, Graciela	Sch. Off. Asst. Elem.	Jackson	August 4, 2014	August 14, 2014	24/6	Student Registration

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Activity Supervisor Extra Duty - 0 (Ratification)	Food Services - Various School Sites	Cafeteria Fund 13	\$15,000	July 1, 2014
Activity Supervisor Extra Duty - 1 (Ratification)	Food Services - Various School Sites	Cafeteria Fund 13	\$65,000	October 1, 2014
AVID Tutors (Ratification)	MacArthur	LCFF	\$15,000	September 2, 2014
AVID Tutors/Instructional Provider	Middle College	AVID - Secondary Division LCFF Supplemental/ Concentration	\$40,000	September 25, 2014
AVID Tutors/Instructional Provider (Ratification)	Segerstrom	Destination Grant (United Way)	\$4,000	September 10, 2014
Classified Extra Duty	Educational Services	CORE	\$3,000	September 24, 2014
Common Core Office Support	Harvey	Title I	\$9,700	September 24, 2014
Computer Lab Support	Santiago	Title I	\$3,000	September 24, 2014
Extra Duty - ESY (Ratification)	Special Education	Special Education	\$80	June 25, 2014
Extra Duty - IEP Translations (Ratification)	Special Education	Special Education	\$91	October 1, 2014
Extra Duty - Success Training (Ratification)	Special Education	Special Education	\$10,940	August 25, 2014
Extra Help Office Staff	Santiago	General Fund	\$1,000	September 24, 2014
Instructional Assistants Staff Development	Santiago	Title I	\$420	September 24, 2014
Interpreter Services (Ratification)	Taft DHH	Special Education	\$15,000	July 1, 2014
Library Support	Santiago	Title I	\$2,500	September 24, 2014
New Employee Orientation	Human Resources	Title II	\$3,000	October 11, 2014
Sign Language Classes (Ratification)	Taft DHH	Special Education	\$41,821	July 1, 2014
Student Supervision for Parent Meeting & Workshops	Santiago	General Fund	\$455	October 1, 2014
Translations	Santiago	General Fund	\$1,000	September 24, 2014
School Wide Events/Childcare	Heroes	Title I	\$500	September 23, 2014



SANTA ANA UNIFIED SCHOOL DISTRICT

LEAD INTERNAL AUDITOR

JOB SUMMARY:

This management position will report to the Deputy Superintendent and/or designee. The Internal Auditor will supervise, monitor, review, analyze and audit the effective implementation and quality control of various special projects. Additionally, this position will conduct special internal audits as needed of business practices, programs, and district operations. The Internal Auditor performs professional-level work related to procedures development and financial data analysis in areas of budget, cash flow analysis, projections of financial status, and related systems design.

This position directs mission critical financial and/or operational activities ensuring compliance of fund allocations with funding agency requirements by performing audit investigations involving the use of public funds, complaints and misconduct of District employees, typically in a sensitive environment.

REPRESENTATIVE DUTIES:

- Establish an internal financial audit system of public funds. **E**
- Plan and conduct or direct the investigation of district procedures and internal controls to safeguard assets such as equipment and buildings and to comply with legal financial reporting requirements; examines transactions and activities such as cash collections/deposits, authorized disbursements, payroll, accounts payable and various fee charges. **E**
- Establish a consistent and transparent reporting process for grant funding. **E**
- Audit or direct audits of student body funds at schools to determine that appropriate accounting procedures on collections and disbursements are followed; identify deficiencies and advise and assist school accounting personnel and administrators on the correct procedures and practices. **E**
- Respond to information request, including those of a highly sensitive nature: receive whistleblower complaints by telephone, in writing and by other means; answer questions and provide information on the functions and procedures of the complaint process to complainants, the public and interested parties. **E**

LEAD INTERNAL AUDITOR (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Develop and/or modify accounting standards and manuals for general accounting and student body funds accounting; monitor the receipt, disbursement, and recording of transactions to determine compliance with policies and regulations. **E**
- Interview employees and examine and review a variety of documents, records, contracts, correspondence and procedures of departments or schools to determine compliance with internal controls, existing regulations and laws and business policies and procedures; identify areas of exposure to risk. **E**
- Act as a liaison between departments, Board of Education, and the public regarding the highly sensitive audit(s) and operational risks. **E**
- Audit or direct the audit of the student attendance system; identify deficiencies and recommend improvements. **E**
- Prepare reports of findings and analyses and related documents on audit investigations for complainants, public and interested parties and provides recommendations for improvement. **E**
- Makes written and oral recommendations on difficult administrative and fiscal issues: writes detailed investigative audit reports on each complaint investigated, including factual backup documents, analysis of findings and proposed recommendations. **E**
- Analyzes and interprets proposed legislation, governmental and fiscal guidelines, including federal, State, and District programs in order to provide administrators, staff personnel, community groups, and the public with data on financial effects. **E**
- Advises management concerning the budget/financial activities examined, including formulating policy to strengthen internal controls and provide related staff training as appropriate. **E**
- Conducts reviews and appraisals of business models and discusses review findings and recommendations with senior and executive management as to the adequacy of action taken to correct reported deficient conditions. **E**
- Secures or provides survey data regarding financial management from other school districts. **E**
- Prepares cost estimates for new or redefined educational programs. **E**
- Perform other related functions as assigned.

LEAD INTERNAL AUDITOR (CONTINUED)**KNOWLEDGE AND ABILITIES:****Knowledge of:**

- Auditing theory, techniques and procedures
- Internal auditing standards
- Principles and techniques of financial/fiscal analysis and budgeting
- Generally accepted professional level accounting and auditing principles, practices, and procedures
- Preparation, maintenance, and verification of accounting records
- Application of statistical and other analytical methods, including auditing and investigative methods
- The application of electronic data processing to financial transactions including on-line applications
- Preparation of financial statements and comprehensive accounting reports
- District organization, operations, and policies, goals and objectives, organizational structure and functions, and negotiated contracts
- Federal, state, and county laws and regulations pertinent to financial activities.
- Standards established for internal auditing

Ability to:

- Perform examinations and evaluations of the adequacy and effectiveness of District financial and administrative internal controls
- Advise and assist District personnel on accounting, financial reporting, and compliance with Federal and State regulations
- Plan, organize and schedule audits, establish priorities and assess risk and significance
- Prepare reports and summarize findings for District management
- Interpret contracts and other legal documents and analyze and evaluate complex data
- Reconcile, balance and audit assigned accounts
- Compile and prepare technical, statistical and/or analytical reports and presentations and maintain accurate financial and statistical records
- Compare numbers and detect errors
- Conduct extremely difficult analytical studies involving complex administrative and financial systems and procedures and financial impact and prepare, review, and present clear and concise findings and reports
- Maintain confidentiality of audit records and findings
- Meet schedules and timeliness
- Make presentations before internal/external audiences and explain complex and/or controversial policies and regulations
- Highly skilled in Microsoft Office, Word, Outlook, and expert proficiency in Excel

LEAD INTERNAL AUDITOR (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Ability to:

- Establish and maintain effective working relationships with others
- Work with authority to identify and define problems, determine methodology, evaluate data, make recommendations with appropriate justification and develop/implement a plan of action

EDUCATION AND EXPERIENCE:

Graduation from a recognized college or university with a Bachelor's degree, preferably with a major in accounting, finance, public or business administration, economics, or a related field.

Minimum of three (3) years of professional-level analytical experience, including at least two years of experience involving financial analysis, such as analysis of District, program, or school-level budgets; cash flows; or income and appropriation statements. One year of the required experience must have been in a governmental agency, or auditing a governmental agency or large corporation, such experience should be in an organization with an annual budget of no less than \$100 million is highly desired.

Position requires the use of personal automobile and possession of a valid California class C driver's license at the time of appointment.

LICENSES AND OTHER REQUIREMENTS:

Any combination of the following qualifications are highly desired:

- Masters degree in accounting, finance, economics, business administration or a directly related field.
- Professional certifications (Certified Public Accountant, Certified Internal Auditor, Certified Fraud Examiner, and Certified Forensic Accountant).

WORKING CONDITIONS:

ENVIRONMENT:

- Office environment
- Frequent interruptions
- Driving a vehicle to conduct work

LEAD INTERNAL AUDITOR (CONTINUED)

WORKING CONDITIONS: (Continued)

PHYSICAL ABILITIES:

- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Lifting, carrying, pushing or pulling moderately heavy objects
- Seeing to read a variety of materials and drive a vehicle
- Hearing and speaking accurately to exchange information in person or on the telephone
- Sitting or standing for extended periods of time
- Bending at the waist, kneeling or crouching
- Lifting or moving objects, normally not exceeding twenty (40) pounds

HAZARDS:

- Extended viewing of computer monitor.
- Working around and with office equipment having moving parts.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: September 23, 2014

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - October 14, 2014

Date:	Schools/Location:	Funding and Cost:	Student (s):	Staff and Chaperone:
December 1-3, 2014 (Monday - Wednesday)	Century High School State Virtual Enterprise Business Conference Rabobank Arena, Theater & Convention Center Bakersfield	\$40.00 per student (s) (cost paid by California Partnership Academy)	70	7
April 6-10, 2015 (Monday - Friday)	Santiago School 8 th Grade Student Tour Smithsonian Institute, Arlington Cemetery, Mount Vernon, Gettysburg, Jamestown, & Williamsburg Washington DC & New York	\$1,531.00 per student (s) (cost paid by fundraising)	40	4
April 9-17, 2015 (Thursday - Friday)	Century High School Virtual Enterprises International Trade Show 69 th Regiment Armory New York	\$1,200.00 per student (s) (cost paid by fundraising, donations, & CTE/ROP)	35	3

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for the State Virtual Enterprise Business Conference. Century High School e-Business Academy 11th and 12th grade students will attend the conference in Bakersfield, California. The trip will be December 1-3, 2014.
- OVERVIEW:** Century High School 11th and 12th grade students will compete and participate in the State Virtual Enterprise Business Conference held in Bakersfield, CA. Some students will leave for Bakersfield after school on Tuesday, December 1, and a second set of students will start Wednesday, morning, December 2. Both sets of students will be arriving back on Thursday, December 3, 2014.
- RATIONALE:** The field trip is the first event in the competitive season for the e-Business Academy students and will allow the students an opportunity to participate, interact, and compete with students from around the nation and world at this international event. Programmed competition events: Human Resources Scenario Presentation, Company Catalog Presentation, Individual Interview Competition, Video Commercial Competition, Employee Manual Competition, Salesmanship Competition, Company Newsletter Competition and Web Site Design Competition.
- PARTICIPANTS:** 70 students and 7 chaperones (7 certificated).
- COSTS:** \$40 per student – To include registration, lodging, meals, and travel.
- FUNDING:** Cost paid by California Partnership Academy.
- RECOMMENDATION:** Approve the request of the extended field trip for Century High School e-Business Academy students to compete and participate in the State Virtual Enterprise Business Conference in Bakersfield, CA on December 1-3, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Santiago School 8th grade Student Tour to Washington D.C. and New York. The trip will be April 6-10, 2015.
- OVERVIEW:** Santiago School is requesting 8th grade students to participate in an extended field trip to Washington D.C. and New York.
- RATIONALE:** Students will get an opportunity to see their government at work in our nation's capital. Students will visit the Smithsonian Institute, Arlington Cemetery, Mount Vernon, Gettysburg, Jamestown, and Williamsburg, in addition to other memorials. This trip will help to fulfill the requirements of civic literacy and citizenship curriculum. Furthermore, the experience will enrich the lessons covered in their U.S. History, math, and language arts classes this year, promote patriotism, and leave a lasting, positive memory of their educational experience at Santiago School and the District. Students will keep a daily journal/record of their experiences on this field trip and will use this as a resource to complete a historical portfolio to share with their classmates.
- PARTICIPANTS:** 40 students and 4 chaperones (3 certificated and 1 classified).
- COSTS:** \$1,531 per student – To include tours, educational materials, lodging, meals, and travel.
- FUNDING:** Cost paid by fundraising and with a GPA of 2.0 and satisfactory citizenship.
- RECOMMENDATION:** Approve the request of the extended field trip for Santiago Elementary 8th grade students to participate in the Santiago School 8th grade Student Tour to Washington D.C. and New York on April 6-10,

Agenda Item Backup Sheet

<u>ITEM:</u>	Request of extended field trip for the Virtual Enterprises International Trade Show. Century High School e-Business Academy 11 th and 12 th grade students will attend the conference in New York, New York. The trip will be April 9-17, 2015.
<u>OVERVIEW:</u>	Century High School 11 th and 12 th grade students will compete and participate in the Virtual Enterprises International Trade Show and will also get a chance to tour the city of New York (United Nations, Wall Street, Statue of Liberty, Ellis Island, NBC Studios, and others).
<u>RATIONALE:</u>	The field trip is an annual extended learning opportunity and is an optional part of the competitive event season for interested e-Business Academy students. This event will allow students to travel and explore New York City and participate, interact, and compete with students from around the nation and world. This event hosts the National Business Plan Finals Competition by Merrill Lynch and is a bi-annual field trip available to our 11 th and 12 th grade competitive teams.
<u>PARTICIPANTS:</u>	35 students and 3 chaperones (3 certificated).
<u>COSTS:</u>	\$1,200 per student – To include registration, lodging, meals, and travel.
<u>FUNDING:</u>	Cost paid by fundraising, donations, and CTE/ROP.
<u>RECOMMENDATION:</u>	Approve the request of the extended field trip for Century High School e-Business Academy students to compete and participate in the Virtual Enterprises International Trade Show in New York, New York on April 9-17, 2015.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Approval of Agreement with Active Learning Program for 2014-15 School Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with Active Learning program for the 2014-15 school year.

RATIONALE:

The Active Learning Dance program is designed to provide strategies and guidelines to increase the quantity and quality of physical activity, dance, and nutrition education to K-8 students.

FUNDING:

21st Century ASES: \$215,662.00

RECOMMENDATION:

Approve the agreement with Active Learning for the 2014-15 school year.



Active Learning

The ABC's of Healthy Living

SAUSD After School Budget Proposal January –June 2015

Active Learning

www.activelearningusa.org

Contact: Hiba Shublak
Address: 14 Surfside Ct.
Newport Beach, CA 92663
Phone: (714) 717-4534
Fax: (714) 841-2904
Email: hiba@activelearningusa.org

The **Active Learning Dance Program** is designed to provide strategies and guidelines to increase the quantity and quality of physical activity, dance and nutrition education. We offer safe and proper and unique activities for children and their caregivers. The separate components within the **Active Learning** program provide essential goals to educate children about lifelong wellness within dance and fitness education. Through a range of creative master classes, children learn to respect who they are now and imagine the person they will become.

Our Mission: **Active Learning** is dedicated to creating, implementing, and evaluating programs that promote lifelong health and wellness, improving the quantity and quality of dance, physical activity and physical education for children as well as teachers and parents that positively impact children's lives.

Our Goal: Our goal is to provide comprehensive education and address psychosomatic issues through creative movement and dance therapy, physical activities, physical education and fitness for children and their caregivers.

Active Learning provides 4 specific segments to educate participants on lifelong wellness strategies: Segment 1-Physical Activities (range: infants/toddlers, K-12 as well as parents/seniors); Segment 2- Early Childhood and Elementary PE (range: toddlers-Pre K, K-5 as well as classroom teachers);; Segment 3- Creative Movement and Dance Education(range: toddlers-Pre K, K-12 as well as classroom teachers & parents/seniors);; and Segment 4- Fitness and basic nutrition education for adults and seniors(range: adults 18 years +).

The 6-month budget (on Page 5-6) focuses on applying **Active Learning** as a provider of After-School Education and Safety to service grades 2-8 for the Santa Ana Unified School District for January through June of 2015. A yearly budget (on Page 7-8) has also been attached at the end of this proposal to reflect 10 months of services. To keep expenses low and for the benefit of SAUSD students the budget is based on real costs with options to save through partnership and support.

Costs per Participant per Day We strive to give students the opportunities to explore self expression, relive pressures of daily life and to learn a lifestyle of health and fitness through dance. Our goal is to maintain dance exercise classes in all schools so students grow with the skills to be fit and healthy for life. In order to make this happen we provide our services at lower costs. Based on 84 children per elementary site the cost per child is \$3.13 per day or \$1.57 per hour and for intermediate students the cost is \$2.37 per day or \$1.19 per hour. We want to help students learn through movement and dance, because it works.

Curriculum: By attending classes each week and moving in structured formats that include a comprehensive warm-up, cardiovascular and strength activity as well as a cool down portion that offers yoga and relaxation, students improve and increase physical activity levels so they're ready to learn. Each hands-on learning class encompasses the development of English-Language skills as well as providing opportunities for children to explore the CA Common Core, CA Dance and Health Standards through movement and active learning.

Students are whole body movers. Movement is essential to the learning processes, cognitive and optimal brain development. The body-brain connection lays the foundation for lifelong learning. Dance provides a multi-sensory experience that allows for deep learning and an aesthetic pathway for all students to communicate understanding through movement. Students understand dance as a universal language bridging culture, place and time. Dance students learn creativity, leadership, collaboration, acceptance, critical thinking, problem-solving, empathy, metacognition, self discipline and self esteem while celebrating culture, history and diversity.

- Students will practice Math-CCS skills by using:
 - Sequence and Patterns: through rhythms and dance choreography
 - Problem Solving: by creating dance patterns
 - Addition/Subtraction/Multiplication and Division: by creating dance patterns in boxes of 32 counts each
- **AL** instructors integrate Science/Coordinated Health CA standards and Nutrition by teaching:
 - The Human Body, muscles, lungs and heart
 - The Heart Rate
 - Nutrition and it's affect on personal performance
- History/Social Science and cultural awareness are taught to children and adolescents through lessons about:
 - World dance and History of different cultural dances
- Socio-emotional skills are achieved through character education, team work by:

- Working in groups, team work
- Working in partners
- Independent practice and following instruction
- Multitasking by creating, following and learning new styles of dance
- Practicing patience by watching and critiquing others
- Becoming more self confident by having the opportunity to master skills in a supportive environment
- Practicing Perseverance by working through different choreography and live performance
- Learning simple, non-competitive, non-threatening dance choreography
- Finding an outlet for emotions and behavioral problems

The 9-week curriculum will be based around classical and cultural dance education styles. Students will have the chance to explore different cultural, classical and street dances for a final performance on the last week. Dance education lessons, art and theater games will be intertwined into a high energy fitness format. Each week, students will explore new learning experiences of various dance styles through visual and performing art education.

Along with education and experience, *AL* instructors are extensively trained on the comprehensive curriculum and classroom organization, structure and management skills. The instructional methods are based on a seasonal curriculum that is specifically aligned with the CA Health and Dance Standards and Integrated with CA Common Core Standards in English, Language Arts, Literacy, History/Social Science, Math and Technical Subjects. The curriculum builds in progression. Each class is constructed based on the developmentally appropriate needs of the students. Activities are designed to enhance the implementation of the Common Core State Standards through active learning, creative movement and object manipulation with health and dance education. The instructional methods are outlined in our class structures:

Elementary/Middle School Schedule		
9-week Agenda	5-Day Week Agenda	45-60 Minutes Class Agenda
<ul style="list-style-type: none"> • Week 1-African • Week 2-Jazz • Week 3-Hip Hop • Week 4-Swing • Week 5-Latin • Week 6-Polynesian • Week 7-Street Style • Week 8-Ballet/Modern • Week 9-Rehersal/Performance 	<p>Mondays intro to Cultural/Classical Dance</p> <p>Tuesdays Arts/Crafts Dance Activity</p> <p>Wednesdays Cultural/Classical Dance</p> <p>Thursdays Theater-Dance Game</p> <p>Fridays Cultural/Classical Dance</p>	<p>Introduction-Review (Health Standards) 10 minutes</p> <p>Dance Fitness Warm Up 10 minutes</p> <p>CCS-Dance Standard Activity 15 minutes</p> <p>Dance Choreography 10 minutes</p> <p>Cool Down, Stretch-Yoga 5 minutes</p> <p>Review & Journal Art (Health/CCS/Dance Standards) 10 minutes</p>

Active Learning was born to create an emotionally supportive and safe environment for students. From the first day of class, teachers automatically set the tone of a learning environment for students and reward them for their participation and having fun. Children and adolescents also have the chance to perform for families and their peers. They learn the role of being an audience member and that of a performer. Together they share and support each other in performance and participation. Moreover, students gain the freedom of self expression through movement as a stress relief for psychosomatic wellness. Dance is a fun activity for children and adolescents and having fun is good for everyone. The positive social impact and connections students make with their peers in class also helps them develop an excellent sense of team work and socialization in a healthy environment while exercising. This helps students learn about lifetime fitness habits through group exercise and dance.

Furthermore, AL instructors are here to encourage the development of leadership and critical-thinking skills for the future by utilizing a technique called *Spaces*.

- Inner Space -self awareness and self esteem; activities taught to orient a child towards getting to know more about him/herself (ex. aerobic dance. How does my body feel? What does the activity do for the body?)

Active Learning –SAUSD 2015 Estimated 6-Month Budget

- **Outer Space**-facing the unknown, creativity, problem-solving, creativity; encourages the explorer within a child (ex. throwing for distance. Throw a variety of different objects such as a ball, feather, scarf, paper airplane or ball of paper. Which object goes the greatest distance and why? Have kids measure and record distances. Does the person throwing the object affect the distance; does it matter if the activity is done inside or out?)
- **Shared Space**- creates opportunities for socialization and teamwork. How space is shared independently or in a group, resolve conflicts, use communication;(ex. Playing in a small circle with everyone standing as close together as possible. What happens when too many people try to share the same space?)

In every domain of development, there should be an awareness and emphasis on developing each of the spaces within a child. Spaces provides a perspective for looking at the world and preparing kids for a high-tech and global future. When we choose activities that also meet the developmental needs of the individual child, we are promoting optimal growth and development.

For elementary students, classes are structured in segments to provide meaningful learning that is student centered. In most cases, classes are separated by grade level spans: 2nd-3rd grade 4th- 5th grade. Depending on sites however, some exceptions are made for combination groups such as 2nd-3rd graders and 4th-5th graders together. For intermediate schools, classes are 60 minutes and students are usually grouped together; or 6th graders separately and group 7th-8th graders together. Individual sites may differ and we are happy to accommodate the needs of the students according to the site details. In all classes, students are taught motor and mental skills in a multitude of formats encompassed with classical and cultural styles for a wide variety of fitness and dance education. By participating in class and working in their journals, each grade level will:

- *Discover* what they already know about dance and choose a goal of what they want to learn by the end of the session.
- *Identify, discuss and demonstrate* an understanding of the elements of dance.
- *Create* movement patterns by themselves, with partners and/or in groups that will be showcased at the performance.
- *Learn* brief history and cultural aspects about various dance genres.
- *Critique* novice (with classmates) and professional dance performances (either through video, fieldtrip or live performers).

SAUSD-student performances: As a devoted an active partner with SAUSD after school programs, **Active Learning**, use student performance as a means to teach students to grow and develop into performers and informed and thoughtful audience members. Students discover through dance that their bodies are capable of expressing a multitude of thoughts, ideas and experiences.

Conclusion: The **Active Learning Dance Program** is devoted to SAUSD students to increase the quantity and quality of physical activity, dance and nutrition education. We are committed to a lifetime of preparing students and teachers for success to be college and career ready. Our safe and developmentally appropriate practices personalize the learning experience for each student. With a strong and efficient infrastructure, we continually assess and monitor program details to implement best practices for student achievement. Our expertise in research and curriculum development aligns the Common Core State Standards with Health and Dance. We will work collaboratively and extensively with stakeholders and our community partners to strengthen student learning.

Active Learning lessons engage all aspects of learning: cognitive ("I know"); affective ("I feel"); and psychomotor ("I experience and do"). We believe every child and youth can develop appropriate skills, feel good about his or her body, and relate to others in positive ways. Founded in 1999, **Active Learning's** vision was to incorporate a sanctuary in the school setting, that models healthy behaviors, allowing individuals to recognize their inner strengths and infinite talents with trusted mentors. Since 2006, SAUSD After School Program has supported this vision into fruition. **Active Learning** bestows absolute acknowledgment and the caliber of partnering together. Collectively we continue to increase the capacity of students growth and self efficacy.

6-Month Budget:

Direct Service Program Costs					
Elementary Sites 3hours/day 5days/week 9week Rotations					
Staff-Direct Services 20:1 Adult-To-Student Ratio	Hourly	1 site	Team 3 9 sites (9 weeks)	Team 4 9 sites (9 weeks)	18 sites (6 months)
Team Leader/ Teacher (1 per 5/sites)	\$35/Hr (hourly rate x 3hrs x 2 persons per 5 team of sites)	n/a	\$9450	\$9450	\$18900
Teachers (1 Per Site)	\$30/Hr (hourly rate x 3hrs x 1 person per site)	(\$4050)	\$36450	\$36450	\$72900
Assistant Teachers (1 Per Site)	\$12.50/Hr (hourly rate x 3hrs x1 person)	(\$2025)	\$18225	\$18225	\$36450
Total		(\$6025)	\$64125	\$64125	\$128250
Middle School 2 or 3 Sites 1 hour/day 9 week Rotations					
Staff-Direct Services 20:1 Adult-To-Student Ratio	Hourly	Based on 6 months/9 week rotations for Team 2 & 3			
		3 days/week	4 days/week	5 days/week	
Teachers (1 Per Site)	\$30/Hr (hourly rate x 1 person)	\$1620/site = \$3240/2 sites \$4860/3 sites	\$2160/site = \$4320/2 sites \$6480/3 sites	\$2700/site = \$5400/2 sites \$8100/3 sites	
Total Direct Service Program Costs					
Based on 6 months, 9 week programs for 18 elementary sites and 5 middle schools					
18 Elementary Sites Total <i>Plus</i>	3 days/week	4 days/week	5 days/week		
\$128250	x 2 sites \$131490	x 2 sites \$132570	x 2 sites \$133650		
\$128250	x 3 sites \$133110	x 3 sites \$134730	x 3 sites \$136350		

In-Direct Service Program Costs		
Admin-Indirect Services	Salary	Total
	\$114,400 annual salary @ 2080 or FTE	
Executive Director 85% FTE For 6 months	\$48620 @ 85% FTE	\$48620 salary plus benefits @ \$2970 (less than 8%) \$51590

Active Learning –SAUSD 2015 Estimated 6-Month Budget

Total Direct and In-Direct Service Program Costs			
Based on 6 months, 9 week programs for 23 sites			
18 elementary sites	(3days/wk)	2 middle school sites (4days/wk)	2 middle school sites (5days/wk)
\$128250 + ED-85% FTE \$51590	Middle + ED & Elementary		
\$179840	2 middle school sites \$183080	2 middle school sites \$184160	2 middle school sites \$185240
\$179840	3 middle school sites \$184700	3 middle school sites \$186320	3 middle school sites \$187940

Other Program Costs	
Statutory and other employee benefit costs	\$7620 (includes liability insurance, workman's comp-6 months coverage plus fingerprint screening and TB testing)
Transportation	Not applicable
Professional Development	\$2500 (based on 2 team leaders, 30 teachers and assistants for 4 quarterly workshops, curriculum instruction and classroom management for 21 elementary school sites and 4 middle schools)
Contracted Services	\$800/yr (hired specialists/artists to train staff on culturally specific dance curriculum)
Total Additional Costs	\$10920
Supplies & Equipment	
<i>(Reduce program costs by utilizing equipment & variable supplies on site)</i>	
<i>Stereo per site</i>	\$2873 (based on \$221.00/Site x 13 sites)
<i>Manipulative Objects per site</i>	\$551/6 months (ex. scarves, bean bags, balls)
<i>Journal and art supplies to correspond with dance education</i>	\$ 13378/6 months (Includes construction paper, markers, pencils and notebooks based on 84 students per site.)
Total Supplies & Equipment Costs	\$16802

Total Costs	
Based on 23 sites (5 days a week/9 weeks) for 6 Months January –June 2015	
Total Program Direct & Indirect Services	\$187940.00
Total Program Expenses	\$27722.00
Total	\$215662.00

10-Month Budget:

Direct Service Program Costs							
Elementary Sites 3hours/day 5days/week 9week Rotations							
Staff-Direct Services 20:1 Adult-To-Student Ratio	Hourly	1 site	Team 1 11 sites (9 weeks)	Team 2 8 sites (9 weeks)	Team 3 9 sites (9 weeks)	Team 4 9 sites (9 weeks)	37 sites (9 months)
Team Leader/Teacher (1 per Team)	\$35/Hr (hourly rate x 3hrs x 1 person per team of sites)	n/a	\$4725	\$4725	\$4725	\$4725	\$18900
Teachers (1 Per Site)	\$30/Hr (hourly rate x 3hrs x 1 person per site)	(\$4050)	\$44550	\$32400	\$36450	\$36450	\$149850
Assistant Teachers (1 Per Site)	\$12.50/Hr (hourly rate x 3hrs x1 person)	(\$2025)	\$22275	\$16200	\$18225	\$18225	\$74925
Total		(\$6025)	\$71550	\$53325	\$59400	\$59400	\$243675
Middle School 9 Sites 1 hour/day 9 week Rotations							
Staff-Direct Services 20:1 Adult-To-Student Ratio	Hourly	Based on 9 months					
		3 days/week x 9 sites		4 days/week x 9 sites		5 days/week x 9 sites	
Teachers (1 Per Site)	\$30/Hr (hourly rate x 1 person)	\$7290		\$9720		\$12150	
		Based on 9 week rotations					
		3 days/week		4 days/week		5 days/week	
Team 1 2 sites		\$1620		\$2160		\$2700	
Team 2 2 sites		\$1620		\$2160		\$2700	
Team 3 2 sites		\$1620		\$2160		\$2700	
Team 4 3 sites		\$2430		\$3240		\$4050	
Total Direct Service Program Costs							
Based on 10 months, 9 week programs for 46 sites							
37 Elementary Sites		3 days/week		4 days/week		5 days/week	

Active Learning –SAUSD 2015 Estimated 6-Month Budget

Total <u>Plus</u>	x 9 sites	x 9 sites	x 9 sites
\$243675	\$250965	\$253395	\$255825

In-Direct Service Program Costs		
Admin-Indirect Services	Salary	Total
Executive Director 85% FTE For 10 months	\$114,400 annual salary @ 2080 or FTE \$82654 @ 85% FTE	\$82654 salary plus benefits@ \$4950 (less than 8%) \$87604

Total Direct and In-Direct Service Program Costs			
Based on 10 months, 9 week programs for 45 sites			
37 elementary sites	9 middle school sites (3days/wk)	9 middle school sites (4days/wk)	9 middle school sites (5days/wk)
\$243675+ ED-85% FTE \$87604	\$250965 + ED	\$253395+ ED	\$255825 + ED
\$331279	\$338569	\$340999	\$343429

Other Program Costs	
Statutory and other employee benefit costs	\$12340/yr (includes liability insurance, workman's comp-10 months coverage plus fingerprint screening and TB testing)
Transportation	Not applicable
Professional Development	\$3840/yr (based on 30 teachers and assistants for 4 quarterly workshops, curriculum instruction and classroom management for 37 elementary school sites and 9 middle schools)
Contracted Services	\$1600/yr (hired specialists/artists to train staff on culturally specific dance curriculum)
Total Additional Costs	\$17780
Supplies & Equipment	
<i>(Reduce program costs by utilizing equipment & variable supplies on site)</i>	
Stereo per site	\$2873 (based on \$221.00/Site x 13 sites)
Manipulative Objects per site	\$1102/yr (ex. Scarves, bean bags, balls)
Journal and art supplies to correspond with dance education	\$ 26756 (includes construction paper, markers, pencils and notebooks based on 84 students per site.)
Total Supplies & Equipment Costs	\$30731

Total Program Costs	
Based on 46 sites (5 days a week/9 weeks) for 10 Months September through June	
Total Program Direct & Indirect Services	\$343429.00
Total Program Expenses	\$48511.00
Total	\$391940.00

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Agreement with Orange County Department of Education to Participate in Inside The Outdoors Field Program for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for student participation in the Inside the Outdoors Field Program for the 2014-15 school year.

RATIONALE:

The Orange County Environmental Field Study Program was initiated in 1982 by the Orange County Department of Education and has received widespread acceptance. The District schools that have participated in past years have evaluated these programs as having high educational value.

The goals of these programs are to teach kindergarten through fifth grade students about the environment, to develop awareness, appreciation of wild animals, and to increase their knowledge of science concepts as outlined in the California Science Framework.

FUNDING:

Various Funds

RECOMMENDATION:

Approve the agreement with Orange County Department of Education to participate in Inside the Outdoors Field Program for the 2014-15 school year.

2 AGREEMENT FOR PARTICIPATION
3 INSIDE THE OUTDOORS
4 FIELD PROGRAM
5 PUBLIC SCHOOLS 2014 - 2015

6 This AGREEMENT is hereby entered into this 1st day of September,
7 2014, by and between the Orange County Superintendent of Schools, 200
8 Kalmus Drive, Costa Mesa, California 92626, hereinafter referred to
9 as SUPERINTENDENT, and Santa Ana Unified School District, hereinafter
10 referred to as DISTRICT. SUPERINTENDENT and DISTRICT shall be
11 collectively referred to as the Parties.

12 TERMS, CONDITIONS, AND RESPONSIBILITIES

13 1.0 SUPERINTENDENT shall provide a one (1) hour to two (2) day
14 Inside the Outdoors - Field Program, hereinafter referred to as
15 PROGRAM, more specifically described in Exhibit "A", which is
16 attached hereto and incorporated by reference herein.

17 2.0 This AGREEMENT shall be in full force and effect for the period
18 commencing September 1, 2014 and ending August 31, 2015. This
19 AGREEMENT must be fully executed by the Parties and be on file with
20 the SUPERINTENDENT prior to DISTRICT participating in the PROGRAM.

21 3.0 In compliance with Education Code Section 35330 DISTRICT hereby
22 declares that no student has been denied the opportunity to
23 participate in the PROGRAM because of the inability to pay the
24 required fee. DISTRICT has made every effort to acquire the
25 financial support from fund-raising efforts, parents, and the
community to assist those pupils who are unable to pay the required
fee.

1 4.0 SUPERINTENDENT shall provide the PROGRAM for DISTRICT'S
2 school(s) pursuant to Exhibit "A". Transportation and food are not
3 included and shall be the sole responsibility of DISTRICT.

4 5.0 DISTRICT shall provide one (1) certificated employee and one (1)
5 adult aide or parent to participate in the PROGRAM with each group of
6 25-30 students.

7 5.1 A certificated employee shall ride with and supervise
8 students on the bus.

9 5.2 All participating certificated employees and adult
10 aides, in cooperation with the PROGRAM staff, shall
11 be expected to take an active role in the supervision
12 of students. All guests must be eighteen (18) years
13 of age or older.

14 6.0 Should a DISTRICT group exceed two (2) classrooms on a given day
15 (approximately sixty (60) students), the additional classroom(s) may
16 be scheduled to participate on another day.

17 7.0 It is recommended that at least one (1) adult accompanying each
18 DISTRICT group hold a valid California driver's license and maintain
19 appropriate insurance coverage to drive a vehicle and have the
20 DISTRICT'S authority to transport sick or injured students requiring
21 medical attention (a district vehicle may be provided).

22 8.0 DISTRICT shall be responsible for the supervision and care of
23 its students from the time of departure from home or school to the
24 time of arrival back at the home or school. DISTRICT shall also be
25 responsible for the actions of its students and employees while
participating in the PROGRAM.

1 9.0 Hold Harmless/Insurance coverage shall be as follows:

2 A. DISTRICT shall hold harmless, defend, and indemnify the
3 Orange County Superintendent of Schools, the Orange County
4 Board of Education, and their officers, agents, and
5 employees from any and all claims for damages resulting
6 from the acts or omissions of DISTRICT, its officers,
7 agents, employees, and students with respect to the Inside
8 the Outdoors - Field Program.

9 B. SUPERINTENDENT shall hold harmless, defend, and indemnify
10 the DISTRICT, its Governing Board, officers, agents,
11 employees, and students from any and all claims for damage
12 resulting from the acts or omissions of the Orange County
13 Superintendent of Schools, the Orange County Board of
14 Education and its officers, agents, and employees with
15 respect to the Inside the Outdoors - Field Program.

16 C. DISTRICT must furnish to SUPERINTENDENT a certificate of
17 insurance evidencing all coverages and additional insured
18 endorsements required **no less than fourteen (14) business**
19 **days, excluding holidays, prior to DISTRICT'S first day of**
20 **participation. DISTRICT shall not participate in the**
21 **Inside The Outdoors - Field Program until SUPERINTENDENT**
22 **has received a valid certificate of insurance evidencing**
23 **the insurance coverage required.**

24 D. DISTRICT'S insurance must be with an insurance company
25 admitted and licensed by the Insurance Commissioner of the

1 State of California or a program of self-insurance
2 approved by the SUPERINTENDENT.

3 E. If the DISTRICT is either partially or fully self-insured
4 for its liability exposures, DISTRICT must notify the
5 SUPERINTENDENT in writing fourteen (14) business days,
6 excluding holidays, prior to DISTRICT'S first day of
7 participation and provide the SUPERINTENDENT with a
8 statement signed by an authorized representative of
9 DISTRICT which states that DISTRICT agrees to protect the
10 Orange County Superintendent of Schools, the Orange County
11 Board of Education, and its officers, employees, and
12 agents as if the insurance requirements in Section 9.0
13 were in full effect.

14 F. DISTRICT agrees to maintain Comprehensive General
15 Liability Insurance, including bodily injury, property
16 damage, premises-operations, products-completed operations
17 and personal injury, in the amount of not less than one
18 million dollars (\$1,000,000) per occurrence or a program
19 of self-insurance approved by SUPERINTENDENT.

20 G. The following two (2) policy endorsements must be included
21 and written as follows:

22 (a) "The Orange County Superintendent of Schools, the
23 Orange County Board of Education, and their officers,
24 agents and employees shall be added as an additional
25 insured to the policy."

1 (b) "Such insurance as is afforded by this policy for the
2 Orange County Superintendent of Schools, the Orange
3 County Board of Education, and its officers, agents,
4 and employees shall be primary, and any insurance
5 carried by the Orange County Superintendent of
6 Schools, or the Orange County Board of Education, for
7 the Orange County Superintendent of Schools and the
8 Orange County Board of Education and its officers,
9 agents, and employees shall be excess and
10 non-contributory."

11 H. DISTRICT shall, at DISTRICT'S sole cost and expense, take
12 out prior to participation in the Inside the Outdoors -
13 Field Program, and maintain in full force and effect, from
14 the first day of participation through the last day of
15 participation, a policy or policies of insurance covering
16 DISTRICT'S participation in the Inside the Outdoors -
17 Field Program.

18 I. Insurance certificate description should read as
19 "Participation in the Inside the Outdoors Programs."

20 J. In addition, DISTRICT shall provide a thirty (30) day
21 cancellation or reduction of coverage clause.

22 K. Insurance certificate holder shall be named proper as
23 "Orange County Superintendent of Schools, 200 Kalmus
24 Drive, P.O. Box 9050, Costa Mesa, California 92628-9050,
25 Attn: Contracts Department."

1 10.0 Any notice of cancellation by DISTRICT must be received in
2 writing by SUPERINTENDENT at least twenty (20) business days,
3 excluding holidays, prior to the scheduled PROGRAM date. In the
4 event of a cancellation, the DISTRICT is responsible to find an
5 equivalent replacement no later than ten (10) business days prior to
6 the cancelled program date; SUPERINTENDENT may also attempt to find
7 an equivalent replacement if possible. If DISTRICT or SUPERINTENDENT
8 is unable to find an equivalent replacement, DISTRICT will be charged
9 ninety percent (90%) of the full cost of the scheduled PROGRAM. If
10 DISTRICT'S School wishes to reschedule a scheduled PROGRAM date,
11 DISTRICT'S School may be charged an additional fee of Seventy-five
12 dollars (\$75.00).

13 11.0 Cancellation of a PROGRAM due to inclement weather conditions
14 may be made by the SUPERINTENDENT'S designated staff (no charge will
15 be incurred for those days). DISTRICT groups will be rescheduled at
16 a later date, upon request of DISTRICT and when space is available.
17 If DISTRICT decides to participate in the PROGRAM in inclement
18 weather conditions, DISTRICT will be charged the full fee regardless
19 of weather conditions.

20 12.0 DISTRICT agrees to pay SUPERINTENDENT per student or per PROGRAM
21 more specifically described in Exhibit "A", which is attached hereto
22 and incorporated by reference herein. Payment shall be made based on
23 the number of students that actually attend, but not less than ninety
24 percent (90%) of the number of students identified in Exhibit "A".

25 If school is designated as sponsored, a minimum enrollment
requirement is ninety percent (90%) of the contracted number of

1 students, and is paid by sponsorship. If the number of students who
2 attend is less than ninety percent (90%) of the contracted enrollment
3 number, SCHOOL will be charged a per student fee for all students
4 that fall below ninety percent (90%).

5 13.0 DISTRICT agrees to send to PROGRAM the number of students
6 indicated in Exhibit "A". DISTRICT agrees to pay a fee to
7 SUPERINTENDENT pursuant to Section 12.0, for each student of DISTRICT
8 participating in the PROGRAM. If the number of students described in
9 Exhibit "A" should change, DISTRICT will notify SUPERINTENDENT no
10 less than twenty (20) business days prior to the scheduled date.

11 14.0 Full payment of fees by DISTRICT or school must be received by
12 SUPERINTENDENT within thirty (30) calendar days of billing postmark.

13 15.0 DISTRICT agrees to bear the expense of repairs and/or breakage
14 resulting from unreasonable wear or abuse to property and/or
15 equipment caused by its students and/or teachers.

16 16.0 DISTRICT hereby delegates, by approval of this AGREEMENT, to the
17 District Superintendent or the District Superintendent's designee,
18 pursuant to Education Code Section 39656, the authority to allow
19 additional schools or students to participate in the Inside the
20 Outdoors - Field Program during the term of AGREEMENT.

21 17.0 In the interest of public health, SUPERINTENDENT provides a
22 tobacco-free environment. Smoking or the use of any tobacco products
23 are prohibited in buildings and vehicles, and on any property owned,
24 leased or contracted for by the SUPERINTENDENT pursuant to
25 SUPERINTENDENT Policy 400.15. Failure to abide with conditions of
this policy could result in the termination of this AGREEMENT.

1 18.0 SUPERINTENDENT and DISTRICT agree that they will not engage in
2 unlawful discrimination in employment of persons because of race,
3 color, religious creed, national origin, ancestry, physical handicap,
4 medical condition, marital status, or sex of such persons.

5 19.0 SUPERINTENDENT and DISTRICT agree that this AGREEMENT shall be
6 construed and entered into in accordance with the laws of the State
7 of California, through California state courts with venue in Orange
8 County, California.

9 20.0 NOTICE. All notices or demands to be given under this AGREEMENT
10 by either party to the other, shall be in writing and given either
11 by: (a) personal service or (b) by U.S. Mail, mailed either by
12 registered or certified mail, return receipt requested, with postage
13 prepaid. Service shall be considered given when received if
14 personally served or if mailed on the third day after deposit in any
15 U.S. Post Office. The address to which notices or demands may be
16 given by either party may be changed by written notice given in
17 accordance with the notice provisions of this section. As of the
18 date of this AGREEMENT, the addresses of the parties are as follows:

19 DISTRICT: Santa Ana Unified School District
1601 East Chestnut Avenue
20 Santa Ana, California 92701
Attn: _____

21 SUPERINTENDENT: Orange County Superintendent of Schools
22 200 Kalmus Drive
P.O. Box 9050
23 Costa Mesa, California 92628-9050
Attn: Patricia McCaughey

24 21.0 If any term, covenant, condition or provision of this AGREEMENT
25 is held by court of competent jurisdiction to be invalid, void or

1 unenforceable, the remainder of the provisions shall remain in full
2 force and effect and shall in no way be affected, impaired or
3 invalidated thereby.

4 22.0 The failure of SUPERINTENDENT or DISTRICT to seek redress for
5 violation of, or to insist upon, the strict performance of any term
6 or condition of this AGREEMENT, shall not be deemed a waiver by that
7 party of such term or condition, or prevent a subsequent similar act
8 from again constituting a violation of such term or condition.

9 23.0 This AGREEMENT contains the entire agreement between
10 SUPERINTENDENT and DISTRICT regarding the services and any agreement
11 hereafter made shall be ineffective to modify this AGREEMENT in whole
12 or in part unless such agreement is embodied in an amendment to this
13 AGREEMENT which has been signed by both SUPERINTENDENT and DISTRICT.
14 This AGREEMENT supersedes all prior negotiations, understandings,
15 representations and agreements.

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21 [THIS SECTION INTENTIONALLY LEFT BLANK.]
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IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

DISTRICT: SANTA ANA UNIFIED SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS

BY: _____
Authorized Signature

BY:  _____
Authorized Signature

PRINT NAME: _____

PRINT NAME: Patricia McCaughey

TITLE: _____

TITLE: Coordinator

DATE: _____

DATE: September 23, 2014

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Sonia Rodarte-Llamas, Ed.D., Director, School Climate**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: October 14, 2014

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	342201	Sierra/8	A, B	2A	Community Day Int.	10/14/15

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|---|
| <ul style="list-style-type: none"> (A) Caused, attempted, or threatened to cause physical injury (B) Possessed, sold, furnished a weapon, dangerous object, explosives (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance (E) Committed or attempted to commit robbery or extortion (F) Caused or attempted to cause damage to school or private property (G) Stole or attempted to steal school or private property (H) Possessed or used tobacco or tobacco products (I) Committed an obscene act or engaged in habitual profanity or vulgarity (J) Possessed, offered, or arranged to sell paraphernalia (K) Disrupted school activities or willfully defied valid authority (L) Knowingly received stolen school or private property (M) Possessed an imitation firearm | <ul style="list-style-type: none"> (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purpose of either preventing that student by being a witness or retaliating against that student by being a witness (P) Offering to sell or selling SOMA (Q) Hazing (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel (T) Aids or abets in physical injury (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity (.3) Engaged in hate crime (Grades 4-12 only) (.4) Harassment, threat, intimidation (Grades 4-12 only) (.7) Terrorist threats against school officials, school property or both |
|--|---|

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

Board Meeting

TITLE: **Approval of Continuing Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of continuing master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities. These students may require services that address academic, social-emotional, and other unique needs as identified in their Individualized Education Programs (IEPs). The IEP teams recommended placement at a nonpublic school and/or a nonpublic agency for services as necessary, pursuant to an IEP or settlement agreement.

RATIONALE:

The District is required to provide appropriate education, at no cost to parents, for all students with exceptional needs who reside within the District. If a program is not available, necessary contract services are required through a private provider.

FUNDING:

Special Education: Not to Exceed \$167,016.50

RECOMENDATION:

Approve the continuing master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2014-15 school year.

**Master Contracts and/or Individual Service Agreements with Nonpublic Schools and
Agencies for Students with Disabilities for 2014-15 School Year**

Board Meeting: October 14, 2014

Rossier Park Schools:

<u>Student #:</u>	<u>Amount:</u>
401923	\$40,546
194862	\$40,800
314339	\$41,060
303810	\$39,800

Total Not to Exceed: \$162,206

Speech & Language Development Center

<u>Student #:</u>	<u>Amount:</u>
326331	\$ 1,644
324982	\$ 3,166.50

Total Not to Exceed \$4,810.50

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of payment and reimbursement of costs incurred for related services for students with disabilities.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for related services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

FUNDING:

Special Education: Not to Exceed \$19,500

RECOMMENDATION:

Approve the payment and reimbursement of costs incurred for related services for students with disabilities for the 2014-15 school year.

**Reimbursement of Costs Incurred for Related Services for Students with Disabilities for
2014-15 School Year**

Board Meeting: October 14, 2014

Student ID#:	Amount:	Expenditure:	Parent of:
167792	\$19,500	Attorney Fees	Law Offices of Jack Anthony

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval to Continue Interagency Agreement with Orange County Department of Education for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to continue this Interagency Agreement with the Orange County Department of Education (OCDE). Approval of this agreement will allow continuation of specialized services in accordance with students' Individualized Education Programs (IEPs).

RATIONALE:

The District, in cooperation with the OCDE, has developed interagency agreements. This cooperative effort provides coordination of services to special education students in highly specialized fields serving students who are deaf, blind, hearing impaired, or visually impaired.

FUNDING:

Special Education: \$83,960

RECOMMENDATION:

Approve the continuance of the interagency agreement with the Orange County Department of Education for the 2014-15 school year.

2 SANTA ANA UNIFIED SCHOOL DISTRICT
3 PERSONNEL AGREEMENT

4 This AGREEMENT is entered into on this 1st day of July, 2014, by
5 and between the Orange County Superintendent of Schools, 200 Kalmus
6 Drive, Costa Mesa, California 92626, hereinafter referred to as
7 SUPERINTENDENT, and the Santa Ana Unified School District, 1601 East
8 Chestnut Street, Santa Ana, California 92701, hereinafter referred to
9 as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively
10 referred to as the Parties.

11 W I T N E S S E T H:

12 WHEREAS, DISTRICT is in need of the professional services of an
13 employee of the SUPERINTENDENT to work in the field of Orientation and
14 Mobility Instruction; and

15 WHEREAS, SUPERINTENDENT is agreeable to assigning Tom Rotunno,
16 hereinafter referred to as EMPLOYEE, to give his professional services
17 to DISTRICT in the above assignment.

18 NOW, THEREFORE, the Parties to this AGREEMENT do mutually agree
19 as follows:

20 1.0 SCOPE OF WORK. SUPERINTENDENT agrees during the term of this
21 AGREEMENT to assign EMPLOYEE to DISTRICT to perform those duties
22 assigned by DISTRICT and to require EMPLOYEE in the performance of
23 such services to DISTRICT to conform to the rules and regulations
24 applicable to certificated personnel of the DISTRICT including but not
25 limited to performance of work in the office of the DISTRICT. EMPLOYEE
will be assigned the responsibilities described in Appendix "A", Duty

1 Statement, which is attached by this reference and incorporated
2 herein this AGREEMENT, for Special Education Services.

3 2.0 TERM. The term of this AGREEMENT shall commence July 1, 2014,
4 and end on June 30, 2015, subject to termination as set forth in this
5 AGREEMENT.

6 3.0 PAYMENT. DISTRICT agrees to pay SUPERINTENDENT in consideration
7 of services performed by EMPLOYEE as herein specified, and
8 SUPERINTENDENT agrees to accept in full payment thereof a sum not to
9 exceed Eighty-three thousand nine hundred sixty dollars (\$83,960.00)
10 computed as follows:

11	A.	\$ 59,413.00	Base salary
12		\$ 5,276.00	STRS
13		\$ 30.00	SUI
14		\$ 1,188.00	Workers' Compensation
15		\$ 9,169.00	Medical
16		\$ 782.00	Dental
17		\$ 45.00	Life Insurance
18		\$ 138.00	Vision Care
19		\$ <u>861.00</u>	Medicare
20		\$ 76,902.00	For 102.5 days
21		$\$83,960.00/102.5 = \819.12 daily rate (includes salary, 22 benefits, mileage and 7.5% indirect costs) x 102.5 days = \$83,960.00.	

23 B. This figure is based on year 2014 - 2015 preliminary
24 budget.

25 C. DISTRICT agrees to reimburse SUPERINTENDENT for indirect
costs at the rate of 7.5% for a total amount not to exceed Five
thousand six hundred forty dollars (\$5,858.00).

D. This AGREEMENT provides for 102.5 days service by EMPLOYEE
at a daily rate of \$819.12.

1 E. DISTRICT agrees to reimburse SUPERINTENDENT for assigned
2 mileage and travel expenses incurred by EMPLOYEE in the performance of
3 duties assigned to EMPLOYEE by DISTRICT, pursuant to Section 1.0 of
4 this Agreement, the sum of fifty-six cents (\$0.56) per mile or the
5 standard mileage reimbursement rate that applies to the date(s) in
6 which the miles are driven for a total amount not to exceed One
7 thousand two hundred dollars (\$1,200.00).

8 F. DISTRICT shall pay SUPERINTENDENT within thirty (30) days
9 after the last day upon which services are rendered by EMPLOYEE upon
10 submission of an itemized invoice from Superintendent.

11 G. This AGREEMENT shall be amended to provide complete
12 reimbursement to SUPERINTENDENT for any increases in salary or
13 benefits provided to EMPLOYEE for the fiscal year 2013 - 2014.

14 4.0 SUPERINTENDENT DUTIES. SUPERINTENDENT shall require EMPLOYEE to
15 report to both SUPERINTENDENT and DISTRICT when EMPLOYEE will not be
16 able to provide services to DISTRICT as scheduled.

17 5.0 TOBACCO USE POLICY. In the interest of public health, the
18 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
19 use any tobacco products are prohibited in buildings and vehicles, and
20 on any property owned, leased or contracted for by the SUPERINTENDENT
21 pursuant to SUPERINTENDENT Policy 400.15. Failure to abide with
22 conditions of this policy could result in the termination of this
23 AGREEMENT.

24 6.0 NON-DISCRIMINATION. DISTRICT agrees that it will not engage in
25 unlawful discrimination of persons because of race, color, religious

1 creed, national origin, ancestry, physical handicap, medical
2 condition, marital status, or sex of such persons.

3 7.0 TERMINATION. This AGREEMENT may be terminated by either party
4 with the giving of thirty (30) days prior written notice to the other
5 party.

6 8.0 NOTICE. All notices or demands to be given under this AGREEMENT
7 by either party to the other shall be in writing and given either by:
8 i) Personal service, or ii) U.S. Mail, mailed either by registered or
9 certified mail, return receipt requested, with postage prepaid.
10 Service shall be considered given when received if personally served
11 or, if mailed, on the third (3rd) day after deposit in any U.S. Post
12 Office. The address to which notices or demands may be given by
13 either party may be changed by written notice given in accordance with
14 the notice provisions of this section. At the date of this AGREEMENT
15 the addresses of the parties are as follows:

16 DISTRICT: Santa Ana Unified School District
17 1601 East Chestnut Street
18 Santa Ana, California 92701
19 Attn: _____

20 SUPERINTENDENT: Orange County Superintendent of Schools
21 200 Kalmus Drive
22 Costa Mesa, California 92626
23 Attn: Patricia McCaughey

24 9.0 SEVERABILITY. If any term, covenant, condition or provision of
25 this AGREEMENT is held by a court of competent jurisdiction to be
invalid, void or unenforceable, the remainder of the provisions shall
remain in full force and effect and shall in no way be affected,
impaired or invalidated in any way.

1 10.0 GOVERNING LAW. SUPERINTENDENT and DISTRICT agree that this
2 AGREEMENT shall be construed and enforced in accordance with the laws
3 of the State of California, with venue in Orange County, California.

4 11.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
5 attached hereto constitute the entire agreement between SUPERINTENDENT
6 and DISTRICT regarding the personnel services and any agreement made
7 shall be ineffective to modify this AGREEMENT in whole or in part
8 unless such agreement is embodied in an amendment to this AGREEMENT
9 which has been signed by both Parties. This AGREEMENT supersedes all
10 prior negotiations, understandings, representations and agreements.

11 IN WITNESS WHEREOF, the Parties hereto have caused this
12 AGREEMENT to be executed.

13 DISTRICT: SANTA ANA UNIFIED
14 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

15 BY: _____
16 Authorized Signature

15 BY: 
16 Authorized Signature

17 PRINT NAME: _____

17 PRINT NAME: Patricia McCaughey

18 TITLE: _____

18 TITLE: Coordinator

19 DATE: _____

19 DATE: July 17, 2014

20 SAUSD-Personnel-Rotunno Tom(40897)15
21 ZIP4

CONSENT OF EMPLOYEE

The undersigned EMPLOYEE hereby acknowledges that he has read the foregoing AGREEMENT between SUPERINTENDENT and DISTRICT and consents to serve as described in this AGREEMENT.

July 18, 2014
DATE

Tom Rotunno
Tom Rotunno

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**APPENDIX A
DUTY STATEMENT**

The Orange County Superintendent of Schools and the Santa Ana Unified School District agrees to the description of work and other services to be performed by Tom Rotunno.

Services to be performed:

- 1. Provide student assessments in the area of orientation and mobility instruction.

- 2. Provide mandated orientation and mobility instruction for students with orientation and mobility designated IEP'S.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Approval of Memorandum of Understanding with Kaiser Permanente
ITEM: Consent
SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services
PREPARED BY: Heidi Cisneros, Executive Director, Pupil Support Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a Memorandum of Understanding with Kaiser Permanente to provide the District with an opportunity to host vaccination clinics for students and families. Clinics will primarily focus on flu vaccinations and will be available to school sites, students and families at no cost. Parent permission will be required before vaccinations are administered; staff from Kaiser Permanente will work closely with District Health Services staff to ensure seamless implementation and coordination. This agreement will automatically renew annually unless otherwise terminated upon the request of either party.

RATIONALE:

Provision of the agreement will help to mitigate against flu infection among students, which will increase their engagement in school and sustain high attendance rates.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Memorandum of Understanding with Kaiser Permanente.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into between Kaiser Permanente (“Provider”) and the Santa Ana Unified School District (“District”) to memorialize the terms under which Provider will deliver services to District students at schools or other facilities within the District. The purpose of this MOU is to allow Provider to hold a vaccination clinic (“Services”) at the District’s facilities.

1. **Term.** This MOU is effective beginning October 14, 2014 through October 14, 2015 and may automatically renew for an additional one-year period beginning on each successive October 1st unless one party notifies of its intent not to renew. Either party may terminate this MOU with 30 days’ written notice of termination to the other party.
2. **Services.** Provider will render the Services to students who are enrolled in District schools or programs (“Students”), who have requested and been given permission to receive the Services, on dates and at times to be mutually agreed upon by Provider and District.
3. **Qualifications.** Provider represents that the individuals and teams, as applicable, providing the Services are qualified to do so.
 - a. All personnel assigned by Provider to deliver Services hereunder shall be appropriately licensed, credentialed, certified, or otherwise entitled by law to provide such Services to public school students in the state of California.
 - b. Provider will furnish to the District the names of the individuals and, upon request, copies of their certifications or licenses.
 - c. Provider further represents that all personnel involved in delivering the Services are under the appropriate supervision of one or more licensed individuals, as required by applicable law.
 - d. Provider further represents that all employees or contractors providing Services under this MOU have signed statements indicating their understanding of and compliance with child abuse and neglect reporting requirements and patient confidentiality under applicable law.
 - e. Provider shall ensure that all employees or contractors who will have contact with Students have submitted to a fingerprint screen and criminal background check through the California Department of Justice before being assigned to deliver Services under this MOU.
 - f. Provider further represents it has developed and implemented a quality control system to ensure the Services meet or exceed the standard of care in the community.
4. **Provider’s Obligations**

- a. Provider will comply with all applicable laws and regulations for inventorying, storing, securing, organizing, packaging, distributing, removing, dispensing and handling the medical material.
 - b. Provider will supply or arrange for all equipment, vaccine and personnel necessary to administer Services.
 - c. Provider will be responsible for proper and lawful disposal of medical waste and disinfection at the facility following the vaccination clinic. Provider will provide written assurance of the facility's safety for use as a school facility following its use as a vaccination clinic.
 - d. All parent and school staff questions regarding administration of vaccine, contraindications, side effects, and medical errors will be the responsibility of Provider.
 - e. Provider is responsible for providing, collecting and maintaining all vaccination records. Provider will make additional copies of the records and related information available to the Student's parent(s) or guardian(s), the Student's health care providers, as applicable, and others upon request and to the extent authorized by law.
5. **Applications and Permissions.** Provider will furnish the District and/or school administration, as appropriate, with a sufficient number of consent forms or similar paperwork for Students and Students' parents or guardians to complete as necessary to authorize the provision of Services. As applicable, Provider will furnish the District with sufficient copies of its Health Insurance Portability and Accountability Act ("HIPAA") Notice of Privacy Practices for distribution to Students and their parents or guardians.
6. **District's Obligations.** The District will facilitate delivery of the Services by:
- a. Making announcements, as appropriate, to Students and their parents and guardians sufficiently in advance of the Service delivery date to allow for reasonable arrangements so the maximum number of Students can receive the Services.
 - b. Distributing Provider's printed information, consent forms, or similar paperwork, and HIPAA Notice of Privacy Practices at appropriate times. Students' parents or guardians will be instructed to return completed paperwork in a manner that protects the confidentiality of the Students' protected health information, as applicable.
 - c. Collecting completed consent forms or similar paperwork from Students in advance of the date(s) on which the Services are to be delivered, and delivering the completed paperwork to Provider as far in advance of the service delivery date(s) as reasonably possible. District or school personnel will deliver paperwork to Provider in a manner that protects the confidentiality of this information.

- d. Allotting usable space in the District school or facility on the service delivery date(s) that is sufficient for Provider to furnish the Services in an appropriately secure setting.
 - e. Assisting as needed in the transport of Students seeking Provider's Services to and from their classroom and the delivery location.
 - f. Cooperating with Provider's management and staff to accomplish the objectives of this MOU.
7. **Discretion.** The District reserves the right to refuse entry to its schools or facilities by any agent of the Provider who, in the sole discretion of the District, poses any risk to Students, staff, or property of the District.
 8. **Payment.** The Services are to be delivered to Students at no charge to the District other than incidental administrative costs associated with the District's obligations under this MOU. The District will not pay Provider for its Services.
 9. **Insurance.** Provider will secure and maintain a Commercial General Liability Policy (including coverage for contractual liability) with limits of not less than \$1,000,000 per occurrence or claim. Provider will secure and maintain Malpractice Errors and Omissions Policy with limits of \$1,000,000 per claim and \$3,000,000 aggregate. Provider will secure and maintain Business Automobile Liability Insurance for automobiles owned, leased or hired by Provider with a combined single limit of not less than \$1,000,000 per occurrence. Provider will deliver a copy of such insurance policies to District upon request. Provider will further provide all required worker's compensation insurance for its employees, if any. All of the insurance policies described in this paragraph will be maintained at Provider's expense. The District shall be listed as an additional named insured on all of the policies described in this paragraph.
 10. **Indemnification.** Provider will defend, indemnify, and hold harmless the District and its agents, contractors, employees, and governing board members, from and against all claims, damages, losses, and expenses (including, but not limited to attorney's fees, costs, and fees of other professional consultants) arising out of the negligent acts or omissions of the Provider or its respective agents, contractors, or employees during or related in any way to the offer or delivery of Services under this MOU, except to the extent arising from the sole negligence or willful misconduct of the District.
 11. **Compliance with Law and District Policy.** The parties will adhere to all applicable laws, regulations, and District policies in the performance of their respective responsibilities under this MOU, including but not limited to HIPAA and laws and regulations related to the confidentiality of pupil records, which are incorporated herein by this reference.
 12. **Responsibilities.** This MOU describes the mutual agreements and obligations of the District and the Provider for the sole purpose of rendering the Services to District Students. It does not place any additional responsibilities on either party or imply any transfer of responsibility from one to the other or sharing of statutory responsibilities.

13. **No Third Party Beneficiaries.** Nothing in this MOU, express or implied, is intended or shall be construed to confer on any person or entity other than the parties hereto any remedy or claim under or by reason of this MOU or any term, covenant, or condition hereof, as a third party beneficiary or otherwise.

14. **Independent Relationship.** The parties acknowledge and agree that the relationship created between the District and Provider is strictly that of an independent contractor with respect to the Services described. Nothing contained in this MOU shall be construed as creating any other type of relationship between the parties such as that of a principal-agent, master-servant, or employer-employee between Provider and the District. No party to this MOU nor any of its agents shall have any claim hereunder or otherwise against the other party for payment of employment taxes, workers' compensation, vacation, sick leave, retirement benefits, social security benefits, disability benefits, unemployment insurance, or employee compensation or benefits of any kind.

15. **Nondiscrimination.** Neither the District nor the Provider shall discriminate on the basis of race, religion, sex, sexual orientation, national origin, age or disability in employment or in the delivery of Services hereunder.

16. **Non-Assignment.** Neither party shall assign, transfer or subcontract the rights, duties or obligations called for under this MOU without the written consent of the other party.

17. **Entire Agreement.** This MOU constitutes the entire understanding between the parties and supersedes all prior agreements, representations or understandings between the parties relating to the subject matter hereof. It may be changed or modified only by a supplemental written agreement between the parties.

PROVIDER:

DISTRICT:

Santa Ana Unified School District
 1601 E. Chestnut Avenue
 Santa Ana, CA 92701

By: _____

By: _____
 Stefanie P. Phillips, Ed.D., CBO
 Deputy Superintendent, Operations

Dated: _____

Dated: _____

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Clinical Affiliation Agreement with California State University, Dominguez Hills**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Heidi Cisneros, Executive Director, Pupil Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of an agreement with California State University Dominguez Hills which will provide Santa Ana Unified School District with student nurses who are required to fulfill clinical hours with school-based programs. Student nurses also provide additional support for District nurses by assisting with parent outreach and seeking health-related resources. This agreement will automatically renew annually unless otherwise terminated upon the request of either party.

RATIONALE:

Provision of the agreement shall provide students with the hours of clinical experience necessary for a School Nurse Credential. This agreement also provides additional support to District nurses.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Clinical Affiliation Agreement with California State University, Dominguez Hills.



California State University
Dominguez Hills
Procurement, Contracts, Logistical and Support Services
1000 E. Victoria Street, WH B-485, Carson, CA 90747 • (310) 243-3799 • FAX: (310) 516-3305

CLINICAL AFFILIATION AGREEMENT – NURSING

Contract # _____

THIS AGREEMENT, is made and entered into on _____, pursuant to Education Code 89036, by and between Santa Ana Unified School District hereinafter referred to as the "FACILITY" and the Trustees of the California State University, an agency of the State of California, on behalf of the School of Nursing, **CALIFORNIA STATE UNIVERSITY DOMINGUEZ HILLS**, hereinafter referred to as "UNIVERSITY".

WITNESSETH:

WHEREAS, the UNIVERSITY'S BSN, MSN, and Nurse Practitioner Programs in nursing requires its students to have clinical experience and the use of clinical facilities; and

WHEREAS, the FACILITY is willing to permit the use of its clinical facilities and services for the education of said students, under the circumstances herein defined; and

WHEREAS, it is to the mutual benefit of the parties hereto that students of the University's Nursing Program use the clinical facilities of the Facility for their clinical nursing experience,

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived there from, the parties hereto agree as follows:

I. FACILITY SHALL:

A. Provide clinical facilities for learning experiences for nursing students designated by the UNIVERSITY. The clinical experience for each student shall cover such period of time as will be specified by the UNIVERSITY.

B. Maintain clinical facilities in conformance with standards of the State Board of Nurse Examiners and permit inspection of its clinical facilities upon request by the Council of Baccalaureate and Higher Degree Programs of the National League for Nursing and by authorized representatives of the UNIVERSITY.

C. Permit designated students and staff of UNIVERSITY to use all services of the FACILITY herein contracted for. The level of services and the number of students involved shall be determined by mutual agreement between the parties.

D. Nominate staff members to serve as clinical preceptors. The final selection of the preceptors shall be made by mutual consent between the FACILITY and the Faculty Coordinator. The preceptors shall serve on a volunteer basis in accordance with the Preceptor Policy Handbook found in the following link:

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/rn-bsn/bsn-clinical-handbook.pdf>

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/msn/msn-clinical-handbook.pdf>

<http://www4.csudh.edu/Assets/CSUDH-Sites/SON/docs/forms/msn/fnp-handbook.pdf>

E. Permit members of the medical and nursing staffs of the FACILITY to participate as their time may permit in the clinical learning experience of the students.

F. Upon request, provide insurance for general liability insurance coverage.

II. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:

A. Designate the students who are enrolled in the Nursing Program of the University to be assigned for clinical nursing experience at the Facility.

B. Be responsible for all instruction and evaluation of student performance required to meet the course objectives given at the FACILITY to the students so designated.

C. Be responsible for keeping all attendance and academic records of the students. Alright

D. Provide guidance to students in their clinical activities, through an individualized Learning Contract which specifies learning activities to take place within the patient care framework of the FACILITY.

E. Agree that the students and instructors shall be subject to the requirements and restrictions specified jointly by representatives of the UNIVERSITY and the FACILITY, and subject to the FACILITY's rules and regulations governing conduct.

F. Upon request, provide insurance for general liability insurance coverage.

III. General Conditions

A. THIS AGREEMENT shall become effective upon execution, and shall continue until the expiration date noted below or until cancelled by either party with sixty (60) days advance written notice.

B. UNIVERSITY shall defend, indemnify and hold FACILITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of UNIVERSITY, its officers, agents, or employees.

FACILITY shall defend, indemnify and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of FACILITY, its officers, agents, or employees.

C. While in the performance of this agreement, students serve as volunteers at the Facility without compensation and are not to be considered officers, agents or employees of the University for Worker's Compensation purposes.

D. Students shall provide and maintain in force a One Million Dollar (\$1,000,000) policy of professional liability insurance during the course of their activities under this agreement.

E. UNIVERSITY and FACILITY, at its sole cost and expense, shall insure its activities in connection with this agreement, shall obtain, keep in force, and maintain insurance as follows:

. Comprehensive or General Liability Insurance with a limit of One Million Dollars (\$1,000,000), and Three Million Dollars (\$3,000,000) in aggregate, per occurrence.

F. This AGREEMENT may at any time be altered, changed or amended by mutual agreement of the parties in writing.

G. Upon full execution of the agreement, any written notice given under this agreement shall be sent by registered mail to the following: CSUDH, 1000 E. Victoria Street, WH B-485, Carson, CA 90747, Procurement & Contracts Department, Attn: Francisco Quinonez, Director of Procurement & Contracts.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be effective _____ to _____. By executing the Agreement, the parties hereto accept and agree to all of the stipulations set forth herein and agree that he/she is authorized to sign this Agreement on behalf of the parties.

**CALIFORNIA STATE UNIVERSITY,
DOMINGUEZ HILLS**

FACILITY

Francisco Quinonez
Director of Procurement & Contracts

By: _____

Print

Name: _____

Date: _____

Title: _____

CSU Dominguez Hills
Procurement & Contracts Dept., WH B-485
1000 East Victoria Street

Address:

Carson, CA 90747

Date: _____

Phone: _____

AGENDA ITEM BACKUP SHEET**October 14, 2014****Board Meeting**

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 10, 2014 through September 23, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of September 10, 2014 through September 23, 2014.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of September 10, 2014 through September 23, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of September 10, 2014 through September 23, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: September 19, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Purchase Order Summary: From 10-SEP-2014 through 23-SEP-2014

Fund 01 General Fund	\$4,566,735.91
Fund 13 Cafeteria Fund	\$66,073.47
Fund 14 Deferred Maintenance Fund	\$205,906.58
Fund 25 Capital Facilities Fund	\$97,066.38
Fund 29 Measure G	\$166,073.76
Fund 35 County School Facilities Fund	\$94,900.03
Fund 40 Special Reserve Fund	\$903,497.41
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$79,680.80
Grand Total:	\$6,179,934.34

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-SEP-2014 through 23-SEP-2014 Page: 01 of 05

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
310190	TWINING CONSULTING, INC.			
OPSC School	Building Lab Tests	KING ELEMENTARY		\$19,550.00
Facilities Bond	Construction	SCHOOL		
Special Reserve	Building Lab Tests	VALLEY HIGH SCHOOL		\$12,500.00
Fund	Construction			
310201	RED ROCK CANYON SCHOOL ADOLESCENT RESIDENTIAL			2014/06/10
Special Education	Sub-Agreements for	SPECIAL EDUCATION		\$29,500.00
	Services			
Special Education	Non Public Schools	SPECIAL EDUCATION		\$25,000.00
	Contracts			
Special Ed: Mental	Sub-Agreements for	SPECIAL EDUCATION		\$217,360.00
Health Services	Services			
Special Ed: Mental	Non Public Schools	SPECIAL EDUCATION		\$25,000.00
Health Services	Contracts			
310269	GRAYBAR			
Special Reserve		SPURGEON		\$32,858.84
Fund		INTERMEDIATE SCHOOL		
310700	SQUARE-1 DESIGN GROUP			
Unrestricted	Consultant	BUSINESS SERVICES		\$42,500.00
Discretionary	Noninstructional	DIVISION		
Accounts				
Child Nutrition:	Building Architect	NUTRITION SERVICES		\$50,000.00
School Programs				
310987	FOLLETT SCHOOL SOLUTIONS, INC.			
Lottery:	Textbooks	STATE TEXTBOOKS		\$41,064.50
Instructional				
Materials				
310993	FOLLETT SCHOOL SOLUTIONS, INC.			
Lottery:	Textbooks	STATE TEXTBOOKS		\$54,433.28
Instructional				
Materials				
311547	SUNPOWER CORPORATION, SYSTEMS			
Fund 40 QZAB Solar	Building	SANTA ANA HIGH		\$425,072.60
Energy Savings 2012	Contractor	SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-SEP-2014 through 23-SEP-2014 Page: 02 of 05

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
311549	SUNPOWER CORPORATION, SYSTEMS		
Fund 40 QZAB Solar	Building	MCFADDEN	\$297,095.20
Energy Savings 2012 Contractor		INTERMEDIATE SCHOOL	
311590	CONSULTING & CONTRACTED SERVICES, INC.		
Unrestricted	Consultant	BUSINESS SERVICES	\$31,280.00
Discretionary	Noninstructional	DIVISION	
Accounts			
311767	WAXIE SANITARY SUPPLY		
Unrestricted	Custodial Supplies	BUILDING SERVICES	\$78,301.50
Discretionary			
Accounts			
311875	UNISOURCE WORLDWIDE, INC.		
General Fund	PUBLICATIONS	PUBLICATIONS	\$31,116.80
	INVENTORY		
311925	TURF STAR, INC.		
City Santa Ana	Non-Capitalized	CONSTRUCTION	\$50,045.58
Redevelopment	Equipment		
311940	DELL MARKETING, L.P.		
IASA: Title I Basic	Materials &	VILLA FUNDAMENTAL	\$26,523.00
Grants Low-Income	Supplies/Software	INTERMEDIATE SCHOOL	
311942	THINK TOGETHER		
LCFF-	Sub-Agreements for	ELEMENTARY DIVISION	\$201,575.00
Supplemental/	Services		
Concentration			
IASA: Title I Basic	Sub-Agreements for	STUDENT ACHIEVEMENT	\$312,541.72
Grants Low-Income	Services		
IASA: Title I Basic	Consultants	STUDENT ACHIEVEMENT	\$25,000.00
Grants Low-Income	Instructional		
Title III Limited	Sub-Agreements for	ENGLISH LEARNER	\$560,383.28
English Proficiency	Services	PROGRAMS & STUDENT	
LEP Student		ACHIEVEMENT	
311977	KIDA LLC		2014/06/10
Special Education	Sub-Agreements for	SPECIAL EDUCATION	\$30,000.00
	Services		
Special Education	Non Public Schools	SPECIAL EDUCATION	\$25,000.00
	Contracts		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-SEP-2014 through 23-SEP-2014 Page: 03 of 05

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
311987	WEATHERPROOFING TECHNOLOGIES INCORPORATED		
Deferred	Maintenance	BUILDING SERVICES	\$159,000.00
Maintenance Fund	Contracts Repairs		
311988	WESTERN POWER SYSTEMS		
Ongoing & Major	Maintenance	BUILDING SERVICES	\$119,772.00
Maintenance Account	Contracts Repairs		
311990	FOLLETT SCHOOL SOLUTIONS, INC.		
Lottery:	Textbooks	STATE TEXTBOOKS	\$25,313.60
Instructional			
Materials			
311997	AREY JONES EDUCATIONAL SOLUTIONS		
Unrestricted	Equipment	TECHNOLOGY	\$14,000.00
Discretionary	Maintenance	INNOVATION SERVICES	
Accounts	Supplies		
Unrestricted	Maintenance	TECHNOLOGY	\$41,125.00
Discretionary	Contracts Repairs	INNOVATION SERVICES	
Accounts			
312031	IFUSION SOLUTIONS, INC.		2014/06/10
Unrestricted	Consultant	TECHNOLOGY	\$75,000.00
Discretionary	Noninstructional	INNOVATION SERVICES	
Accounts			
312036	GLADYS SMITH		2014/07/22
Head Start	Sub-Agreements for	CHILD DEVELOPMENT	\$25,000.00
	Services		
Head Start	Consultants	CHILD DEVELOPMENT	\$25,000.00
	Instructional		
312038	EQUAL OPPORTUNITY SCHOOLS		2014/07/22
IASA: Title I Basic	Sub-Agreements for	STAFF DEVELOPMENT	\$125,000.00
Grants Low-Income	Services		
IASA: Title I Basic	Consultants	STAFF DEVELOPMENT	\$25,000.00
Grants Low-Income	Instructional		
312039	SILICON VALLEY MATHEMATICS INITIATIVE, LLC.		2014/08/26
S.D. Bechtel, Jr.	Sub-Agreements for	STAFF DEVELOPMENT	\$145,000.00
Foundation	Services		
S.D. Bechtel, Jr.	Consultant	STAFF DEVELOPMENT	\$25,000.00
Foundation	Noninstructional		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-SEP-2014 through 23-SEP-2014 Page: 04 of 05

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312040	KEY DATA SYSTEMS		2014/08/26
LCFF	Other Contracts	ELEMENTARY DIVISION	\$48,250.00
	Supplemental/ Concentration		
312041	KAREN C. TZONG		2014/08/26
LCFF	Consultant	BUSINESS SERVICES	\$80,000.00
	Supplemental/ Concentration	Noninstructional DIVISION	
312042	EDUCATION SOLUTIONS AND RESULT		2014/08/26
Unrestricted	Consultant	EDUCATIONAL	\$38,000.00
Discretionary	Noninstructional	SERVICES DIVISION	
	Accounts		
312063	WYNER LAW GROUP, PC		2014/07/22
Special Education	Legal Audit and	SPECIAL EDUCATION	\$31,000.00
	Election Contracts		
312066	KOCE TV FOUNDATION		2014/06/10
Lottery:	Other Contracts	TECHNOLOGY	\$59,000.00
	Instructional Materials		
312091	NINYO & MOORE GEOTECHNICAL & ENVIROMENTAL SCIENCE		
Measure G Series E	Building	WILSON ELEMENTARY	\$55,672.00
	Inspection	SCHOOL	
312092	JL COBB PAINTING		
OPSC School	Unassigned	KING ELEMENTARY	\$58,000.00
Facilities Bond		SCHOOL	
312093	SQUARE-1 DESIGN GROUP		2014/01/28
Deferred	Building Architect	GREENVILLE	\$30,015.00
Maintenance Fund		FUNDAMENTAL ELEMENTARY SCHOOL	
312098	DIGITAL NETWORKS GROUP, INC.		
Two-Way Digital	Non-Capitalized	TECHNOLOGY	\$25,708.49
ITFS Licensee	Equipment		
	Revenue		
312160	ZARCA INTERACTIVE, INC. dba K12 INSIGHT		
Unrestricted	Consultant	COMMUNICATIONS	\$34,375.00
Discretionary	Noninstructional	OFFICE	
	Accounts		
312245	LENTZ MORRISSEY ARCHITECTURE, INC.		
Measure G Series E	Building Architect	WILSON ELEMENTARY	\$35,769.60
		SCHOOL	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 10-SEP-2014 through 23-SEP-2014 Page: 05 of 05

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
312297	MURDOCH WALRATH AND HOMES			
Capital Facilities Fund	Legal Audit and Election Contracts	FACILITIES/GOVERNMENTAL RELATIONS		\$33,333.00
Special Reserve Fund	Legal Audit and Election Contracts	FACILITIES/GOVERNMENTAL RELATIONS		\$33,334.00
Community Facilities District 2005 Central Park	Legal Audit and Election Contracts	FACILITIES/GOVERNMENTAL RELATIONS		\$33,333.00
312304	ORANGE COUNTY DEPARTMENT OF EDUCATION			2014/05/13
Special Ed: Mental Health Services	Sub-Agreements for Services	PUPIL SUPPORT SERVICES		\$956,092.00
Special Ed: Mental Health Services	Consultants Instructional	PUPIL SUPPORT SERVICES		\$25,000.00

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of September 10, 2014 through September 23, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Christeen Betz, Director, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of September 10, 2014 through September 23, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of September 10, 2014 through September 23, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: September 23, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Expenditures Summary: From 10-SEP-2014 through 23-SEP-2014

Fund 01 General Fund	\$7,467,596.78
Fund 12 Child Development	\$1,247.47
Fund 13 Cafeteria Fund	\$150,340.52
Fund 14 Deferred Maintenance Fund	\$219,924.54
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$868.50
Fund 25 Capital Facilities Fund	\$4,437.68
Fund 29 Measure G	\$295,325.37
Fund 35 County School Facilities Fund	\$1,240,137.08
Fund 40 Special Reserve Fund	\$171,274.82
Fund 49 Capital Project Fund for Blended Component	\$61,665.01
Fund 68 Workers' Compensation	\$129,547.54
Fund 69 Health & Welfare	\$840,954.12
Fund 81 Property & Liability	\$18,045.19
Total Expenditures:	\$10,601,364.62

Prepared By: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

September 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84197292	APPLE, INC.		\$48,708.20
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		LINCOLN ELEMENTARY SCHOOL	
	LCFF-Supplemental/Concentration	ELEMENTARY DIVISION	
	Risk Management - Undesignated	RISK MANAGEMENT	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		COMMUNITY RELATIONS	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		INSTRUCTIONAL MEDIA CENTER	
		MARTIN ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
84197203	SOUTHERN CALIFORNIA EDISON		\$67,588.19
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197207	CAL PERS SAFETY		\$61,827.03
	Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	
84197218	FOLLETT SCHOOL SOLUTIONS, INC.		\$58,117.58
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84197220	FOLLETT SCHOOL SOLUTIONS, INC.		\$579,985.86
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84197228	PARDESS AIR, INC.		\$400,235.00
	California Clean Energy Jobs Act (Prop 39)	KENNEDY ELEMENTARY SCHOOL	

SAUSD Board of Education Warrant Listing

September 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197234	THINK TOGETHER		\$1,099,500.00
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	STUDENT ACHIEVEMENT	
	LCFF-Supplemental/Concentration	ELEMENTARY DIVISION	
	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
84197240	XEROX CORPORATION		\$51,898.36
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197245	CDW GOVERNMENT, INC.		\$25,791.19
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	ESQUEDA ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	CARVER ELEMENTARY SCHOOL	
		CENTURY HIGH SCHOOL	
		COMMUNITY RELATIONS	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		RESEARCH AND EVALUATION	
		SEGERSTROM HIGH SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
84197199	AT&T		\$25,287.83
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197290	WAXIE SANITARY SUPPLY		\$97,027.60
	Fund 01 General Fund	WAREHOUSE AND DELIVERY	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	Unrestricted Discretionary Accounts	BUILDING SERVICES	

SAUSD Board of Education Warrant Listing

September 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197294	AREY JONES EDUCATIONAL SOLUTIONS		\$25,719.75
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MONROE ELEMENTARY SCHOOL	
	Medi-Cal Billing Option	PSYCHOLOGICAL SERVICES/APE	
		SPEECH & LANGUAGE	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	PAYROLL DEPARTMENT	
84197337	WARE DISPOSAL, INC.		\$86,175.09
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197263	NORTHWEST EVALUATION ASSOCIATION		\$534,921.00
	LCFF-Supplemental/Concentration	SECONDARY DIVISION	
 Fund 35 County School Facilities Fund			
84197416	JL COBB PAINTING		\$170,041.54
	Fund 35 OPSC School Facilities Bond Projects	CARR INTERMEDIATE SCHOOL	
84197417	NEXUS IS, INC.		\$286,793.37
	Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	
 Fund 40 Special Reserve Fund			
84197421	NEXUS IS, INC.		\$30,351.27
	Fund 40 Special Reserve Fund	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
84197422	SUNPOWER CORPORATION, SYSTEMS		\$71,258.55
	Fund 40 QZAB Solar Energy Savings 2012	CENTURY HIGH SCHOOL	
 Fund 49 Capital Project Fund for Blended Component Units (CFD)			
84197426	TJ JANCA CONSTRUCTION, INC.		\$28,736.00
	QZAB 2005	SPURGEON INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

September 10, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 68 Workers' Compensation			
84197428	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$28,437.01
Fund 69 Health & Welfare			
84197429	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG) Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$339,352.60
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$4,117,753.02

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84197451	DELL MARKETING, L.P. Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	\$433,325.71
84197480	ZARCA INTERACTIVE INC. dba K12 INSIGHT Unrestricted Discretionary Accounts	COMMUNICATIONS OFFICE	\$34,375.00
84197476	SILICON VALLEY MATHEMATICS INITIATIVE, LLC. S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	\$32,780.78
84197474	SAN JOAQUIN COUNTY OFFICE OF EDUCATION Special Education	SPECIAL EDUCATION	\$40,927.32
84197473	REVOLVING CASH FUND Fund 01 General Fund Special Education Unrestricted Discretionary Accounts	CASH ACCOUNT CASH ACCOUNT CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL SCHOOL POLICE SERVICES VALLEY HIGH SCHOOL	\$39,330.56
84197467	KEY UNITED MECHANICAL CONTRACTORS dba California Clean Energy Jobs Act (Prop 39)	HARVEY ELEMENTARY SCHOOL	\$426,074.79
84197462	IFUSION SOLUTIONS, INC. Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$74,500.00
84197438	EDWARD B. COLE, SR. ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$62,629.00
84197456	ENCYCLOPEDIA BRITANNICA, INC. Ed Technology K-12 Voucher - Microsoft	TECHNOLOGY	\$28,945.00
84197527	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund	WAREHOUSE AND DELIVERY	\$47,289.09

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197448	ATKINSON, ANDELSON, LOYA, RUUD & ROMO Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION HUMAN RESOURCES DIVISION	\$44,792.40
84197447	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$85,678.43
84197445	CITY OF SANTA ANA Unrestricted Discretionary Accounts	DISTRICTWIDE	\$69,661.00
84197442	ORANGE COUNTY HIGH SCHOOL OF THE ARTS Fund 01 General Fund	CASH ACCOUNT	\$332,087.00
84197441	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$98,224.00
84197440	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL Fund 01 General Fund	CASH ACCOUNT	\$74,300.00
84197439	EL SOL SCIENCE AND ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$141,478.00
84197459	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	STATE TEXTBOOKS	\$74,405.19
84197561	RED ROCK CANYON SCHOOL ADOLESCENT Special Ed: Mental Health Services Special Education	SPECIAL EDUCATION SPECIAL EDUCATION	\$51,918.00
84197575	TAYLOR TENNIS COURTS, INC. Ongoing & Major Maintenance Account	BUILDING SERVICES	\$45,000.00

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197578	U S BANK - CAL CARD		\$193,031.59
	AVID-OCDE Destination Graduation-High Schools	CENTURY HIGH SCHOOL	
	AVID-OCDE Destination Graduation-Intermediate Schools	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
	Beginning Teacher-BTSA	STAFF DEVELOPMENT	
	Carol M White PEP Grant	SPECIAL PROJECTS/WELLNESS	
	Child Nutrition: Healthy Active Families	SPECIAL PROJECTS/WELLNESS	
	Donations (Miscellaneous)	BUILDING SERVICES	
		DIAMOND ELEMENTARY SCHOOL	
		FACILITIES/GOVERNMENTAL RELATIONS	
		SANTA ANA HIGH SCHOOL	
	Economic Impact Aid	CARR INTERMEDIATE SCHOOL	
	Economic Impact Aid-LEP	SANTIAGO ELEMENTARY SCHOOL	
	Fund 01 General Fund	HUMAN RESOURCES DIVISION	
	Gear Up IV (RSCC Fiscal Agent)	SECONDARY DIVISION	
	Head Start	CHILD DEVELOPMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARVER ELEMENTARY SCHOOL	
		CENTURY HIGH SCHOOL	
		DAVIS ELEMENTARY SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		GARFIELD ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		JEFFERSON ELEMENTARY SCHOOL	
		KENNEDY ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		MIDDLE COLLEGE HIGH SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		ROOSEVELT ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
		STUDENT ACHIEVEMENT	
	IASA: Title I Migrant Ed Regular and Summer Program	MIGRANT EDUCATION	
	LCAP (Local Control & Accountability Plan)	SUPERINTENDENT'S OFFICE	
	LCFF-Supplemental/Concentration	ALTERNATIVE EDUCATION	
		EDUCATIONAL SERVICES DIVISION	
		SECONDARY DIVISION	
	Lottery: Instructional Materials	STATE TEXTBOOKS	
	Ongoing & Major Maintenance Account	BUILDING SERVICES	
	QZAB Solar Energy	HENINGER ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
	S.D. Bechtel, Jr. Foundation	STAFF DEVELOPMENT	
	Special Education	SPECIAL EDUCATION	
		SPEECH & LANGUAGE	
	Title III Limited English Proficiency LEP Student Program	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
	Title II-Part A Improving Teacher Quality	ENGLISH LEARNER PROGRAMS & STUDENT ACHIEVEMENT	
		STAFF DEVELOPMENT	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	BOARD OF EDUCATION	

SAUSD Board of Education Warrant Listing

September 17, 2014

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Check #

Vendor

Location

Amount

BUILDING SERVICES
BUSINESS SERVICES DIVISION
CARR INTERMEDIATE SCHOOL
CARVER ELEMENTARY SCHOOL
CENTURY HIGH SCHOOL
COMMUNICATIONS OFFICE
COMMUNITY RELATIONS
CONSTRUCTION
DAVIS ELEMENTARY SCHOOL
DISTRICTWIDE
EDUCATIONAL SERVICES DIVISION
EMPLOYEE BENEFITS ADMINISTRATION
FACILITIES/GOVERNMENTAL RELATIONS
FRANKLIN ELEMENTARY SCHOOL
FREMONT ELEMENTARY SCHOOL
GODINEZ FUNDAMENTAL HIGH SCHOOL
HOOVER ELEMENTARY SCHOOL
JACKSON ELEMENTARY SCHOOL
LOWELL ELEMENTARY SCHOOL
MADISON ELEMENTARY SCHOOL
MCFADDEN INTERMEDIATE SCHOOL
MENDEZ FUNDAMENTAL INTERMEDIATE
SCHOOL
MIDDLE COLLEGE HIGH SCHOOL
PAYROLL DEPARTMENT
PIO PICO ELEMENTARY SCHOOL
PUBLICATIONS
PUPIL SUPPORT SERVICES

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		PURCHASING DEPARTMENT	
		RESEARCH AND EVALUATION	
		SANTA ANA HIGH SCHOOL	
		SCHOOL POLICE SERVICES	
		SECONDARY DIVISION	
		SEGERSTROM HIGH SCHOOL	
		SIERRA PREPARATORY ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
		SUPERINTENDENT'S OFFICE	
		TECHNOLOGY INNOVATION SERVICES	
		VALLEY HIGH SCHOOL	
		VISUAL & PERFORMING ARTS	
		WAREHOUSE AND DELIVERY	
		WILLARD INTERMEDIATE SCHOOL	
		WILSON ELEMENTARY SCHOOL	
	Unrestricted-GATE (7140)	ELEMENTARY DIVISION	
84197591	DURHAM SCHOOL SERVICES, L.P.		\$867,836.11
	Pupil Transportation (7230/7240)	TRANSPORTATION DEPARTMENT	
	Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL	
84197610	WAXIE SANITARY SUPPLY		\$30,660.20
	Unrestricted Discretionary Accounts	BUILDING SERVICES	

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197490	CERTIFIED TRANSPORTATION SERVICE, INC.		\$41,069.85
	Donations (Miscellaneous)	SANTA ANA HIGH SCHOOL	
	Donations-ASB Transportation	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		DAVIS ELEMENTARY SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		PIO PICO ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SEPULVEDA ELEMENTARY SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		VALLEY HIGH SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
	IASA: Title I Migrant Ed Regular and Summer Program	MIGRANT EDUCATION	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SECONDARY DIVISION	

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SEGERSTROM HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84197495	ELITE SHEET METAL, INC. Ongoing & Major Maintenance Account	BUILDING SERVICES	\$33,305.00

Fund 13 Cafeteria Fund

84197627	GOLD STAR FOODS Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$51,233.73
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SANTA ANA HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	

Fund 14 Deferred Maintenance Fund

84197644	CASE & SONS CONSTRUCTION, INC. Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$31,700.00
84197643	BEN'S ASPHALT, INC. Fund 14 Deferred Maintenance Fund	SANTIAGO ELEMENTARY SCHOOL	\$72,643.51
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

September 17, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 29 Measure G			
84197663	DAVE BANG ASSOCIATES, INC. Fund 29 Measure G Series E	WILSON ELEMENTARY SCHOOL	\$31,192.15
84197666	POWER PLUS Fund 29 Measure G Series E	MITCHELL CHILD DEVELOPMENT CENTER	\$45,000.00
84197669	REVOLVING CASH FUND Fund 29 Measure G Series E	CENTURY HIGH SCHOOL KING ELEMENTARY SCHOOL	\$30,855.00
84197674	WALTERS WHOLESALE ELECTRIC Fund 29 Measure G Series E	WILLARD INTERMEDIATE SCHOOL	\$28,572.85
Fund 35 County School Facilities Fund			
84197681	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$333,333.62
84197678	JL COBB PAINTING Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$57,665.23
84197680	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	FRANKLIN ELEMENTARY SCHOOL	\$338,583.17
Fund 68 Workers' Compensation			
84197692	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$101,075.89
Fund 69 Health & Welfare			
84197693	SANTA ANA UNIFIED SCHOOL DISTRICT Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$500,000.00
Grand Total:			\$5,025,479.17

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 10, 2014 through September 23, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of September 10, 2014 through September 23, 2014.

RATIONALE:

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of September 10, 2014 through September 23, 2014.

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
October 14, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
1.	Philharmonic Society of Orange	Elementary Schools: Will provide a performance presentation of chamber concerts through Meet the Musicians for students in grades 4-6, at Davis, Franklin, Garfield, Harvey, Heninger, Heroes, Lincoln, Lowell, Martin, Monte Vista, Pio Pico, Roosevelt, Sepuiveda, Thorpe, Walker, Washington and Wilson elementary schools, at no cost to the District.	October 15, 2014 through June 30, 2015		No cost to the District	N/A
2.	The Wooden Floor Ratification	Elementary Schools: Will provide a free week-long dance education program for students in Grades 3-5. They will provide dance instruction along with self-esteem building at Adams, Davis, Esqueda, Franklin, Garfield, Harvey, Heninger, Hoover, Kennedy, Lowell, Martin, Monte Vista and Remington elementary schools, at no cost to the District.	September 29, 2014 through October 31, 2014		No cost to the District	N/A
3.	Barbara Lippe	Harvey Elementary School: The Consultant will serve as a teaching and learning State Standards resource in curriculum, instruction, assessment, and technology for instructional staff. The consultant will support and assist teachers in the identification of strengths and weaknesses in student performance and revision of instructional plans to close learning gaps.	October 15, 2014 through June 18, 2015		Title I	\$10,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 14, 2014

Page 2

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
4.	The National Theatre for Children	Heninger Elementary School: Will deliver a live performance that combines a high energy sketch comedy with improvisation to teach students educational messages through a fun experience and learn about electrical safety with the help of the characters. This performance is no cost to the District.	October 17, 2014		No cost to the District	N/A
5.	Joelle Flynn dba Girls on the Run of Orange County	Martin Elementary School: Will provide coaching and instruction to girls in grades 3-5 (up 20 students), delivery of fitness and self-esteem curriculum, two days per week for ten weeks, at no cost to the District. Curriculum may be repeated two times over the course of the 2014-15 school year.	October 15, 2014 through June 18, 2015		No cost to the District	N/A
6.	Radon L. Rodriguez dba Goodlife Ratification	Monroe Elementary School: Will provide educational lessons for specifically selected at-risk students and families. The student and/or their parent will participate in individual and/or group lessons that will focus on developing specific behavior skills.	September 27, 2014 through June 19, 2015		Title I	\$4,000.00
7.	OC Health Care Agency Ratification	Monte Vista Elementary School: Will provide a parenting course on parenting requested by parent community at no cost to the District.	September 26, 2014 through June 15, 2015		No cost to the District	N/A

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 14, 2014

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NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
8.	Kaplan K12 Learning Services	Saddleback High School: Will provide CAHSEE boot camp targeted for the 11 th and 12 th grade students (includes: materials, tests, reports, and instruction delivered by Kaplan).	October 15, 2014 through January 30, 2015		CAHSEE and Discretionary	\$63,840.00
9.	MIND Research Institute Ratification	Elementary Education: Will provide digital supplemental Math Program aligned to the State Standards instruction, with games that build mathematical conceptual understanding for K-8 students.	August 1, 2014 through July 31, 2015		K-12 Voucher Program	\$176,075.00
10.	Latino Health Access	Elementary Education: Will provide after-school leadership activities for the children of the program and their parents. These activities will include mental health awareness, physical activity, and training children in social, good listening, and public speaking skills at no cost to the District.	October 15, 2014 through June 30, 2015		No cost to the District	N/A
11.	Catapult Learning, LLC	EL Programs and Student Achievement: Catapult Consultant will provide student intervention instruction in Reading and/or Math and Parent Involvement services to St. Ann, St. Joseph and School of Our Lady. Elementary and Secondary Education act (ESEA) required services under Title I and Title III for qualifying private school students.	October 15, 2014 through June 30, 2015		Title I & III	\$105,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 14, 2014

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NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
12.	AVID Ratification	Secondary Education: Will provide memberships, material use, and data to elementary and secondary. AVID uses research-based strategies and curriculum that develop students' critical thinking, literacy, and math skills across all content areas that help prepare every student for college.	August 21, 2014 through June 30, 2015	X	General Fund	\$64,992.00
13.	CollegeBoard Ratification	Secondary Education: Will provide the Early Participation Program to sophomore students. The program will provide the PSAT/NMSQT early to expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process.	August 21, 2014 through June 30, 2015		General Fund	\$51,792.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Business Services
October 14, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
14.	iFusion Solution, Inc.	<p>Human Resources/Business Services: The Consultants will to provide professional support for business processes to the Oracle HRMS/Finance system. Will build enhancements for the Human Resources, Business and Payroll modules to enhance data reporting in compliance with Affordable Care Act and Family Medical Leave Act requirements.</p>	<p>October 15, 2014 through June 30, 2015</p>	X	General Fund	\$101,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Facilities and Governmental Relations
October 14, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
15.	Cumming Construction Management, Inc.	Will provide services for energy consulting support for Proposition 39.	November 1, 2014 through June 30, 2015	X	Prop 39	\$50,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services
October 14, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
16.	Progressus Therapy, LLC	Will provide Speech-Language Therapy Services for students.	October 15, 2014 through June 30, 2015		Special Education	\$44,268.00
17.	Turning Point for Families	<p>Pupil Support Services: Increase to P.O. #311275. Will provide counseling and therapeutic services for students in need of mental health support.</p> <p>Board approved: 06/10/14 - \$35,000.00 Total Contract: \$85,400.00</p>	October 15, 2014 through June 30, 2015		Pupil Support Services	\$50,400.00

**AGENDA ITEM BACKUP SHEET
October 14, 2014**

Board Meeting

TITLE: Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Numbers: 14-17844 MH and 14-17922 MH

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Camille Boden, Executive Director, Risk Management

BACKGROUND INFORMATION:

The purpose of this agenda item is to reject Government Code §910 and §910.2 claims against the District, File Numbers: 14-17844 MH and 14-17922 MH.

DESCRIPTION OF DAMAGE/INJURY:

Claimants allege employment discrimination and harassment.

FUNDING:

Not Applicable

RECOMMENDATION:

Recommend rejection of Government Code §910 and §910.2 claims against the District, File Numbers: 14-17844 MH and 14-17922 MH.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Acknowledgement of Receipt of Vista Heritage Charter Middle School Charter Petition

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed. D., Deputy Superintendent, Operations, CBO

PREPARED BY: Mavis Mitchell, Charter Schools Financial Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to acknowledge formal receipt of the Vista Heritage Charter Middle School Charter Petition delivered on Friday, September 12, 2014.

RATIONALE:

The District is required to comply with California Education Code Section 47605(b) to hold a public hearing on the provisions of a submitted charter petition within 30 days of receipt of the petition. In order to facilitate the setting of the required public hearing and uniformly establish the parameters of the statutory timeline, submitted charter petitions are defined as and deemed received after action has been taken by the Board of Education to formally do so.

Recorded action taken at a regular meeting of the Board of Education effectively acknowledges and documents the date of receipt as the date of the action and thereby establishes the parameters of the statutory timeline and facilitates the setting of the required public hearing date.

FUNDING:

Not Applicable

RECOMMENDATION:

Acknowledge receipt of the Vista Heritage Charter Middle School Charter Petition as of the date of the regular meeting of the Board of Education on October 14, 2014.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Acceptance of Completion of Contract for Bid Package No. 13
Parking Lot ADA Upgrades at Greenville Fundamental Elementary
School Under Modernization Program**

ITEM: **Consent**

SUBMITTED BY: **Joe Dixon, Assistant Superintendent, Facilities and Governmental
Relations**

PREPARED BY: **Todd Butcher, Director, Construction**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary School under the Modernization Program.

RATIONALE:

At its March 25, 2014 meeting, the Board awarded a contract for Bid Package No. 13 Parking Lot ADA Upgrades to Horizons Construction Co. International, Inc. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Greenville Fundamental ES Modernization	Bid Package No. 13 Parking Lot ADA Upgrades	\$34,000.00	\$1,700	0	Horizons Construction Company International, Inc.
	TOTAL:	<u>\$34,000.00</u>	<u>\$1,700.00</u>		

FUNDING:

State School Facility Program/Measure G: \$1,700

RECOMMENDATION:

Accept the October 14, 2014, completion of contract with Horizons Construction Company International, Inc. for Bid Package No. 13 parking lot ADA upgrades at Greenville Fundamental Elementary School.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 2 Site Fencing at Lathrop Intermediate School Under Modernization Program

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 2 Site Fencing at Lathrop Intermediate School under the Modernization Program.

RATIONALE:

At its June 10, 2014 meeting, the Board awarded a contract for Bid Package No. 2 Site Fencing to Wolverine Fence Company, Inc. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Lathrop IS Modernization	Bid Package No. 2 Site Fencing	\$131,000.00	\$6,550.00	0	Wolverine Fence Company, Inc.
	TOTAL:	<u>\$131,000.00</u>	<u>\$6,550.00</u>		

FUNDING:

State School Facility Program/Measure G: \$6,550.00

RECOMMENDATION:

Accept the October 14, 2014, completion of contract with Wolverine Fence Company, Inc. for Bid Package No. 2 Site Fencing at Lathrop Intermediate School project.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Authorization to Obtain Bids for Replacement of Fencing at Monte Vista Elementary School

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Dennis Ziegler, Director, Building Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for replacement of fencing at Monte Vista Elementary School. Building Services has attempted to repair the fence; however, it is beyond economical repair and needs to be replaced at this time. The District's standard ornamental fencing will be used on the exterior of the campus.

RATIONALE:

The replacement of the fencing will ensure the integrity of the campus, provide added security, and help prevent vandalism to the school site.

FUNDING:

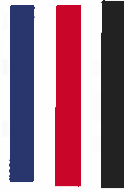
Deferred Maintenance: \$160,000

RECOMMENDATION:

Authorize staff to obtain bids for the replacement of fencing at Monte Vista Elementary School.



Fence to be removed
New wrought iron
New black vinyl chainlink



Monte Vista Elementary School Fence Project

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Authorization to Obtain Bids for Segerstrom Aquatic Center Classroom

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for Segerstrom Aquatic Center classroom.

RATIONALE:

The Segerstrom High School Aquatics program has grown substantially since inception, requiring the need for a facility to provide safety training as well as aquatic training. Segerstrom staff has requested the additional portable classroom that will be used to accommodate all requirements of the aquatics educational program.

FUNDING:

Capital Facilities Fund: \$65,000

RECOMMENDATION:

Authorize staff to obtain bids for the Segerstrom Aquatic Center classroom.

Segerstrom Aquatics Center



AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Approval of Revised Job Description: Assistant Principal IV
ITEM: Consent
SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources
PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised job description: Assistant Principal IV. This position will report to Principal IV. The revision of this position is required for the purpose of creating a closer alignment of the functions and responsibilities of the current High School Assistant Principal with the job description.

RATIONALE:

This position is essential in providing direction and coordinating major parts of the high school's educational program in instruction, supervision, or guidance.

The revised job description is attached.

FUNDING:

General Funds – Certificated Management Salary Schedule Level 46 - \$9,466 – 10,669 (monthly)

RECOMMENDATION:

Approve the revised job description of Assistant Principal IV.


MAM:nr



SANTA ANA UNIFIED SCHOOL DISTRICT
ASSISTANT PRINCIPAL IV – HIGH SCHOOL

BASIC FUNCTION JOB SUMMARY:

Under the direction of a Principal IV, direct and coordinate a major part of a high school educational program in instruction, supervision, or guidance.

DISTINGUISHING CHARACTERISTICS:

Incumbents in this classification work exclusively in high schools and report to a Principal IV. ~~There are three options within this class in terms of representative duties, each considered to be at the same organizational level.~~

Incumbents in this classification may perform one or more elements of these in each of these functions.

REPRESENTATIVE DUTIES:

GENERAL:

- Administer and enforce Board policies and administrative regulations. **E**
- Work closely with the principal regarding the organization and the administration of the school. **E**
- Ensure adherence to the negotiated contract for classified and certificated staff. **E**
- Supervise and evaluate staff members according to District guidelines as assigned. **E**
- Attend and supervise school functions as assigned. **E**
- Serve on District and Division committees as appropriate. **E**
- Prepare reports as required. **E**
- Perform related duties as assigned.

INSTRUCTION:

- Supervise the instructional staff in implementation of curriculum and application of course of study; participate on District development committees. **E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

INSTRUCTION: (Continued)

- ~~Develop~~ **Help in the development of the school's master schedule; designate room assignments; supervise the teaching process; conduct staff in-service meetings; evaluate assigned staff and substitutes. E**
- **Assign, monitor and evaluate student teachers; select and assign instructional assistants; organize and conduct new staff orientation and training. E**
- **Supervise federal and state projects; supervise and monitor the regular, Special Education, and GATE programs. E**
- **Report to District administration regarding present and projected curricular needs; participate in development and evaluation of the curriculum; coordinate school-level committee activities. E**
- **Coordinate field trips and conferences. E**
- **Coordinate textbook evaluation; order textbooks; administer textbook budget; supervise textbook inventory, collection and distribution. E**
- **Coordinate school activities pertaining to publications of student handbooks, course offerings, accreditation reports, etc. E**
- **Assist in the development of the school educational plan, including leadership on site committees.**
- **Perform related duties as assigned.**

SUPERVISION:

- **Supervise and control student behavior and discipline during the regular school day and at school activities; ensure proper disciplinary action in accordance to Board policy. E**
- **Meet with students, parents and teachers regarding discipline, attendance issues and related problems; attempt to resolve the underlying problems; follow up with the students and parents as necessary; maintain contact with District staff regarding the disposition of student discipline problems. E**
- **Coordinate campus security; supervise security staff; coordinate with police department as necessary. E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

SUPERVISION: (Continued)

- Coordinate procedures dealing with student suspensions, expulsions, and adjustment transfer requests. **E**
- Coordinate fire and earthquake drills; serve on safety committee for the school. **E**
- Administer the equipment inventory program of the school; supervise the performance of an annual inventory. **E**
- Supervise daily plant operations, campus activities, and bell scheduling. **E**
- Monitor attendance and prepare weekly reports as required. **E**
- Perform related duties as assigned.

GUIDANCE:

- **Supervise Coordinate** daily operation of the Counseling Center and staff; assist in updating spring schedules. **E**
- **Supervise Coordinate** maintenance of all student records including graduation status records and the graduation checklist of seniors; certify seniors for graduation. **E**
- Organize and supervise registration of students. **E**
- Organize and supervise testing procedures; schedule and administer tests and disseminate results. **E**
- Coordinate scholarship program including dissemination of materials, scheduling of interviews, and maintaining records for commencement and awards ceremonies. **E**
- Prepare enrollment and registration reports. **E**
- Coordinate referrals to home teachers and act as liaison between home, teacher and school. **E**
- Coordinate all guidance activities. **E**
- Assist with curriculum and master schedule. **E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

GUIDANCE: (Continued)

- Conduct follow-up studies of graduates and dropouts. E
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Problem-solving techniques
- Disciplinary skills
- Modern office practices, procedures and equipment
- Record-keeping techniques
- Principles and practices of administration, supervision and training
- Health and safety regulations
- Reading and writing communication skills
- School District organization, operations and objectives
- Oral and written communications skills
- Technical aspects of field of specialty
- District policies and regulations
- City and community cultures
- Applicable federal, state, local laws and Education Code
- Student needs of differing socioeconomic and ethnic backgrounds
- Technology
- State standards and assessments

Ability to:

- Organize, plan and supervise work
- Train and supervise personnel
- Work cooperatively with others
- Communicate effectively with others
- Establish and maintain effective working relationships with others
- Work confidentially with discretion
- Communicate effectively orally and in writing in English and when appropriate in Spanish
- Maintain records and prepare reports
- Function within appropriate line-staff relationships

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Ability to: (Continued)

- Work effectively with administrators, staff, parents and community and in multicultural and bilingual environments
- Effectively interpret and analyze data and/or assessments
- Perform the essential functions of the job

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three years of successful teaching and/or school administration and/or counseling experience at the secondary level.

LICENSES OR OTHER REQUIREMENTS:

- California Administrative Credential authorizing service at the secondary level; valid California Teaching Credential
- Valid California driver's license
- Pupil Personnel Services credential preferred for assignment in guidance

WORKING CONDITIONS:

Environment:

- High school campus environment
- Irregular or extended work hours
- Meeting deadlines with severe time constraints and numerous interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations
- Seeing to view school activities, make presentations and drive a vehicle
- Sitting, standing or walking for extended periods of time
- Bending, stooping, dexterity of fingers and use of arms
- Lifting or moving objects, normally not exceeding forty (40) pounds

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job **with or without reasonable accommodation.**

Board Approved: (2/84 10/89 11/89 1/93 2/01) 5/01

**AGENDA ITEM BACKUP SHEET
October 14, 2014**

Board Meeting

TITLE: Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

ITEM: Consent

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

Personnel Calendar
Board Meeting - October 14, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15					
Luong, Julie	Teacher	Lathrop	September 17, 2014		New Hire - Probationary I
CHANGE IN STATUS					
Dixon, Joseph	Teacher	Davis	August 27, 2014		From Intern to Probationary II
EXTRA DUTY 2014-15					
Eastly, Nicole	Teacher	Lathrop	September 2, 2014	June 18, 2015	Extra Period
Van Dusen, Kathy	Teacher	Middle College	January 26, 2015	June 12, 2015	Extra Period
Vaughan, Jason	Teacher	Lathrop	September 2, 2014	June 18, 2015	Extra Period
You, Hahnuel	Teacher	Middle College	August 25, 2014	June 12, 2015	Extra Period
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Cardinal, Antoinette	Teacher	Chavez	October 6, 2014	October 31, 2014	Statutory
Maldonado, Angela	Teacher	Seegerstrom	August 27, 2014	September 22, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Do, Anh	Teacher	Seegerstrom	September 18, 2014	September 26, 2014	Statutory

Personnel Calendar
Board Meeting - October 14, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Beaumont, Loretta	Teacher	Kennedy	September 19, 2014	December 19, 2014	Statutory
Mras, Katherine	Nurse	Pupil Support Services	August 20, 2014	November 13, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits					
Cardinal, Antoinette	Teacher	Chavez	October 6, 2014	October 31, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Without Pay with Benefits					
Do, Anh	Teacher	Segerstrom	September 18, 2014	September 26, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Beaumont, Loretta	Teacher	Kennedy	September 19, 2014	December 19, 2014	Statutory
Mras, Katherine	Nurse	Services	August 20, 2014	November 13, 2014	Statutory
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Miller, Christopher	Teacher	Walker	August 27, 2014	September 30, 2014	Statutory
EXTENSION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Miller, Christopher	Teacher	Walker	August 27, 2014	September 30, 2014	Statutory

**Personnel Calendar
Board Meeting - October 14, 2014**

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Huestis, Mindy	Teacher	Child Development	September 16, 2014	September 29, 2014	Statutory
EXTRA DUTY 2014-15					
Cady, Cynthia	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Contreras, Juan C.	Teacher	Saddleback	September 2, 2014	June 18, 2015	Extra Period
Dallas, Thomas	Century	Teacher	September 5, 2014	June 18, 2015	Extra Period
Gipson, Nancy	Teacher	McFadden	September 3, 2014	June 18, 2015	Extra Period
Mc Lean, Gayle	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Mitchell, Laura	Teacher	Segerstrom	September 11, 2014	June 30, 2015	Extra Period
Napier, Rodney	Teacher	McFadden	September 3, 2014	June 18, 2015	Extra Period
Pate, Bonnie	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Young, Jeffrey	Century	Teacher	September 5, 2014	June 18, 2015	Extra Period
CO-CURRICULAR 2014-15					
Benavente, Viridiana		Carr	2014-15		Student Government Advisor
Brown, Sandra J.		Carr	2014-15		Vocal Music
Crawford, Brian		Carr	2014-15		Yearbook
LaBare, Heather		Carr	2014-15		Drama Production

PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 14, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Solares, Elizabeth		Carr	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Akamine, Brian		Century	2014-15		Vocal Music
Alvarado, Joaquin		Century	2014-15		Activities Director
Bojorquez, Linsey		Century	2014-15		Print Yearbook
Bush, Mark		Century	2014-15		Broadcast Journalism
Devoe, Richard		Century	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Do, Kim		Century	2014-15		Senior Class Advisor
Fidel, Brianna		Century	2014-15		Pep Squad
Goodrich, Nathan		Century	2014-15		Print Journalism
Oveson, James		Century	2014-15		Peer Court
Shepherd, Christine		Century	2014-15		Drama
Silverman, Lynn		Century	2014-15		Dance Team
Maldonado, Gloria		Chavez	2014-15		Senior Class Advisor
Brenneman, Robert		Godinez	2014-15		Video Yearbook
Feuerborn, Joyce		Godinez	2014-15		Print Journalism

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Hernandez, Marissa		Godinez	2014-15		Print Yearbook
Marting, Richard		Godinez	2014-15		Drama
Mc Mahon, Jeanette		Godinez	2014-15		Vocal Music
Prado, Hilda		Godinez	2014-15		Tall Flags
Sotelo, Laura		Godinez	2014-15		Dance Team
Vismantas, Eric		Godinez	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Eastly, Nicole		Lathrop	2014-15		Instrumental Music Band, Instrumental Music Orchestra, Vocal Music
Wolff, Amanda		Lathrop	2014-15		Yearbook
Balma, Violette		MacArthur	2014-15		Vocal Music
Celestino, Gregory		MacArthur	2014-15		Journalism, Yearbook
Holdcroft, Althea		MacArthur	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Kotler, Holly		MacArthur	2014-15		Drama Production
Vicario, Maria		MacArthur	2014-15		Student Government Advisor

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Boyer, Gregory		McFadden	2014-15		Instrumental Music Band
Devine, Anne		McFadden	2014-15		Journalism, Yearbook
Ellis, Gregory		McFadden	2014-15		Vocal Music
Espinoza Onofre, Danelia		McFadden	2014-15		Drill Team/Pep Squad (sharing)
Garrriott, Krista		McFadden	2014-15		Drill Team/Pep Squad (sharing)
Jarvis, Sarah		McFadden	2014-15		Drama Production
Kirkby, William		McFadden	2014-15		Student Government Advisor
Olzak, Karen		McFadden	2014-15		Instrumental Music Orchestra
Axtell, Aaron		Mendez	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Cabrera, Cassandra		Mendez	2014-15		Student Government Advisor
Davis, Bryan		Mendez	2014-15		Journalism
Radford, David		Mendez	2014-15		Drama Production
Rubio, Sandra		Mendez	2014-15		Yearbook

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Kaye, Joseph		Santa Ana	2014-15		Instrumental Music Orchestra
Noel, Barbara		Santa Ana	2014-15		Drill Team, Dance Team
Schwinge, Terrence		Santa Ana	2014-15		Drama
Tang, Andy		Santa Ana	2014-15		Activities Director
Altamirano, Lillian		Segerstrom	2014-15		Print Journalism
Bates, Jamie		Segerstrom	2014-15		Drill Team and Pep Squad (sharing), Dance Team (sharing), Senior Class Advisor, Activities Director
Garcia, Raul		Segerstrom	2014-15		Instrumental Music Band, Instrumental Music Orchestra, Tall Flags
Han, Grace		Segerstrom	2014-15		Vocal Music
Handley, Stephanie		Segerstrom	2014-15		Print Yearbook
Maldonado, Angela		Segerstrom	2014-15		Drill Team and Pep Squad (sharing), Dance Team (sharing)
Mitchell, Laura		Segerstrom	2014-15		Drama

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Barolet, Anne		Sierra	2014-15		Drama Production
Buckley, Brianne		Sierra	2014-15		Journalism
Contreras, Michael		Sierra	2014-15		Yearbook
Rodriguez, Richard III		Sierra	2014-15		Pep Squad
Tory, Susan		Sierra	2014-15		Instrumental Music Band, Instrumental Orchestra
Turf, Michael		Sierra	2014-15		Student Government Advisor
Darrow, Krystal		Spurgeon	2014-15		Student Government Advisor
Holland, Caran		Spurgeon	2014-15		Vocal Music
Ruvalcaba, Jorge		Spurgeon	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Ayon, William		Valley	2014-15		Drama
Bluel, Karen		Valley	2014-15		Vocal Music, Tall Flags
Duong, Karen		Valley	2014-15		Print Journalism
Guilkey, Rachel		Valley	2014-15		Activities Director

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Hernandez, Joaquin		Valley	2014-15		Instrumental Music
Lee, Michelle		Valley	2014-15		Band, Instrumental Music Orchestra
Quach, Linh		Valley	2014-15		Pep Squad
Torres, Brenda		Valley	2014-15		Print Yearbook
					Dance Team
Alvarez, Guillermo		Villa	2014-15		Instrumental Music
Nguyen, An T.		Villa	2014-15		Band, Instrumental Music Orchestra, Vocal Music
Owens, Sarah		Villa	2014-15		Journalism
Streckfus, Anne Marie		Villa	2014-15		Drama Production
					Yearbook
					Student
					Government
Velasco, Alfonso		Villa	2014-15		Advisor
Beltran, Ammy		Willard	2014-15		Instrumental Music
Donovan, Dan		Willard	2014-15		Band, Vocal Music
					Yearbook
					Student
					Government
O'Neill, Kellie		Willard	2014-15		Advisor (sharing)

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CO-CURRICULAR 2014-15 (Continued)					
Wambaugh, Kelly		Willard	2014-15		Student Government Advisor (sharing)
DEPARTMENT CHAIRS 2014-15					
Benavides, Emily-Anne		Carr	2014-15		AVID (sharing), English (sharing)
Brincks, Mark		Carr	2014-15		Special Education (sharing)
Crawford, Brian		Carr	2014-15		Science
Galvan, Rogelio		Carr	2014-15		Mathematics
Kassaei, Dana		Carr	2014-15		English (sharing)
Mitchell, Melvin		Carr	2014-15		Physical Education
Nobel, Shannon		Carr	2014-15		Social Studies
Pearson, Noel		Carr	2014-15		AVID (sharing)
Solares, Elizabeth		Carr	2014-15		Music
Wedekind, Patricia		Carr	2014-15		Special Education (sharing)
Kungl, Aimee		Century	2014-15		Special Education (sharing)
Benporat, Haya		Chavez	2014-15		Science
Lemus, Devora		Chavez	2014-15		Art

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Malagon, Arnulfo		Chavez	2014-15		Business, Physical Education
Phillips, Charles		Chavez	2014-15		Social Studies
Shelton, Arlyn		Chavez	2014-15		English
Steele-Hasen, Lisa		Chavez	2014-15		Special Education
Umansky, Frank		Chavez	2014-15		Mathematics
Urrea, Gustavo		Chavez	2014-15		Foreign Language
Blash, Megan		Godinez	2014-15		Social Studies
Conner, Christy		Godinez	2014-15		Mathematics (sharing)
Gharda, Roene		Godinez	2014-15		English (sharing)
Gonzalez, Graciela		Godinez	2014-15		Foreign Language
Henderson, Sara		Godinez	2014-15		Physical Education
Jacovides, Alexis		Godinez	2014-15		Special Education
Mc Mahon, Jeanette		Godinez	2014-15		Art, Music
Morgan, Lisa		Godinez	2014-15		Science
Morgan, Robert		Godinez	2014-15		AVID
Pruden, Suzanne		Godinez	2014-15		English (sharing)
Snyder, William		Godinez	2014-15		Mathematics (sharing)
Boyce, Haley		Lathrop	2014-15		English (sharing)
DeShazer, Nicole		Lathrop	2014-15		Science (sharing)

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Dyas, Gary		Lathrop	2014-15		Mathematics (sharing)
Eastly, Nicole		Lathrop	2014-15		Music
Groothuis, Carol		Lathrop	2014-15		Physical Education
Gutierrez, Fernando		Lathrop	2014-15		Mathematics (sharing)
Hammer, Heather		Lathrop	2014-15		English (sharing)
Heuberger, Terri		Lathrop	2014-15		Special Education
Leal, Heather		Lathrop	2014-15		Art
Medina, Anthony		Lathrop	2014-15		Reading
Oswandel, Elizabeth		Lathrop	2014-15		Social Studies (sharing)
Perry, David		Lathrop	2014-15		Social Studies (sharing)
Polydoros, Lori		Lathrop	2014-15		AVID (sharing), English (sharing)
Reyes-Mandujano, Alejandro		Lathrop	2014-15		Mathematics (sharing)
Shenkman, Michael		Lathrop	2014-15		Social Studies (sharing)
Sullivan, Lory		Lathrop	2014-15		AVID (sharing), Science (sharing)
Warffuel, Mark		Lathrop	2014-15		Science (sharing)

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Brambila, Martha		McFadden	2014-15		ELD/Bilingual (sharing)
Cano, Michelle		McFadden	2014-15		Mathematics (sharing)
Dowd, Arica		McFadden	2014-15		Art
Ellis, Gregory		McFadden	2014-15		Music
Gallegos, Kim		McFadden	2014-15		Social Science
Hetherington-Schwartz, Tami		McFadden	2014-15		English
Holte, Matthew		McFadden	2014-15		Science
McDonald-Van Dyke, Jennifer		McFadden	2014-15		Mathematics (sharing)
Napier, Rodney		McFadden	2014-15		Physical Education
Rice, Rae		McFadden	2014-15		Special Education
Romo, Maria D.		McFadden	2014-15		ELD/Bilingual (sharing)
Sotolongo, Mildred		McFadden	2014-15		AVID
Axtell, Aaron		Mendez	2014-15		Music
Cabrera, Lizette		Mendez	2014-15		Science
Carney, Jann		Mendez	2014-15		Special Education
Diaz, Jose		Mendez	2014-15		Mathematics (sharing)
Holte, Amy		Mendez	2014-15		AVID

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Kroyer, Kristine		Mendez	2014-15		Physical Education (sharing)
Lubba, Marcus		Mendez	2014-15		Mathematics (sharing)
Miraglia, Christian		Mendez	2014-15		Social Studies
Peat, Cheryl		Mendez	2014-15		Art
Rubio, Sandra		Mendez	2014-15		English
Wozniak, Jeffrey		Mendez	2014-15		Physical Education (sharing)
Camacho, Octavio		Middle College	2014-15		Mathematics (sharing)
Espinosa, Velina		Middle College	2014-15		AVID
Kaneko, Norio		Middle College	2014-15		Mathematics (sharing)
Nguyen, Thu		Middle College	2014-15		English
Valenzuela, Edward N.		Middle College	2014-15		Physical Education
Contreras, Juan C.		Saddleback	2014-15		Foreign Language (sharing)
Corr, Sandra		Saddleback	2014-15		Physical Education
Dallazen, Marcia-Deloi		Saddleback	2014-15		Special Education (sharing)
Foster, Steve		Saddleback	2014-15		Art, Business
Iwamoto, Dianne		Saddleback	2014-15		Mathematics

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Lawrence, George		Saddleback	2014-15		Social Studies (sharing)
O'Connell, James		Saddleback	2014-15		Special Education (sharing)
Prothero, James		Saddleback	2014-15		English (sharing)
Robinson, Margaret		Saddleback	2014-15		Science
Runyan, Charlotte		Saddleback	2014-15		Home Economics
Turner, Rosalind		Saddleback	2014-15		Social Studies (sharing)
Vicari, Elva		Saddleback	2014-15		Foreign Language (sharing)
Volmer, Susan		Saddleback	2014-15		English (sharing)
Whittington, Cheryl		Saddleback	2014-15		AVID
Bandaras, Andrew		Valley	2014-15		Social Studies (sharing)
Berger, Michael		Valley	2014-15		Social Studies (sharing)
Bluel, Karen		Valley	2014-15		Art, Music
Collins, Michael		Valley	2014-15		AVID
Corradino, Damian		Valley	2014-15		English, ELD/Bilingual
Elizondo-Rodriguez, Leslie		Valley	2014-15		Special Education (sharing)
Fitch, James		Valley	2014-15		Science (sharing)

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DEPARTMENT CHAIRS 2014-15 (Continued)					
Gabaldon, Robert		Valley	2014-15		Special Education (sharing)
Garcia, Reuben		Valley	2014-15		Science (sharing)
Hagan, Kathryn		Valley	2014-15		Physical Education
Landrian, Ana		Valley	2014-15		Foreign Language
Vazquez, Jose		Valley	2014-15		Mathematics
FALL SPORTS 2014-15					
Crego, Ted	Assistant Coach	Century	2014-15		Football
Greer, William	Assistant Coach	Century	2014-15		Tennis (Girls)
Lapic, Andrew	Head Coach	Century	2014-15		Football
Marzilli, Gregory	Assistant Coach	Century	2014-15		Football
Molina, Fausto Jr.	Assistant Coach	Century	2014-15		Football
Munoz, Liana	Head Coach	Century	2014-15		Volleyball (Girls)
Pueblos, Daniel	Assistant Coach	Century	2014-15		Football
West, Jeffrey	Head Coach	Century	2014-15		Tennis (Girls)
Brito, Lucio	Head Coach	Godinez	2014-15		Cross Country
Cannata, Ernie	Assistant Coach	Godinez	2014-15		Volleyball (Girls)
Cortez, Heriberto	Head Coach	Godinez	2014-15		Tennis (Girls)
Falkenstein, Daniel	Assistant Coach	Godinez	2014-15		Football
Fedele, Stephen	Assistant Coach	Godinez	2014-15		Cross Country
Kaye, Aron	Head Coach	Godinez	2014-15		Football
Koeler, James	Head Coach	Godinez	2014-15		Volleyball (Girls)

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FALL SPORTS 2014-15 (Continued)					
Lee, Torrence	Assistant Coach	Godinez	2014-15		Water Polo (Boys)
Morris, Jessica	Head Coach	Godinez	2014-15		Water Polo (Boys)
Parga, Regina	Assistant Coach	Godinez	2014-15		Tennis (Girls)
Romo, Ignacio III	Assistant Coach	Godinez	2014-15		Football
Sanchez, Rogelio	Assistant Coach	Godinez	2014-15		Cross Country
Watts, Matthew	Assistant Coach	Godinez	2014-15		Football
Carpenter, Rory	Assistant Coach	Saddleback	2014-15		Football
Gregory, Susan	Assistant Coach	Saddleback	2014-15		Volleyball (Girls)
Mc Cord, Derek	Head Coach	Saddleback	2014-15		Water Polo (Boys)
Pesak, Rod	Assistant Coach	Saddleback	2014-15		Football
Silva, Meliton	Head Coach	Saddleback	2014-15		Cross Country
Thompson, Robert	Head Coach	Saddleback	2014-15		Football
Erikson, Tom	Head Coach	Santa Ana	2014-15		Tennis (Girls)
Gutierrez, David	Assistant Coach	Santa Ana	2014-15		Football
Johnson, Lara	Head Coach	Santa Ana	2014-15		Volleyball (Girls)
Mitchell, Glenn	Assistant Coach	Santa Ana	2014-15		Tennis (Girls)
Perez Jimenez, Gonzalo	Assistant Coach	Santa Ana	2014-15		Football
Ramirez, Robert	Assistant Coach	Santa Ana	2014-15		Tennis (Girls)
Tayco, Lance	Assistant Coach	Santa Ana	2014-15		Football
TeGantvoort, Charles	Head Coach	Santa Ana	2014-15		Football
Canzone, Nick	Assistant Coach	Segerstrom	2014-15		Football
Cohen, Jason	Head Coach	Segerstrom	2014-15		Volleyball (Girls)

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FALL SPORTS 2014-15 (Continued)					
Echaves, Michael	Assistant Coach	Segerstrom	2014-15		Football
Fairley, Megan	Assistant Coach	Segerstrom	2014-15		Tennis (Girls)
Flores, Nancy	Assistant Coach	Segerstrom	2014-15		Tennis (Girls)
Fredericksen, Timothy	Head Coach	Segerstrom	2014-15		Water polo (Boys)
Kimmons, Herbert III	Head Coach	Segerstrom	2014-15		Tennis (Girls)
Maceranka, Michael	Head Coach	Segerstrom	2014-15		Football
Salway, Andrew	Assistant Coach	Segerstrom	2014-15		Water Polo (Boys)
Stevenson, Neil	Assistant Coach	Segerstrom	2014-15		Cross Country
Tagaloa, Joseph	Assistant Coach	Segerstrom	2014-15		Football
Vu, Lan	Assistant Coach	Segerstrom	2014-15		Football
Wolfe, Michael	Assistant Coach	Segerstrom	2014-15		Football
Bird, Gary	Assistant Coach	Valley	2014-15		Tennis (Girls)
Castaneda Alvarez, Paul	Assistant Coach	Valley	2014-15		Football
Conover, Matthew	Head Coach	Valley	2014-15		Golf (Girls)
Corradino, Damian	Head Coach	Valley	2014-15		Volleyball (Girls)
DeMent, Russell	Assistant Coach	Valley	2014-15		Football
Fausto, David	Assistant Coach	Valley	2014-15		Football
Mohr, Lawrence	Head Coach	Valley	2014-15		Football
Moore, Aimee	Head Coach	Valley	2014-15		Tennis (Girls)
Sanchez, Jose C.	Head Coach	Valley	2014-15		Cross Country
Terwilliger, Erik	Assistant Coach	Valley	2014-15		Water Polo (Boys)

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GRADE LEVEL LEADERS 2014-15					
Evans, Jessica		Carver	2014-15		
McGeeney, Heather		Carver	2014-15		
Nuno, Marisela		Carver	2014-15		
Vilalta, Anna		Carver	2014-15		
Wakely, Alyssa		Carver	2014-15		
Avalos-Gurrola, Luz		Davis	2014-15		
Contreras, Linda		Davis	2014-15		
Garner-Marcelo, Sonta		Davis	2014-15		
Lawson, Christa		Davis	2014-15		
Matsuda, Maricela		Davis	2014-15		
Ruvalcaba-Yaghoubi, Sandra		Davis	2014-15		
Torres, Vanessa G.		Davis	2014-15		
Arias, Otila		Edison	2014-15		
Dascanio, Ana		Edison	2014-15		
Diaz, Diana		Edison	2014-15		
Garcia, Angie		Edison	2014-15		
Jackson, Betty		Edison	2014-15		
Perez, Daniel		Edison	2014-15		
Cervantes, Jennifer		Esqueda	2014-15		
Chandler, Sharon		Esqueda	2014-15		
Galvis, Sandra		Esqueda	2014-15		

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GRADE LEVEL LEADERS 2014-15 (Continued)					
Goodis, Debbie		Esqueda	2014-15		
Kawaguchi, Robin		Esqueda	2014-15		
Kiwerski, Pamela		Esqueda	2014-15		
Mitchell, Theresa		Esqueda	2014-15		
Ponce, Maria I.		Esqueda	2014-15		
Puich, Jill		Esqueda	2014-15		
Boyd, Victoria		Franklin	2014-15		
Sanchez, Tomasa		Franklin	2014-15		
Timmerman, Judith		Franklin	2014-15		
Whitmire, Donna		Franklin	2014-15		
Winnie, Patricia		Franklin	2014-15		
Yusuff, Zakaria		Franklin	2014-15		
Aldrich, Nichole		Garfield	2014-15		
Enriquez-Carrillo, Maria		Garfield	2014-15		
Maddox, Shannon		Garfield	2014-15		
Morales, Leticia		Garfield	2014-15		
Nguyen-Lee, Cyndy		Garfield	2014-15		
Olivas, Desiree		Garfield	2014-15		
Padilla, Debbie		Garfield	2014-15		
Silvestre, Ricardo		Garfield	2014-15		
Copenhaver, Jennifer		Harvey	2014-15		
Ferrey, Marylin		Harvey	2014-15		

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GRADE LEVEL LEADERS 2014-15 (Continued)					
Irwin, Pamela		Harvey	2014-15		
Mc Donald, Amy		Harvey	2014-15		
Rosen, Judy		Harvey	2014-15		
Schoedel, Todd		Harvey	2014-15		
Torres, Josue J.		Harvey	2014-15		
Fisher, Teresa		Heroes	2014-15		
Flores-Munoz, Suzanne		Heroes	2014-15		
Franco, Veronica		Heroes	2014-15		
Jimenez, Gabriela		Heroes	2014-15		
Lopez, Edith		Heroes	2014-15		
Mullis, Mark		Heroes	2014-15		
Christensen, Alicia		Hoover	2014-15		
De Aragon, Ann		Hoover	2014-15		
Gonzales, Aaron		Hoover	2014-15		
Hoolihan, Kathleen		Hoover	2014-15		
Ryan, Lisa		Hoover	2014-15		
Sentner, Carolyn		Hoover	2014-15		
Wence, Denise		Hoover	2014-15		
Eastman, Judith		Lincoln	2014-15		
Guerrero-Duenas, Maria		Lincoln	2014-15		
Joslin, Kim		Lincoln	2014-15		
Kruse, Tracy		Lincoln	2014-15		

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Rubio, Lorena		Lincoln	2014-15		
Villaverde, Elaine		Lincoln	2014-15		
Anderson, Craig		Martin	2014-15		
Elstead, Maureen		Martin	2014-15		
Lemus, Maria		Martin	2014-15		
Norwood, Tricia		Martin	2014-15		
Pappas, Mercedes		Martin	2014-15		
Venegas, Lucia		Martin	2014-15		
Westergard, Pamela		Martin	2014-15		
Flink, Christine		Monte Vista	2014-15		
Garcia, Eneida		Monte Vista	2014-15		
Hamey, Jamie		Monte Vista	2014-15		
Hogan, Barbara		Monte Vista	2014-15		
Kearney, Robin		Monte Vista	2014-15		
Kusiak, Vivian		Monte Vista	2014-15		
La Grand, Carolyn		Monte Vista	2014-15		
Boukather, Jan		Muir	2014-15		
Krill, Suzanne		Muir	2014-15		
Nailon, Janine		Muir	2014-15		
Noriega, Belinda		Muir	2014-15		
Stepanski, Karen		Muir	2014-15		
Tonti, Susan		Muir	2014-15		

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Abascal, Aida		Remington	2014-15		
Coes, Patrick		Remington	2014-15		
Dennis, Denise		Remington	2014-15		
Hagmann, Jennifer		Remington	2014-15		
Leventhal, Elliot		Remington	2014-15		
Sixtos, Maria		Remington	2014-15		
Boehmke, Chris		Roosevelt	2014-15		
Casanova, Blanca		Roosevelt	2014-15		
Greenwood, Joy		Roosevelt	2014-15		
Hammitt, Wendy		Roosevelt	2014-15		
Newland, Taia		Roosevelt	2014-15		
Opp, Bonnie		Roosevelt	2014-15		
Rossmann, Erik		Roosevelt	2014-15		
Andersen, Sylvia		Santiago	2014-15		
Burgos, Leticia		Santiago	2014-15		
Gensler, Marilyn		Santiago	2014-15		
La Russo Jones, Rachel		Santiago	2014-15		
Reese, Kathleen		Santiago	2014-15		
Sandhu, Gretchen		Santiago	2014-15		
Santana, Richard		Santiago	2014-15		
Yusi, Christopher		Santiago	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

Personnel Calendar
Board Meeting - October 14, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Andaya, Maribel		Sepulveda	2014-15		
Delgadillo, Jose		Sepulveda	2014-15		
Gupta, Deepika		Sepulveda	2014-15		
Sarantis, Cheryl		Sepulveda	2014-15		
Shepherd, Ronald		Sepulveda	2014-15		
Valencia, Gisela		Sepulveda	2014-15		
Yastrov, Carol		Sepulveda	2014-15		
Brubaker, Kristi		Thorpe	2014-15		
Cummings, Tricia		Thorpe	2014-15		
Grajeda, Elvia		Thorpe	2014-15		
Herrema, Shelley		Thorpe	2014-15		
Palomino, Carina		Thorpe	2014-15		
Tincup, Alisa		Thorpe	2014-15		
Ball, Rosemary		Walker	2014-15		
Bello, Keri		Walker	2014-15		
Eggena, Marylou		Walker	2014-15		
Espinoza, Carolina		Walker	2014-15		
Ly, Alyssa		Walker	2014-15		
Miller, Linda		Walker	2014-15		
Pelosi, Carol		Walker	2014-15		

Personnel Calendar
Board Meeting - October 14, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Chino, Brenda		Washington	2014-15		
Globus, Timothy		Washington	2014-15		
Hofmayer, Patricia		Washington	2014-15		
Marushok, Maureen		Washington	2014-15		
Olivares, Alma		Washington	2014-15		
Parker, Catherine		Washington	2014-15		
Zamarripa, Eva		Washington	2014-15		
Carey, Stephanie		Wilson	2014-15		
Katje Blue, Karen		Wilson	2014-15		
Leinen, Paula		Wilson	2014-15		
Morris, Zena		Wilson	2014-15		
Van Sky, Cathleen		Wilson	2014-15		
Washburn, Melinda		Wilson	2014-15		
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR					
Kohls, Laurie		Edison	2014-15		
Rodriguez Olanda, Arianna		Edison	2014-15		
Rhone, Cynthia		Garfield	2014-15		
Palomino, Dana		Heroes	2014-15		

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR (Continued)					
Su, Katy		Martin	2014-15		
Fettes, Sue		Monte Vista	2014-15		
Kramer, Angela		Santiago	2014-15		
Stickles, Lisa		Sepulveda	2014-15		
ELEMENTARY SUPERVISION 2014-15					
Perez, Linda		Harvey	2014-15		
Giles, Angelica		Thorpe	2014-15		
Grajeda, Elvia		Thorpe	2014-15		
APPROVAL TO REQUEST WAIVER FOR SPEECH LANGUAGE PATHOLOGY SERVICES FOR SPECIAL EDUCATION 2014-15					
Crandall, Mary					
Metz, Jennifer					
SUMMER SCHOOL COUNSELORS					
Espinosa, Velina					

Personnel Calendar
Board Meeting - October 14, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
HOME TEACHERS 2014-15					
Cifuentes, Adolfo		Pupil Support Services	September 2, 2014	June 18, 2015	If and as needed basis
Vazquez, Hugo		Pupil Support Services	September 2, 2014	June 18, 2015	If and as needed basis
ADMINISTRATIVE SUBSTITUTES					
Almuguer, Stephanie	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bass, Donald	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bratcher, Roger	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bruno, Raquel	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bryan, Carol	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Butcher, Robert	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Byfield, Frances	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Champion, Melanie	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
De Berry, Robert	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis

Personnel Calendar
Board Meeting - October 14, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ADMINISTRATIVE SUBSTITUTES (Continued)					
Diaz-Miller, Nancy	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Machado, Patricia	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Miller, Bruce	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Odum, Freda	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Salcedo, Daniel	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Solomon, Stephen	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Weaver, Cheryl	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Williams, Johnny	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
ROP TEACHERS 2014-15					
Garcia, Jose M.					
Garcia, Saul					
ROP SUBSTITUTE 2014-15					
Garcia, Jose M.					
Garcia, Saul					

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After School Grades 6-8 Intramural Sports Cross Country - Certificated (Ratification)	Special Projects	ASES - After School Program	\$30,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Flag Football & Girls Volleyball - Certificated (Ratification)	Special Projects	ASES - After School Program	\$18,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Program - Certificated (Ratification)	Special Projects	ASES - After School Program	\$110,000	September 10, 2014
Academic Pentathlon Coaches	Mendez	General Funds	\$6,600	October 29, 2014
After School CAHSEE Tutoring	Spurgeon	CAHSEE	\$7,000	October 15, 2014
After School Enrichment Tutoring For Long-Term English Learners	English Learner Programs and Student Achievement	Title III	\$400,000	October 15, 2014
Central Detention	Segerstrom	General Funds	\$5,000	October 15, 2014
Cheer Camp (Ratification)	Saddleback	Cheer Team ASB Donations	\$2,300	June 23, 2014
Common Core Unit Trainings For Social Science And Math	Educational Services	Title I	\$7,500	October 15, 2014
Global Business Academy Program Planning	Valley	Global Business Academy	\$6,373	October 15, 2014
Instructional Leadership Team	Walker	Title I	\$1,000	October 15, 2014
Light House Academy Program Planning	Valley	Light House Academy	\$4,477	October 15, 2014
Program Planning - Teachers (Ratification)	Middle College	WASC-Program Planning/Teachers Extra Salary	\$5,000	July 23, 2014

**Board Meeting
October 14, 2014**

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Saturdays/Before and After Tutoring	Heninger	General Funds	\$10,000	October 15, 2014
Saturdays/Before and After Tutoring	Heninger	Title I	\$10,000	October 15, 2014
Science Common Core Units Updates	Educational Services	Title I	\$4,500	October 15, 2014
SIG Intervention Programs	Valley	SIG	\$300,000	October 15, 2014
SIG Program Planning	Valley	SIG	\$200,000	October 15, 2014
Sign Language Classes (Ratification)	Taft/Deaf & Hard of Hearing Program	Special Education	\$15,000	July 1, 2014
Staff Development Instructor (Correction previously approved on September 23, 2014 as Staff Development)	Santiago	Title I	\$1,500	September 24, 2014
Student Study Team Coordinator	Muir	Unrestricted Discretionary	\$2,700	October 15, 2014
Student Study Team Facilitator	Muir	Unrestricted Discretionary	\$3,400	October 15, 2014
Supervisor For Speech and Language Pathologists (SLP) (Ratification)	Special Education	Special Education	\$18,000	August 27, 2014

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Conti, Norma	Interpreter/Translator Sp. Ed.	Sp. Ed.	December 2, 2014			25 years, 11 months
Nelson, Myrna	Activity Supervisor	Chavez	October 2, 2014			12 years
RESIGNATIONS						
Barcelo, Jesus	Fd. Svc. Spvr. Elem.	Muir	June 20, 2014			Personal - 11 years, 5 months
Bejarno, Luz	Instr. Asst. Sp. Ed.	Monroe	September 15, 2014			Personal - 16 years, 2 months
Chakradeo, Parinita	Instr. Asst. Computer	Jefferson	August 5, 2014			Personal - 2 years, 11 months
Cueto, Rosa	Fd. Svc. Wkr.	Carr	July 29, 2014			Personal - 5 years, 11 months
Diaz, Esther	Activity Supervisor	Jackson	September 23, 2014			Personal - 17 years, 7 months
Marion, Arminda	SSP Sp. Ed.	Franklin	September 23, 2014			Personal - 1 year
Mendoza, Emelda	SSP Sp. Ed.	Godinez	July 18, 2014			Personal - 4 months
Snoddy, Jason	Library Media Tech.	Adams	October 24, 2014			Personal - 6 year, 8 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Zavala, Cecilia	Licensed Vocational Nurse	PSS	October 8, 2014			Personal - 10 months
RESCIND TERMINATION						
ID# 27103	Head Start Teacher	Head Start	September 23, 2014			
ABSENCES (3 to 20 duty days) - Without Pay						
Jaques, Sophia	Autism Paraprofessional	Mitchell	October 6, 2014	October 31, 2014		Personal
Mora, Maria	Autism Paraprofessional	Mitchell	September 24, 2014	October 21, 2014		Personal
CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Sosa, Maria	Preschool Teacher	ECE	October 8, 2014	October 21, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVE (3 to 20 duty days) - Paid						
Berber, Veronica	Parent Trainer	ECE	September 15, 2014	October 3, 2014		Statutory Leave
Sosa, Maria	Preschool Teacher	ECE	September 24, 2014	October 7, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTENSION OF FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Vargas, Laura	Headstart Teacher	Child Dev.	September 22, 2014	October 6, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Chavez, Mirella	Senior Secretary	ECE	September 22, 2014	September 26, 2014		Statutory Leave
Harris, Brian	School Police Supervisor/Sergeant	School Police	September 23, 2014	October 3, 2014		Statutory Leave
Perez, Juan	Custodian	Bldg. Svcs.	August 18, 2014	September 8, 2014		Statutory Leave
Tran, Hahn	Network Technician	ITC	August 22, 2014	September 5, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Chavez, Mirella	Senior Secretary	ECE	September 29, 2014	October 3, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Martinez, Ricardo	Electronic Equipment Tech.	Bldg. Svcs.	August 11, 2014	August 26, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act) (21 duty days or more) - Paid						
Grubbs, Juanita	Data Entry Tech.	ECE	September 30, 2014	November 12, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTENSION OF FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act)						
(21 duty days or more) - Paid						
Flores, Frank	Maint. Wkr. II	Bldg. Svcs.	October 1, 2014	October 31, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	October 14, 2014	October 22, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act)						
(21 duty days or more) - Without Pay						
Hanna, Jacqueline	SELPA Secretary	Sp. Ed.	August 20, 2014	November 5, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	August 26, 2014	August 29, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	October 23, 2014	October 24, 2014		Statutory Leave
Vargas, Laura	Headstart Teacher	Child Dev.	October 7, 2014	January 21, 2015		Statutory Leave
LEAVE (21 duty days or more) - Without Pay						
Lopez, Ernesto	Rv. Ld. Custodian		August 31, 2014	February 28, 2015		Personal
PROBATIONARY APPOINTMENTS						
Arana, Johan	Site Clerk	Lincoln	October 15, 2014		24/1	
Ariaz, Ashlee	SSP Sp. Ed.	Mitchell	September 22, 2014		19/1	
Castro, Mario	Instr. Asst. Computer	Kennedy	September 26, 2014		26/1	
Chavez, Maria	Site Clerk	Heninger	September 24, 2014		24/1	
Costa, Tina	Site Clerk	PSS	October 15, 2014		24/1	
Garcia, Maria	Site Clerk	Monte Vista	September 24, 2014		24/1	
Hernandez, David Jr.	Instr. Asst. Sev. Dis.	McFadden	September 22, 2014		20/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Jimenez, Veronica	Risk Mgt. Tech.	Risk Management	November 3, 2014		33/1	
Mizar, Courtney	SSP Sp. Ed.	Saddleback	September 15, 2014		16/1	
Moran, Maribel	Site Clerk	Heninger	September 24, 2014		24/1	
Quezada, Xylon	Instr. Asst. Computer	Jefferson	September 24, 2014		26/1	
Ramos Mendoza, Marcia	SLPA	Speech Dept.	September 29, 2014		34/1	
Salcido, Arturo	District Safety Officer	Carr	September 24, 2014		31/1	
Weathersby, Brandon	District Safety Officer	Spurgeon	September 24, 2014		31/1	
PROMOTIONAL APPOINTMENTS						
Bazurto, Enrique	Groundskeeper	Bldg. Svcs.	October 29, 2014		24/6	
Ramirez, Elizabeth	Autism Paraprofessional	Edison	October 16, 2014		24/1	
Vega, Pedro	Instr. Asst. Computer	Greenville	October 15, 2014		26/5	
REASSIGNMENT (change of site)						
Felix, Rocio	Autism Paraprofessional	Sp. Ed.	September 29, 2014		24/6	
TEMPORARY ASSIGNMENTS						
Diaz, Jaime	Attendance Tech.	Willard	September 19, 2014	September 26, 2014	24/2	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Hernandez, Alvaro	Plant Custodian Elem.	Bldg. Svcs.	September 15, 2014	September 19, 2014	28/5	
Macias, Alfredo	Sr. Groundskeeper	Bldg. Svcs.	September 15, 2014	October 31, 2014	30/5	
Pusateri, Maria	Mgr. of Fd. Svcs.	Nutrition	September 10, 2014	November 28, 2014	37/4 + \$10 a day	
	Operations	Services				
Quintero Rodelo, Roberto	Mgr. of Custodial Svcs.	Bldg. Svcs.	September 2, 2014	September 30, 2014	28/6 + Diff. +\$10 a day	
Ramirez, Amarilis	Sch. Off. Mgr. Elem.	Heninger	August 19, 2014	August 21, 2014	28/5	
Reyes Tenopala, Luis	Sch. Off. Mgr. Elem.	Martin	August 25, 2014	September 5, 2014	28/4	
Sanchez, Eva	Budget Technician	Business	October 1, 2014	October 31, 2014	39/4	
		Svcs.				
Sanchez, Jose	Int. Ld. Custodian	Bldg. Svcs.	May 9, 2014	August 12, 2014	25/6 + Diff.	
ACTIVITY SUPERVISORS						
Briones, Thalia	Activity Supervisor	Taft	September 24, 2014		10/1	
		Godinez	September 29, 2014		10/1	
Devia, Marvin	Activity Supervisor	Century	October 1, 2014		10/1	
Duque, Lidia	Activity Supervisor	Lincoln	September 29, 2014		10/1	
Macias, Adriana	Activity Supervisor	Monte Vista	September 24, 2014		10/1	
Garcia-Quintana, Grecia	Activity Supervisor	Lincoln	September 24, 2014		10/1	
Martinez, Jane	Activity Supervisor	Greenville	September 24, 2014		10/1	
Mejia, Ana	Activity Supervisor	Jackson	September 24, 2014		10/1	
Mendoza, Carmen	Activity Supervisor	Santiago	September 29, 2014		10/1	
Moreno, Jesse	Activity Supervisor	Greenville	September 24, 2014		10/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 14, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS (Continuation)						
Pantoja De Rosales, Freddesvinda	Activity Supervisor	Jefferson	September 29, 2014		10/1	
Perez, Jennifer	Activity Supervisor	Muir	October 1, 2014		10/1	
Rauda Loza, Genoveba	Activity Supervisor	Muir	September 24, 2014		10/1	
Rodriguez Gutierrez, Sonia	Activity Supervisor	Segerstrom	September 16, 2014		10/1	
Tapia Jimenez, Maria	Activity Supervisor	Wilson	September 29, 2014		10/1	
Wakayama, Kyle	Activity Supervisor	Esqueda	September 24, 2014		10/1	
HOURLY APPOINTMENTS						
Alonso, Andrea	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Armenta, Israel	Instructional Provider	Godinez	September 29, 2014		16/1	
Dorantes, Amanda- Marie	Instructional Provider	Segerstrom	September 30, 2014		16/1	
Hernandez Lopez, Adrian	Instructional Provider	Mendez	September 29, 2014		16/1	
Luviano, Genesis	Instructional Provider	Valley	September 18, 2014		16/1	
Mendez, Giselle	Instructional Provider	McFadden	September 22, 2014		16/1	
Nguyen, Peter	Instructional Provider	Segerstrom	September 30, 2014		16/1	
Peña, Jessica	Instructional Provider	Villa	September 29, 2014		16/1	
Quijas, Ana	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Salazar, Estela	Instructional Provider	Valley	September 30, 2014		16/1	
Ugalde, Susana	Instructional Provider	McFadden	September 15, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES						
Uribe, Jose Jr.	Instructional Provider	Lathrop	October 1, 2014		16/1	
Yoshida, Andrew	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Zamora, Rosemary	Instructional Provider	Century	September 30, 2014		16/1	
Aceves, Claudia	Preschool Teacher		September 25, 2014		\$105	
Almendarez, Susana	Fd. Svc. Wkr.		September 22, 2014		11/1	
Bonilla, Omar	Fd. Svc. Wkr.		September 29, 2014		11/1	
Chavez, Maria	Fd. Svc. Wkr.		September 29, 2014		11/1	
Espidio Oliman, Sergio	Fd. Svc. Wkr.		September 22, 2014		11/1	
Gonzalez, Carmen	Fd. Svc. Wkr.		September 22, 2014		11/1	
Isais, Orlando	SSP Sp. Ed.		September 25, 2014		19/1	
	Alarm/Monitor					
Kuplast, Landon	Dispatcher		September 23, 2014		22/1	
Lopez, Patricia	Fd. Svc. Wkr.		September 22, 2014		11/1	
Lucas, Henry	Fd. Svc. Wkr.		September 29, 2014		11/1	
Mase, Alicia	Fd. Svc. Wkr.		September 22, 2014		11/1	
Nemati, Homa	Fd. Svc. Wkr.		September 29, 2014		11/1	
Pichardo, Cristina	Fd. Svc. Wkr.		September 29, 2014		11/1	
Ramirez, Jose	Fd. Svc. Wkr.		September 22, 2014		11/1	
Soto, Angelica	Child Dev. Teacher		September 25, 2014		\$105	
Valencia, Graciela	Fd. Svc. Wkr.		September 22, 2014		11/1	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After School Grades 6-8 Intramural Sports - Classified (Ratification)	Office of Special Projects	ASES - After School Program	\$10,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports - Cross Country - Classified (Ratification)	Office of Special Projects	ASES - After School	\$3,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Flag Football & Girls Volleyball - Classified (Ratification)	Office of Special Projects	ASES - After School	\$10,000	September 10, 2014
2014-15 Intermediate After School Sports Program for Tournaments - Classified	Office of Special Projects	ASES - After School	\$7,000	October 1, 2014
AVID Instructional Providers (Ratification)	McFadden	LCFF	\$22,632	September 22, 2014
AVID Tutors	Mendez	AVID	\$3,754	October 29, 2014
AVID Tutors		LCPA - AVID		
CAHSEE Clerical	Spurgeon	Secondary Division - LCFF	\$21,000	October 15, 2014
CAHSEE Clerical	Chavez	Supplemental/Conce ntration	\$350	October 31, 2014
CAHSEE Clerical	Godinez	General Fund	\$700	October 29, 2014
CAHSEE Clerical	Independent Studies Program	General Fund		
CAHSEE Clerical	Lorin Griset	General Funds	\$250	November 3, 2014
CAHSEE Clerical	Saddleback	General Funds	\$500	October 29, 2014
CAHSEE Clerical	Santa Ana	General Funds	\$900	October 27, 2014
CAHSEE Clerical	Valley	General Funds	\$700	November 4, 2014
CAHSEE Clerical	Valley	General Funds	\$500	November 4, 2014
Cheer Camp (Ratification)	Saddleback	Cheer Team ASB	\$2,300	June 23, 2014
Classified Extra Duty Assignments (Ratification)	Wilson	Donations Fund 14	\$1,600	July 1, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Computer Technician (Ratification)	CTE-ROP	ROP	\$3,000	August 26, 2014
Extra Duty - Classified	PSS/Health Services	Classified Support Salaries - Extra Duty	\$8,000	October 14, 2014
Extra Duty - Classified (Ratification)	PSS	PSS	\$5,000	July 1, 2014
Extra Duty Custodial (Ratification)	Educational Services - Secondary	General Funds	\$2,500	August 28, 2014
Extra Duty Groundskeeper (Ratification)	Educational Services - Secondary	General Funds	\$2,500	August 28, 2014
Global Business Academy Clerical Support	Valley	Global Business Academy	\$3,000	October 15, 2014
New Comer Program Instructional Providers (Ratification)	McFadden	General Fund	\$22,500	September 2, 2014
Parent & Student Technology Access & Instruction	Garfield	Title I	\$2,000	October 15, 2014
Playworks Training	Educational Services	Common Core Block Grant	\$5,000	October 15, 2014
School Wide Events	Valley	SIG	\$9,500	October 15, 2014
School Wide Events	Valley	SIG	\$10,000	October 15, 2014
Technical Support	Heninger	General Funds	\$6,000	October 15, 2014
Translations	Spurgeon	General Funds	\$1,500	October 15, 2014
Translation	Walker	Unrestricted Discretionary	\$500.00	October 15, 2014
Translation (Extra Parent Help)	Harvey	Unrestricted Discretionary	\$1,400.00	October 15, 2014

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - October 14, 2014

School:	Gift:	Amount:	Donor:	Used for:
Adams Elementary		\$805	Adams Parent Group Mrs. Leticia Franco President Santa Ana	Field trips
Lincoln Elementary		\$1,500	CA Association for Bilingual Education Mrs. María Villa 16022 E. San Bernardino Road Covina	Instructional supplies and incentives
Lincoln Elementary		\$2,000	Target Corporation Ms. Lauren Banuelos P.O. Box 1296 Minneapolis, MN	Instructional supplies and incentives
Martin Elementary		\$1,500	CA Association for Bilingual Education Dr. María Quezada 16022 E. San Bernardino Road Covina	Instructional supplies
Saddleback High School		\$735	Target Corporation 2014 Take Charge of Education Ms. Laysha Ward President, Community Relations P.O. Box 59214 Minneapolis, MN	Instructional supplies and incentives
Santa Ana High School		\$650	Target Corporation Ms. Laysha Ward President, Community Relations 2014 Take Charge of Education P.O. Box 59214 Minneapolis, MN	Staff appreciation

School:	Gift:	Amount:	Donor:	Used for:
Segerstrom High School		\$618	Target Corporation Ms. Laysha Ward President, Community Relations 2014 Take Charge of Education P.O. Box 59214 Minneapolis, MN	Staff appreciation
Educational Services		\$500	Imagine Learning Mr. Noah Eyre 191 River Park Drive Provo, UT	Gift cards from Barnes & Noble for the Summer Family Project
October 14, 2014 donations		\$8,308		
2014 Total donations	\$191,722	\$200,030		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Review Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2014-15 School Year, per Education Code Sections 60119 and 60422**

ITEM: **Public Hearing**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing at the Board of Education meeting, as part of the requirement by Education Code Sections 60119 and 60422 and the Williams Legislation, to review the Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for the 2014-15 school year.

RATIONALE:

Education Code Sections 60119 and 60422 require the governing board of any local agency receiving instructional material funds from any State source to hold a public hearing annually and encourage participation by parents, teachers, members of the community, and bargaining unit leaders.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a public hearing to review the Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for the 2014-15 school year, per Education Code Sections 60119 and 60422.

Santa Ana Unified School District
Educational Services

NOTICE OF PUBLIC HEARING

Pursuant to Education Code §42605, the Santa Ana Unified School District Board of Education Hereby Gives Notice that a Public Hearing will be held as follows:

TOPIC OF HEARING:

**Review of Statement of 2014-15 Assurance for Pupil Textbooks
and Instructional Materials per Education Code Sections 60119
and 60422 and the Williams Legislation
Effective January 1, 2005**

**Educational Services, Deputy Superintendent
SANTA ANA UNIFIED SCHOOL DISTRICT – 2nd Floor
1601 E. Chestnut Avenue
Santa Ana, California 92701**

**After the Public Hearing, the Santa Ana Unified School District Board of Education
will adopt Resolution 14/15 - 3027 Assuring Availability of Textbooks and Instructional
Materials for the 2014-15 School Year**

HEARING DATE: Tuesday, October 14, 2014

TIME: Approximately 6:00 p.m.

**LOCATION: Santa Ana Unified School District Office
Board Room
1601 E. Chestnut Avenue
Santa Ana, CA 92701**

FOR ADDITIONAL INFORMATION CONTACT:

**David Haglund, Ed.D.
Deputy Superintendent, Educational Services
(714) 558-5523**

Distrito Escolar Unificado de Santa Ana
Servicios Educativos

AVISO DE AUDIENCIA PÚBLICA

De conformidad con la Sección §42605 del Código Educativo, la Mesa Directiva del Distrito Escolar Unificado de Santa Ana llevará a cabo una Audiencia Pública con respecto a:

TEMA DE LA AUDIENCIA:

Declaración para Asegurar Libros de Texto y Materiales Didácticos para el Año Escolar 2014-15
Conforme las Secciones 60119 y 60422 del Código Educativo y la Ley Williams Vigente desde el 1° de enero del 2005

Después de la Audiencia Pública, la Mesa Directiva del Distrito Escolar Unificado de Santa Ana adoptará la Declaración para asegurar Libros de Texto y Materiales Didácticos para el año escolar 2014-15

FECHA DE AUDIENCIA: Martes, 14 de octubre del 2014

HORA: Aproximadamente 6:00 de la tarde

**LUGAR: Distrito Escolar Unificado de Santa Ana
Salón de la Mesa Directiva
1601 E. Chestnut Avenue
Santa Ana, CA 92701**

PARA MAYOR INFORMACIÓN, FAVOR DE COMUNICARSE CON:

**Dr. David Haglund
Delegado del Superintendente, Servicios Educativos**

(714) 558-5523

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: District Extended Learning Program – Engage 360°

ITEM: Presentation

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to provide an overview of the District Extended Learning Program, Engage 360° that will begin in January 2015.

RATIONALE:

Due to District commitment to ensure a continual, uninterrupted after school program for our students beginning on January 5, 2014, the District will assume management of a new Extended Learning Program called Engage 360°. It will continue to run Monday through Friday between the hours of school dismissal until 6:00 p.m. The Engage 360° program will continue to address three components:

- Nutrition and Physical Activity
- Academic support with trained staff to provide homework help, intervention, and tutoring
- Enrichment activities will include visual and performing arts, science, technology, engineering, and mathematics with the collaboration of The Learning Together Company, Discovery Cube Orange County, Active Learning, and Toyama Karate-Do programs

FUNDING:

No Applicable

RECOMMENDATION:

Presented for information.

EXTENDED LEARNING PROGRAM ENGAGE 360°

K-8 AFTER SCHOOL PROGRAM

**Board of Education Meeting
October 14, 2014**

**Michelle Rodriguez, Ed.D.
Assistant Superintendent, Elementary Education**



AGENDA

- **Program Requirements**
- **Overall Program Structure**
- **Support Structure**
- **Attendance Requirements**
- **Reporting Accountability**
- **Enrichment Partners**
- **Student Recruiting Process**
- **Staffing**
- **Budget Outlook**
- **Next Steps**



**21st Century Community
Learning Center Grant**

**After School Education and
Safety Program (ASES) Base
(all 45 elementary and
intermediate schools)**

**After School Education and
Safety Program (ASES)
Supplemental (3 schools)**

**After School Safety and
Enrichment for Teens Program
(ASSETs) (6 High Schools)**

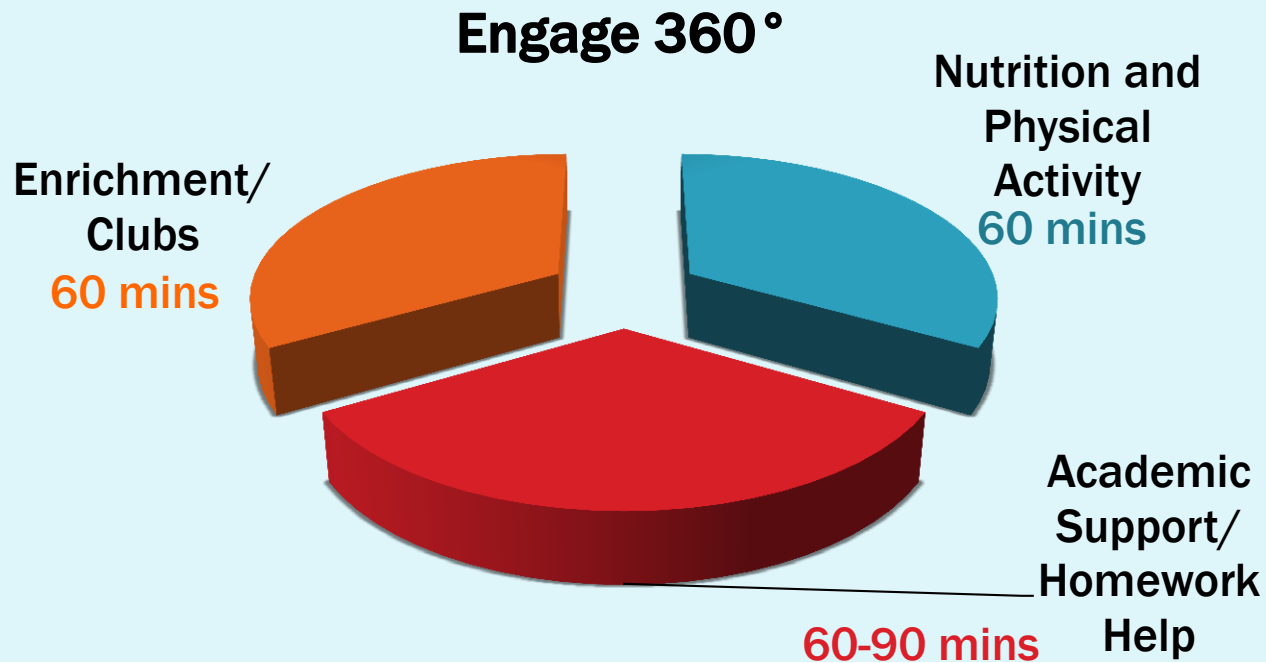
EXTENDED LEARNING PROGRAM REQUIREMENTS

- Minimum qualifications for staff directly supervising students: AA degree or 48 credits
- Principals will participate in the selection of site supervisors
- Staff-to-pupil ratio of 1 adult : 20 students
- Program review every three years to include:
 - program goals
 - program content
 - outcome measures (academic performance—Measures of Academic Progress (MAP), attendance, and positive behavioral changes)
- SAUSD Enhancement: Linked to after school tutoring with certificated staff

OVERALL PROGRAM STRUCTURE

Overall program design will include:

- Nutrition and Physical Activity
- Academic Support/Homework Assistance
- Enrichment/Clubs



EXTENDED LEARNING ATTENDANCE REQUIREMENTS

- Daily, weekly and monthly attendance will be monitored by an SAUSD Attendance Specialist dedicated to Extended Learning Program
- Begin attendance accountability December 1st to cross-check reporting with current attendance measures
- Grant requires:
 - Elementary school students attend the full day of the program every day in which students participate
 - Middle/junior high school students attend a minimum of nine hours a week and three days a week
- Programs will utilize the early-release policy for students who are unable to attend the full program every day
- ASES programs must operate a minimum of 15 hours per week and remain open until 6 p.m. on every regular school day

SITE LEVEL PROGRAM COORDINATION

Primary Activity	Staffing	Time
Operations of Program	Certificated Site Coordinator	2:00-6:00 pm
Nutrition and Physical Education	Instructional Support Providers	2:15-6:00 pm
Homework Help	Instructional Support Providers	2:15-6:00 pm
Enrichment Activities	Community Partners	2:15-6:00 pm

SAMPLE PROGRAM SCHEDULE

Grade Level	Rotation #1 2:30-3:30	Rotation #2 3:30-4:30	Rotation #3 4:30-5:30	Final Rotation 5:30-6:00
K-1	Homework Help	Enrichment	Nutrition and Physical Education	Homework Help
2-3	Enrichment	Nutrition and Physical Education	Homework Help	Homework Help
4-5	Nutrition and Physical Education	Homework Help	Enrichment	Homework Help

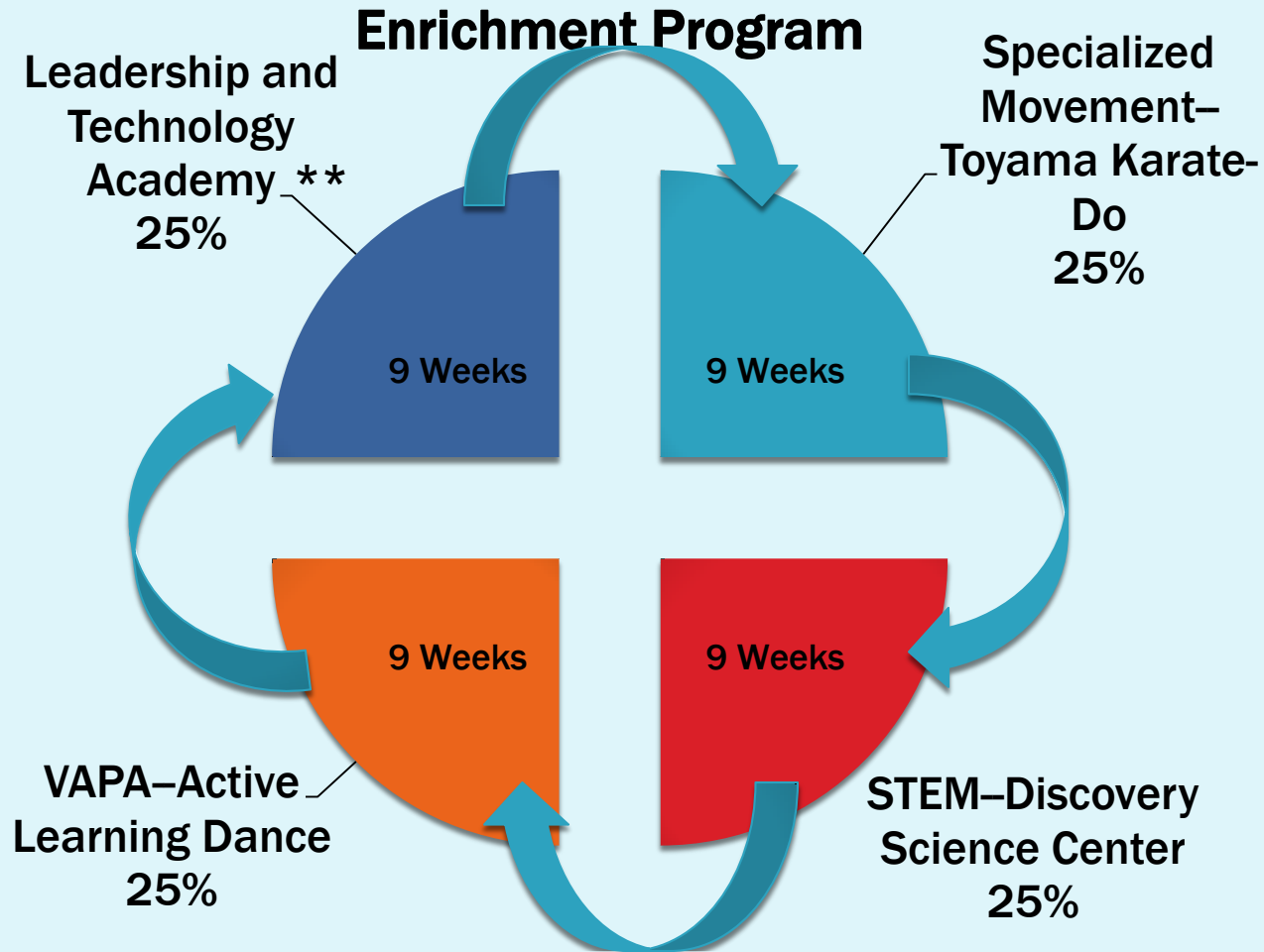
NUTRITION AND PHYSICAL ACTIVITY

- Nutrition Services will provide the required snacks to all participating students
- After School Instructional Support Providers will supervise physical activity and nutrition rotations
- Maintain current approach that includes:
 - Coordinated Approach to Children's Health (CATCH) curriculum
 - Promotes physical activity and healthy food choices, as well as preventing tobacco use in children
 - *Let's Move!* to increase opportunities for kids to be physically active, both in and out of school and to create new opportunities for families to move together
 - Nutrition education that includes Harvest of the Month, Dairy Council, and federal nutrition lessons

HOMWORK HELP

- Provide a quiet, scholarly environment to complete homework
- Establish positive classroom rules and implement effective supervision
- Work directly with site administration, classroom teachers and parents to:
 - Support completion of daily homework
 - Identify resources to provide additional assistance
 - Track progress of completion
 - Communicate strengths and challenges of students

ELEMENTARY ENRICHMENT ROTATIONS



TOYAMA KARATE DO PROGRAM STRUCTURE

- The types of programs: (1) Tiger Karate for 1st-2nd, (2) Eagle Karate for 3rd-4th-5th, (3) Jr. Karate for all intermediate grades
- The classes will be 1 hour long 5 days a week
- Composed of 4 components: (1) Warm-Up (2) Basics, (3) Accomplishment, (4) Enrichment
- Additional Service: Students will be able to attend our local dojo at no cost on Holidays, or non-instruction days to continue their training. Students and their parents will be invited to participate in Out-Door Classes once a month, 4 Karate-Day Camps, Tournaments, and Seminars.

ACTIVE LEARNING DANCE PROGRAM STRUCTURE

Elementary/Middle School Schedule

9-week Agenda	5-Day Week Agenda	45-60 Minutes Class Agenda
<ul style="list-style-type: none"> • Week 1-African • Week 2-Jazz • Week 3-Hip Hop • Week 4-Swing • Week 5-Latin • Week 6-Polynesian • Week 7-Street Style • Week 8-Ballet/Modern • Week 9-Rehersal/Performance 	<p>Mondays Intro to Cultural/Classical Dance</p> <p>Tuesdays Arts/Crafts Dance Activity</p> <p>Wednesdays Cultural/Classical Dance</p> <p>Thursdays Theater-Dance Game</p> <p>Fridays Cultural/Classical Dance</p>	<p>Introduction-Review (Health Standards) 10 minutes</p> <p>Dance Fitness Warm Up 10 minutes</p> <p>CCS-Dance Standard Activity 15 minutes</p> <p>Dance Choreography 10 minutes</p> <p>Cool Down, Stretch-Yoga 5 minutes</p> <p>Review & Journal Art (Health/CCS/Dance Standards) 10 minutes</p>

DISCOVERY SCIENCE CENTER PROGRAM STRUCTURE

One-hour sessions over 9 weeks, with 3 week units including:

Elementary School Program

- Electricity and electrical circuits
- Designs of nature ~ animals
- Designs of nature ~ plants
- Floating and sinking

Intermediate School Program

- Waves, including sound, earthquakes and light
- Structural integrity and engineering competitions

LEADERSHIP AND TECHNOLOGY ACADEMY PROGRAM STRUCTURE

Day of the Week	Monday	Tuesday	Wednesday	Thursday	Friday
Scholar (2 nd & 3 rd Grade Students)	Mentorship Program	Receive tutoring from Leaders	Mentorship Program	Receive tutoring from Leaders	Work with online programs (Accelerated Reader, Lexia, ST Math) to accelerate achievement in literacy and math
Leader (4 th & 5 th Grade Students)	Receive training on upcoming tutoring session	Provide tutoring support to Scholars **Mentorship Program**	Receive training on upcoming tutoring session	Provide tutoring support to Scholars	Work on technology skills such as podcasting, developing of power points and typing ⁴⁵

ENGAGE 360° IMPROVEMENTS

- **Linked with after-school tutoring provided by teachers**
- **Continuity of instructional program extended to after school**
- **Access to technology during after school program**
- **Ability to track data and program success at a higher level**
- **Greater level of oversight by District**

SUPPLEMENTAL PROGRAM

- ASES Supplemental—Before School Support
- Three Schools: Diamond, Harvey and King
- Morning—7:00-8:00am—Nutrition and Homework Help
- Number of Students Participating:
 - Diamond—40
 - Harvey—60
 - King—60
- Open to all students from school sites

STUDENT RECRUITING PROCESS

■ 2014-15 School Year:

- Current students will be automatically enrolled in Engage 360°
Parents will not have to re-enroll for this school year
- When openings become available, students will be taken off of current waiting lists or recruited by site coordinator

■ 2015-16 School Year:

- Parents may turn in applications beginning at Open House in May
- Students will be served on a first come, first serve basis
- Additional students will be placed on a waiting list
- Site coordinators are in charge of recruiting students
- Every student attending the school operating a program is eligible to participate in the program, subject to program capacity

EXTENDED LEARNING REPORTING ACCOUNTABILITY

- After School Support and Information System (ASSIST) is an automated grant administration system for CDE's After School Programs Office (ASPO)
- The ASSIST online reporting system
 - track information for every grantee
 - track grant funding information and obtain forms
 - revise grant budgets
 - submit quarterly expenditures (approved budget amount, current expenditure amounts, expenditure reports submitted as the closeout report for the selected FY)
 - submit semi-annual attendance reports
 - check payment status and history
- An annual audit must be conducted by an independent auditing firm contracted by the LEA

EXTENDED LEARNING SUPPORT STRUCTURE

District Level Support

- Director of Extended Learning
- 2 Program Coordinators
- 1 Senior Attendance Specialist
- 1 Administrative Secretary

Site Level Support

- 35 Site Coordinators
- 104 After-School Instructional Support Providers for supervision of physical activity and nutrition rotations
- 104 Trained staff for homework help portion of program
- Elementary Enrichment Program Staff
- Intermediate Club Advisors (existing)
- Intermediate Coaches for Sport League (existing)

NEXT STEPS

- Work with Principals to select Site Coordinators (October)
- Hire remainder of program support staff (October-November)
- Provide orientation and training (December)
- Implement new District attendance process to mirror and cross check current attendance process (December)
- New program begins January 5, 2015
- Continuing review to ensure effective implementation (January – June)
- Continued coordination with community partners through transition
- Continued parent communication
 - Transition materials
 - Marketing Plan

Back-Up Slides

MISSION OF ENGAGE 360 °

The Extended Learning Program will provide SAUSD K-8 students with a safe environment that is a true extension of the academic school day. Students will engage in meaningful academic support, varied enrichment, nutrition and physical activities that will accelerate student outcomes linked to LCAP goals

TOYAMA KARATE DO BACKGROUND

- **1991—Toyama Karate-Do was established in Santa Ana**
- **2000—After School Program called “Youth Developing Self-Discipline through Martial Arts & Fitness” (YDSDMA) established with the help of a Santa Ana College and the SAUSD**
- **2000-2013—Yearly serve 400 students at 20 sites**
- **2014—Serve approximately 80 students at all school sites through a 9 week rotation**

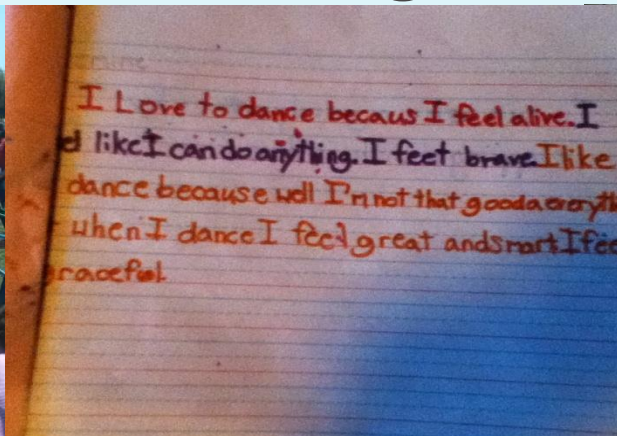
TOYAMA KARATE DO

LEARNING OBJECTIVES

- Provide martial arts lessons as a tool to guide students' energy, and mental capacity to learn
- Enhance body strength, endurance, and motor skills needed in order to perform well in any physical activity
- Teach the importance of:
 - confidence
 - concentration
 - focus
 - respect
 - discipline
 - leadership
- Support a local community program that provides students with a safe and fun environment

ACTIVE LEARNING DANCE BACKGROUND

- 2003-2005—Began with the District in Pre-K and parent workshops
- 2006-2007—Began in all intermediate schools
- 2008-2009—Continued with District under Think Together with 4 elementary schools and all intermediate schools
- 2009-present—Expanded to all elementary and intermediate schools through 8 week rotation



ACTIVE LEARNING DANCE

LEARNING OBJECTIVES

Students Learn....

• **By participating in class and working in their journals, at the end of the sessions, students will...**

• **Discover** what they already know about dance and choose a goal of what they want to learn by the end of the session.

• **Identify, discuss and demonstrate** an understanding of the elements of dance.

• **Create movement patterns** by themselves, with partners and/or in groups that will be showcased at the performance.

• **Learn history and cultural aspects** about various dance genres.

• **Critique** novice (with classmates) and professional dance performances (either through video, fieldtrip or live performers).

• **Support** Physical Education standards

DISCOVERY SCIENCE CENTER CUBE BACKGROUND

- 1993—Began offering free field trips and outreach programs
- 1998—Opened its Main Street facility free to Santa Ana residents one day per month
- 2007—Began teaching after school programs to 4th - 5th grade students, one hour per week.
- 2012—Began a new after school model of training THINK Together program leaders to teach science to the 4th - 5th grade students at 35 elementary school sites
- 2014—Discovery Cube OC will return to direct delivery of science-based programs during after school hours to all 2nd-5th grade students and a club offering for intermediate students



DISCOVERY SCIENCE CENTER LEARNING OBJECTIVES

- To deliver hands-on, educational programs based on Physical, Earth, and Life Sciences with the purpose of increasing the students' science literacy
- To incorporate a multi-disciplinary approach that includes science, language arts, and engineering practices
- To support inquiry-based learning, scientific-thinking skills, model-making, and experimentation
- To enable students to create “take-home” projects that can be shared with their friends and family, allowing the students to become the teachers
- To provide other out-of-school time, science and engineering-based programs for the students' families



DISCOVERY SCIENCE CENTER EXTENDED COMMUNITY EVENTS AND OUTREACH

- Annual Fall Pumpkin Launch held at Cal State Fullerton, Nov 1, 2014
- Annual Spring Rocket Launch held at the Boeing Company in May 2015
- Free admission for Santa Ana residents on the first Tuesday of the month—7261 Santa Ana residents visited last year
- 13,326 SAUSD students received free programs sponsored by Discovery Cube last year, valued at \$80,740 including field trips and science-to-go programs
- High School Intern Program

LEADERSHIP AND TECHNOLOGY ACADEMY LEARNING OBJECTIVES

Use the Learning Together Curriculum to:

- Engage students in rigorous, structured curriculum to build leadership and study skills
- Build developmental assets such as resiliency, self-efficacy and positive relationships
- Support 4th and 5th grade students to become role models, promote self-confidence, motivation and leadership skills
- Allow students to interact at the ability level that matches their skills
- Provide students with the necessary technology skills to be successful within the classroom and on state assessments
- Effectively use technology to support individual learning

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: SAUSD Sports Complex Update

ITEM: Presentation

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction
Jessica Mears, Facilities Planner

BACKGROUND INFORMATION:

The purpose of this agenda item is to present the Board an update on the SAUSD Sports Complex project.

RATIONALE:

At its June 10, 2014 meeting, the Board approved the construction and operation of the Santa Ana Unified School District Sports Complex project, which is located at the existing athletic fields on the contiguous campuses of Valley High School, Carr Intermediate School, and Harvey Elementary School. The District plans to construct and operate a new 3,500-seat lighted stadium complex, reconfigure existing turf athletic fields and install synthetic turf, provide lighting for all fields, construct concession stand/restroom buildings, and construct additional parking.

This presentation is to keep the Board informed on the status of the project that began during the summer 2014.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.



October 14, 2014

Update: SAUSD Sports Complex

Richard L. Miller, Ph.D., Superintendent
Facilities & Governmental Relations
Joe Dixon, Assistant Superintendent

Board of Education
Audrey Yamagata-Noji, Ph.D., President
José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk
John Palacio, Member
Cecilia Iglesias, Member



Purpose

- Provide Construction Timeline
- Advertise Opportunity To Participate In Walk of Fame
- Discuss Use of Funds



Construction Schedule

- Increment 1 – DSA Submittal 06/25/14
- Increment 2 – DSA Submittal 07/16/14
- Increment 1 – DSA Approval 09/17/14
- Increment 2 – DSA Approval 10/15/14 (Anticipated)
- Increment 1 – Bid Opening 10/16/14
- Increment 2 – Bid Opening 12/15/14
- Construction Substantial Completion 08/18/15



Advertise Opportunity

- Distributed via LCAP meetings (October/November)
- Hard copy flyers to our elementary schools for students to take home (intermediate and high schools generally do not take home flyers)
- Hard copy flyers to the administration office of high schools and intermediate schools
- Utilize electronic flyer system that sends flyers to all parents in our email database
- Promote on our social media platforms and the district website
- Weekly staff e-blast

Wall of Fame

- Recognize the achievements of former Santa Ana athletes, coaches, and/or personnel
- Athletic Directors (ADs) input for:
 - Determine eligibility criteria
 - Establish nominating process
 - Establish a selection committee
- AD consensus that nominees should come from each high school's own Wall of Fame

Use of Funds

- Placed in restricted facilities account under accounting guidelines for equipment
- Utilized for facility enhancements at the Sports Complex – e.g., scoreboards, infrastructure, snack bar amenities, etc.
- Consensus of need between business office, facilities office, and school sites administration (Valley HS, Carr IS, and Harvey ES)

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Marketing Plan to Tell SAUSD's Story
ITEM: Presentation
SUBMITTED BY: Richard L. Miller, Ph.D., Superintendent
PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to inform the Board of the marketing plan to promote and publicize the programs and success stories of the Santa Ana Unified School District.

RATIONALE:

To highlight our programs and success stories of current and former students of the Santa Ana Unified School District, a comprehensive marketing plan has been created to include a variety of communication tools to publicize our messages.

FUNDING:

Not Applicable

RECOMMENDATION:

To inform the Board of the comprehensive marketing plan to share the successful stories of the Santa Ana Unified School District.

RLM/dp

Telling ur Story Marketing Plan



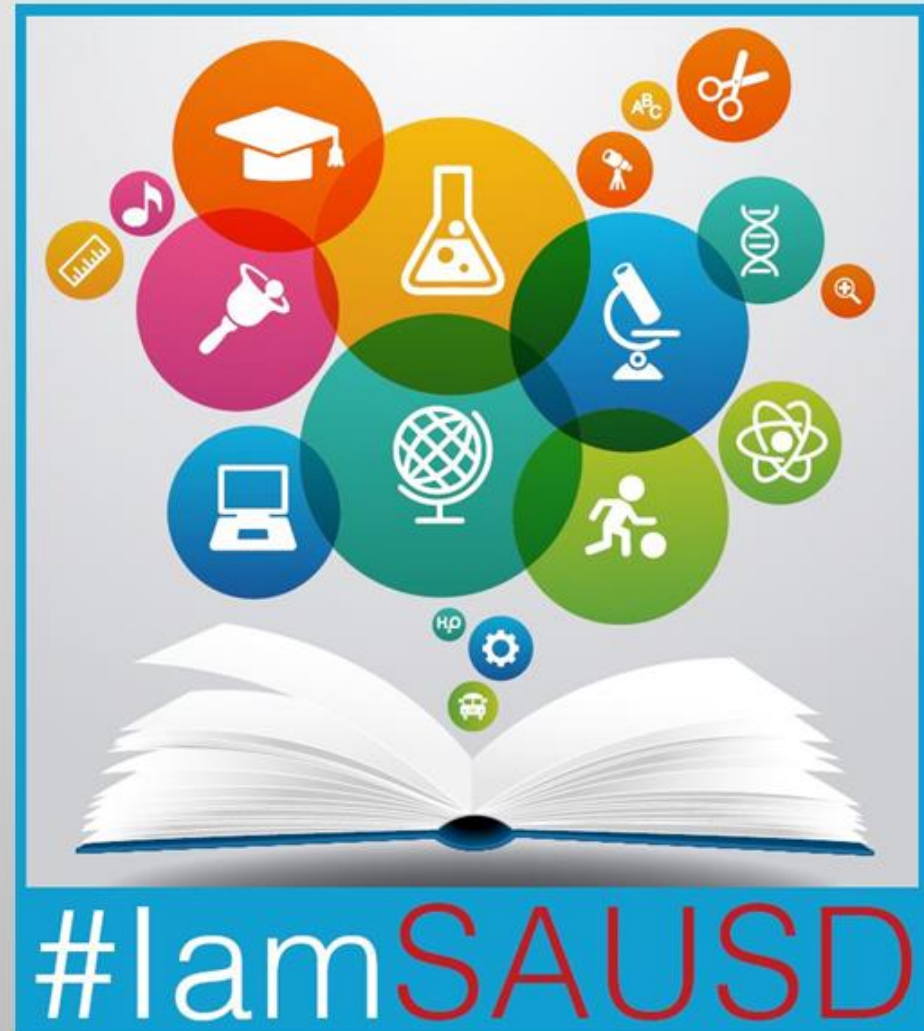
Deidra Powell, Chief Communications Officer

October 14, 2014

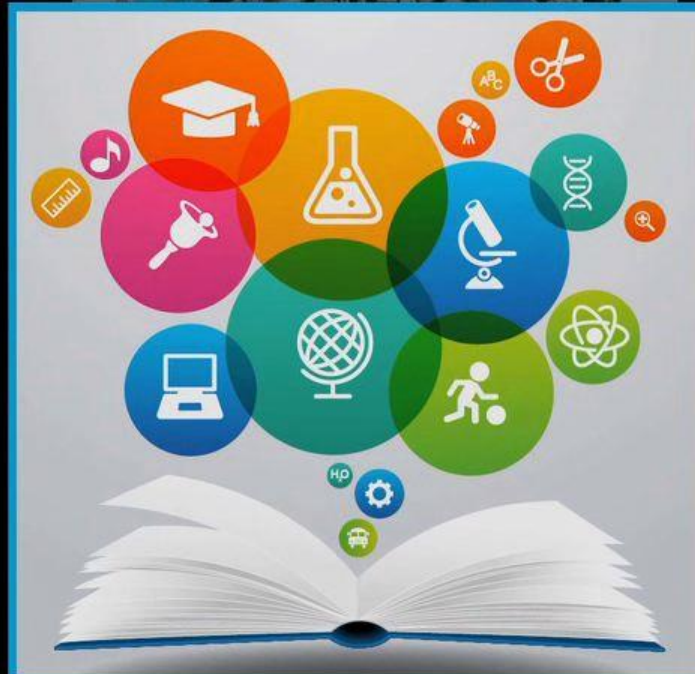
Who is SAUSD?

- Students
- Employees
- Parents
- Alumni
- Business Partners
- Community Partners
- Volunteers

==



Video



#IamSAUSD



Telling Our Story

Photos

Newsletters

Social Media

SAUSD Mobile App

Events

Videos

Electronic Flyers

District Publications

SAUSD Mobile App

Word of Mouth

Telephone/Email Notification System

Partnerships with local media

Banners on our property

Quarterly Print Newspapers

School News

Newly launched SAUSD Website

E-News Blasts

Blogs

BACK TO SCHOOL



Photo Contest! #IamSAUSD



Contest Winners!
Grizzly Gazette Students
Godinez Fundamental H.S.
347 likes!!!

Questions?



AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Adoption of Resolution No. 14/15-3027 – Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2014-15 School Year**

ITEM: **Action**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 14/15-3027 assuring that every pupil in the District has sufficient textbooks and/or instructional materials, including English Language Learners, within the first eight weeks of the 2014-15 school year.

The Williams Legislation, effective January 1, 2005, altered the previous requirements for district compliance and certification of adequate instructional materials. Board Education Code Sections 60119 and 60422 require the governing board of any local agency receiving instructional material funds from any State source to hold a public hearing annually to determine whether sufficient pupil core instructional materials or textbooks are available for each pupil within the first eight weeks of school.

RATIONALE:

To comply with the Williams Legislation, Resolution No. 14/15-3027 is being submitted, wherein the Superintendent has determined and certifies that every pupil in the District has, in the 2014-15 school year, sufficient pupil textbooks and/or instructional materials or both, in each of the following subjects, consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education:

- Mathematics
- Science
- History/Social Science
- English/Language Arts, including the English language development component of an adopted program
- Visual and performing arts

The Superintendent has also determined the availability of laboratory science equipment as applicable to science laboratory courses offered in the grades 9-12, inclusive.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 14/15-3027 to review the Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for the 2014-15 School Year.

DH:lr

1 RESOLUTION NO. 14/15-3027

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Statement of Assurance for Sufficiency of Pupil

6 Textbooks and Instructional Materials for the 2014-15 School Year

7 WHEREAS, Education Code Section 60119 establishes steps and procedures to
8 ensure the availability of textbooks and instructional materials in order to be
9 eligible to receive funds for that purpose, and;

10 WHEREAS, the procedures require that school districts take appropriate
11 action to ensure the availability of textbooks and instructional materials on a
12 yearly basis, and;

13 WHEREAS, pursuant to Education Code Sections 60119 and 60422, the Board is
14 required to hold a public hearing to encourage participation by parents, teachers,
15 members of the community interested in the affairs of the School District, and
16 bargaining unit leaders, and;

17 WHEREAS, the Board is required to provide 10 days notice of the public
18 hearing or hearings, and;

19 WHEREAS, the notice shall contain the time, place, and purpose of the
20 hearing and be posted in three public places within the School District, and;

21 WHEREAS, the hearing shall be held at a time that will encourage the
22 attendance of teachers, parents, and guardians of pupils who attend schools in the
23 District and shall not take place during or immediately following school hours,
24 and;

25 WHEREAS, the governing Board of a school district, as part of the required
26 hearing, shall also make a written determination as to whether each pupil enrolled
27 in a foreign language or health course has sufficient textbooks or instructional
28 materials that are consistent with the content and cycles of the curriculum
29 frameworks adopted by the State Board for those subjects, and;

1 WHEREAS, the governing Board shall also determine the availability of
2 laboratory science equipment as applicable to science laboratory courses offered
3 in grades 9 to 12, inclusive, and;

4 WHEREAS, a public hearing was held on October 14, 2014, which is on or
5 before the eighth week of school and;

6 WHEREAS, the Board is required to make a determination, through a
7 resolution, as to whether each pupil in each school in the District has,
8 sufficient textbooks or instructional materials, or both, that are aligned to the
9 content standards adopted pursuant to Education Code Section 60605 in each of the
10 following subjects, as appropriate, that are consistent with the content and
11 cycles of the curriculum frameworks adopted by the State Board:

- 12 (i) Mathematics,
- 13 (ii) Science,
- 14 (iii) History-Social Science,
- 15 (iv) English/Language Arts, including the English language development
16 component of an adopted program
- 17 (v) Visual and performing arts

18 NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the
19 determination that each pupil of the District, has available sufficient textbooks
20 or instructional materials, or both, that are aligned to the content standards
21 adopted pursuant to Education Code Section 60605 and Education Code 33126 in each
22 subject listed above, consistent with the content and cycles of the curriculum
23 framework adopted by the State Board and adopted by this Board in accordance with
24 the procedures as established.

25 BE IT FURTHER RESOLVED, that for the 2014-15 school year, the Santa Ana
26 Unified School District, has provided each pupil with sufficient textbooks or
27 instructional materials, or both, that are aligned to the content standards
28 adopted pursuant to Education Code Section 60605 and Education Code 33126 in each
29 subject listed above, consistent with the content and consistent with the cycles

1 and content of the curriculum framework adopted by the State Board for those
2 subjects.

3 BE IT FURTHER RESOLVED, that for the 2014-15 school year, the Santa Ana
4 Unified School District has provided sufficient textbooks or instructional
5 materials, or both, that are consistent with the content and cycles of the
6 curriculum frameworks adopted by the State Board, to each pupil enrolled in a
7 foreign language or health course, and that sufficient laboratory science
8 equipment applicable to science laboratory courses offered in grades 9 to 12,
9 inclusive, is available to pupils.

10 Upon motion of Member _____ and duly seconded, the foregoing
11 Resolution was adopted by the following vote:

- 12 AYES:
- 13 NOES:
- 14 ABSENT:

15 STATE OF CALIFORNIA)
16)SS.
17 COUNTY OF ORANGE)

18 I, Stefanie P. Phillips, Ed.D., CBO, Deputy Superintendent, Operations of
19 the Santa Ana Unified School District of Orange County, California, hereby certify
20 that the above and foregoing Resolution was duly adopted by the said Board at a
21 regular board meeting thereof held on the _14th_ day of _October_, 2014, and
22 passed by a vote of _____ of said Board.

23 IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of
24 _____, 2014.

26 _____
27 Stefanie P. Phillips, Ed.D.
28 CBO, Deputy Superintendent, Operations
29 Santa Ana Unified School District
30
31

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Approval of Submission of Specialized Secondary Programs Grant Application for Santa Ana High School for 2014-15 School Year**

ITEM: **Action**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Lucinda Pueblos, Executive Director, School Renewal**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for submission of the Specialized Secondary Programs (SSP) grant application for Santa Ana High School for the 2014-15 school year.

The purpose of the SSP is to provide California comprehensive high schools with funds for programs that provide students with advanced learning opportunities in a variety of subjects, including but not limited to, English-language arts, mathematics, science, history and social science, foreign language, and visual and performing arts. The acquisition of technology skills and the use of technology as a tool for instruction and learning are also emphasized in these programs.

RATIONALE:

Santa Ana High has long been known as the Visual and Performing Arts (VAPA) school, with excellent programs in dance, music and theater. The SSP grant will provide the Santa Ana High faculty the opportunity to develop a VAPA Career Pathway in collaboration with the Latino International Film Institute (LIFI) to support the development of script and film production. If awarded the planning grant, Santa Ana High will be eligible to apply for the Implementation Grant in the 2015-16 school year in the amount of \$100,000 for the establishment of a new program for students in grades 9-12. The program will support the development of a K-12 VAPA Career Pathway with Heninger Elementary School students.

FUNDING:

California Department of Education: \$35,000

RECOMMENDATION:

Approve the submission of the Specialized Secondary Programs grant application for Santa Ana High School for the 2014-15 school year.

GRANT SUMMARY

Title:	Specialized Secondary Programs Grant
Funding Source:	California Department of Education
Due Date:	October 24, 2014
Contact Person:	Lucinda Pueblos, Executive Director, School Renewal
Amount/Duration:	\$35,000 for 2014-15 school year
Target Population:	Grades 9-12 students
Budget Impact:	Specialized Secondary Programs Grant Award: \$35,000
Indirect Rate:	Not applicable
Personnel Impact:	None
Survey Questions:	None without prior District approval and parent consent
Grant Program Description	
<p>Specialized Secondary Programs (SSP) provides startup funds for the establishment of a new, innovative specialized program or school for pupils in grades 9-12. The SSP is expected to develop new standards-based model curriculum that provides enhanced learning opportunities in a specialized content area. The Legislature intends for SSP to benefit the state economy by having the SSP grant programs/schools located in close proximity to related industries.</p>	
Goals/Objectives:	<ol style="list-style-type: none"> 1. Provide students with advanced learning opportunities in a variety of subjects including, but not limited to English language arts, mathematics, science, history and social science, foreign language, and the visual and performing arts. 2. Provide the acquisition of technology skills and the use of technology as a tool for instruction and learning. 3. Allow students to explore areas of study in a deeper way while developing their talents and skills as they prepare for the world of work or higher education. 4. Faculty members will develop curriculum, instructional materials, and methodology that the Superintendent of Public Instruction could make available to other schools in the state.
Activities:	<ol style="list-style-type: none"> 1. Santa Ana High School's Visual and Performing Arts (VAPA) department members will work with the Latino International Film Institute (LIFI) to develop a VAPA Career Pathway to support script writing and film production. 2. Faculty will plan for a new innovative program in alignment with the Career and Technical Education (CTE) Industry Sector and CTE Career Pathway. 3. Faculty will research and develop a framework for each proposed new course utilizing the SSP Course Framework. 4. Faculty will plan and conduct school site visits that can serve as innovative models for curriculum scheduling and other resources that may assist with planning and/or implementation of the proposed SSP. 5. Faculty members will attend the Educating for Careers Conference on March 1-3, 2015 in Sacramento, California.

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Approval of Agreement with The Learning Together Company for 2014-15 School Year

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with The Learning Together Company with the District for the 2014-15 school year.

RATIONALE:

The Learning Together Company will provide trainings on the Reading Together program designed to enrich the core reading curriculum for students to ensure they read at grade level. This is a cross-age peer tutoring experience for both peer leaders and readers to develop skills in reading comprehension, reading fluency, vocabulary, and writing.

FUNDING:

21st Century ASES: \$299,594.50

RECOMMENDATION:

Approve the agreement with The Learning Together Company for the 2014-15 school year.



5509-B W. Friendly Avenue, Suite 201
Greensboro, NC 27410

**THE LEARNING TOGETHER COMPANY
COST PROPOSAL**

Santa Ana
CA

Prepared for: Katy O'Meara
Gr2, Gr3
New
Oct 2014 Pilot: 5 sites
Jan 2015 Pilot: 20 sites
8.27.14

Item Description	Unit Cost	Units	Notes	Total
MATERIALS: Oct 2014 Pilot				
Pilot Program Package- 5 sites	\$66,047.20	1	Description (NOTE 1)	\$66,047.20
MATERIALS: Jan 2015				
Reading Together/Grade Two and Grade Three				
Comprehensive Support & Resource Materials	\$17,250.00	1	Description (NOTE 2)	\$17,250.00
Reading Together/Grade Two				
Coordinator Kit	\$349.00	20	Description (NOTE 3)	\$6,980.00
Student Kit	\$369.00	300	Description (NOTE 4)	\$110,700.00
Reading Together/Grade Three				
Coordinator Kit	\$349.00	20	Description (NOTE 3)	\$6,980.00
Student Kit	\$369.00	300	Description (NOTE 4)	\$110,700.00
SUBTOTAL				\$318,657.20
Shipping and handling 8% (materials only)*				\$18,828.80
Sales tax - if applicable				
Discount			<i>Discount based on good faith intent to renew for second year</i>	\$37,891.50
TOTAL				\$299,594.50

***Shipping and handling**

The standard expectation for receiving ordered materials is 15 working days. Rush processing and/or express shipping is billed in addition to the 8% shipping and handling fee.

Signed: _____

Title: _____

Date: _____

PO Number: _____

Pricing valid for 90 days from date of quotation. After 90 days, pricing and shipping costs may be subject to change. Please contact your representative or call 866.921.0000 for an updated quote.

DETAILS ON NEXT PAGE

NOTE 1:

Oct 2014 Pilot Program Package:

- 5 Teacher Manuals and Materials
- Student Materials for 15 pairs at each of 5 sites
- Designated Product Support Representative
- 2 Onsite Product Demonstrations and Introductions
- Invitations to all regional Curriculum Orientation and Resource Presentations
- Online/Phone support, program overviews, and implementation coaching
- 1 year of automatic product updates for Student Kits, Coordinator Kit and L2 Resources
- Includes all training and support materials for 5 schools

NOTE 2:

Comprehensive Coordinator Resources:

- Designated Product Support Representative
- 2 Onsite Product Demonstrations and Introductions
- Invitations to all regional Curriculum Orientation and Resource Presentations
- Online/Phone support, program overviews, and implementation coaching
- 1 year of automatic product updates for Student Kits, Coordinator Kit and L2 Resources
- Includes all training and support materials for 20 schools

NOTE 3:

Reading Together/(Elementary program) Coordinator Kit:

- 1 Coordinator's manual
- 2 Tutor guidebooks
- 1 Canvas tote bag

NOTE 4:

Reading Together/Student Kit:

- 2 Tutor guidebooks
- 1 Tutee activity book
- 1 Trade book library
- 1 Game board (Grade Two Only)
- 1 Tutor journal
- 1 Reading Together pouch with activity materials
- 2 Learning Together lanyards
- Backpack

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Ratification of Memorandum of Understanding for Special Schools Program with Orange County Department of Education for 2014-15 School Year**

ITEM: **Action**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of a Memorandum of Understanding (MOU) with the Orange County Department of Education (OCDE) in order to provide appropriate cost-effective special education services for the District's students requiring very intensive services, including secondary students who are deaf or hearing impaired. The District's students have been served by OCDE in its Special Schools Program for over 20 years.

RATIONALE:

This MOU will provide for the continuation of services for the District's students in the OCDE Special Schools Program.

The MOU addresses services to students in accordance with each student's Individualized Education Program (IEP) and sets forth the funding and billing formulas. In addition, it addresses other items such as representation of District students at IEP meetings, provision of opportunities for mainstreaming, collaboration between the District and OCDE for complaints and issues of due process hearings, and holds the District harmless against claims arising from OCDE's performance of services.

FUNDING:

Special Education: Total not to exceed \$2,585,015

RECOMMENDATION:

Ratify the Memorandum of Understanding for Special Schools Program with the Orange County Department of Education for the 2014-15 school year.

Memorandum of Understanding Between
The Orange County Superintendent of Schools
And
"Santa Ana Unified School District"
2014-2015

The Orange County Superintendent of Schools, which operates the Division of Special Education Services within the Orange County Department of Education, hereinafter referred to as "OCDE" and the "Santa Ana Unified School District," herein referred to as "District," and collectively referred to herein as the "Parties," mutually agree as follows (Agreement):

1. Basis of Agreement

Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, OCDE may provide for the education of individual pupils in special education programs who reside in other districts or counties. The OCDE Division of Special Education Services operates the OCDE Special Schools Program to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2014, and ending June 30, 2015.

3. Acknowledgment of Special Education Funding Formula

It is acknowledged that, in accordance with Part 30 of the Education Code, Chapter 7.2, Section 56836 et seq., the California State funding formula for special education programs, services and administration generates an entitlement based on the average daily attendance of pupils in the local education agencies that comprise a Special Education Local Plan Area (SELPA). It is further acknowledged that the SELPA base year calculations for special education funding under Assembly Bill 602 (AB 602) include a dollar amount that is transferred back to the SELPA of residence for pupils served in special education programs prior to implementation of AB 602. The Parties acknowledge that both the distribution of these special education funds and the District's fiscal responsibility for students served outside the SELPA of residence are determined by the Local Plan of the SELPA of residence.

4. Scope of Program and Referral Process to OCDE

OCDE shall conduct special education programs and services for those eligible pupils of the District referred by their Individualized Education Program (IEP) Teams when it is jointly determined by the District and OCDE that the pupil's educational needs as specified in the pupil's IEP can be appropriately met by the programs and services operated by OCDE. Prior to offering placement in any OCDE Special Schools Program, the District shall contact the appropriate OCDE Special Schools Principal to discuss a possible referral and the appropriateness of the OCDE Special Schools Program placement. If the referral seems appropriate, the District shall obtain from the parent authorization to release information to OCDE and submit an OCDE referral packet to the appropriate OCDE Special Schools Principal

as well as schedule a visitation with the parent. OCDE referral packets are available on-line at <http://www.ocde.us/sped/Pages/default.aspx>.

Upon review of the referral packet and site visit by parent, the OCDE Special Schools Principal and District representative will coordinate an IEP team meeting for purposes of discussing possible placement in an OCDE Special Schools Program. OCDE shall maintain and provide special education programs for District pupils during the 2014-2015 school year within the administrative parameters established by the Special Education Fiscal Advisory Committee. Class size ranges and student-adult ratios shall be maintained in a manner which allows OCDE to meet the programmatic, health and safety needs of the pupils.

5. Responsibility of School District of Residence

The District and OCDE acknowledge that the District, as the pupil's district of residence, maintains primary responsibility as the local education agency (LEA) to ensure the pupil receives a free appropriate public education. In the event a pupil participating in an OCDE Special Schools Program moves out of the District, the District shall immediately provide OCDE written notice of the pupil's change in residence, including the new school district of residence, if known. Similarly, OCDE shall immediately notify District in the event a parent reports a change in residence, including the new school district of residence, if known.

6. Annual and Triennial Reviews

The District shall be notified of annual reviews scheduled for its pupils participating in an OCDE Special Schools Program and may provide a representative who will participate in the development of the annual IEP. For initial placement, triennial review, recommendation for

home instruction, or a change in eligibility or services specified on the current IEP, a District representative who is authorized to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall attend the IEP team meeting. For pupils enrolled in an OCDE Special Schools Program who are participating in a general education program on the school site in the school district where the OCDE Special Schools Program is located ("Host District") OCDE will work with the Host District to provide a general education teacher at IEP team meetings. In the event the Host District is unable to provide a general education teacher for the IEP team meeting, the District agrees to provide a general education teacher unless otherwise waived in writing by the pupil's parent in accordance with the Individuals with Disabilities Education Act (IDEA) and State law. For all other pupils enrolled in an OCDE Special Schools Program, the District agrees to provide a general education teacher at IEP team meetings unless otherwise waived in writing by pupil's parent in accordance with the IDEA and State law. Subject to approval by the pupil's parents, the general education teacher and/or other IEP team participants may use alternative means of meeting participation, such as video conferences and conference calls.

Progress reports relating to goals and objectives in a pupil's IEP shall be sent by OCDE to parents per the pupil's IEP schedule for progress reporting and to the Director of Special Education of the District upon request. When requested by District or parent, an updated report shall be provided if there is no current progress report whenever a pupil is scheduled for an IEP review or when pupil's enrollment in OCDE is terminated.

7. Integration/Mainstreaming Opportunities

The Host District where OCDE Special Schools Programs operate often provide opportunities for pupils enrolled in an OCDE Special Schools Program to integrate with non-disabled typical peers during the school day. These opportunities are typically in non-core curriculum areas such as physical education, art, music, assemblies, recess and lunch. Some pupils enrolled in an OCDE Special Schools Program will participate in core curriculum activities for a portion of the school day in a program operated by the Host District, however, such pupils are supervised by OCDE staff at all times during such activities. In the event a pupil enrolled in an OCDE Special Schools Program is participating in core curriculum activities in a program operated by the Host District for more than 50% of the school day, the Host District will be reimbursed for any costs incurred resulting from such pupil's participation, upon OCDE's receipt of appropriate documentation of such costs.

8. Assessments/Independent Educational Evaluations

OCDE and District shall coordinate and collaborate in conducting assessments for pupils participating in an OCDE Special Schools Program. In the event OCDE staff is not available to conduct a requested assessment, OCDE shall notify the District and/or District's SELPA to assist in conducting such assessment(s).

In the event a request is made for an independent educational evaluation (IEE), OCDE shall immediately forward such request to the District and the District, in collaboration with OCDE, shall determine how to respond to the request for an IEE. If the District receives a request for assessment or IEE for a student referred to or enrolled in an OCDE Special Schools Program, the District shall immediately notify OCDE of the request and collaborate with OCDE as to how to

respond. OCDE and/or the District may also schedule an IEP team meeting to further discuss the requested IEE or assessment.

9. Pupil Count

A count shall be taken of the number of pupils enrolled in OCDE's Special Schools Program as of the first day of each calendar month, July 1, 2014 through June 1, 2015. A pupil shall be counted as "enrolled" in an OCDE Special Schools Program on the first day of attendance in the program or fourteen (14) days after the IEP team has met and an approved IEP has been executed for the pupil's educational placement in an OCDE Special Schools Program, whichever occurs sooner. Pupils continuing in an OCDE Special Schools Program from the previous school year shall be counted as "enrolled" on the first school day in September unless written notification of withdrawal is received from either the parent or district of residence. If a continuing pupil has not attended school by the eleventh (11th) day of the first school month, OCDE shall notify the district of residence and a determination shall be made regarding continuing enrollment. In the event either OCDE or District are informed that a pupil has been withdrawn by the parent from an OCDE Special Schools Program, each agency shall immediately notify the other of such withdrawal. Any pupil withdrawn by the parent from an OCDE Special Schools Program is no longer counted as "enrolled" or considered a continuing pupil for the following school year.

10. Definitions

a. "Special Education Fiscal Advisory Committee" shall be a committee comprised of the Orange County Special Education Local Plan Area Directors, Chief Business Officials

representing each SELPA and OCDE representatives including the Chief of Special Education Services Division, Director of Special Schools and Programs, Business Administrator, and the Assistant Superintendent of Business Services, or designee.

b. "Regional Special Education Programs" are the special education classes and support services operated by OCDE for severely disabled and medically fragile pupils, pupils with low incidence disabilities, pupils with autism spectrum disorders, pupils with emotional disturbances and other eligible pupils.

c. "Regional Deaf/Hard of Hearing (D/HH) Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through total communication, utilizing sign language, note-takers, oral speech and residual hearing.

d. "Regional Oral Deaf Program" shall include classes and services operated by OCDE for Deaf and Hard of Hearing pupils who are learning through oral and written communication using oral speech, speech reading, residual hearing, auditory devices and cochlear implants.

e. "Special Education Program Income" shall be defined as the sum of all State and Federal funds generated by or on behalf of pupils transferred to regional programs operated by OCDE Special School Programs under this Agreement. For the purposes of this Agreement:

f. "Special Education Program Expenditures" shall include Direct Costs, Direct Support Costs and Indirect Cost of OCDE Special Schools Programs.

g. "Average Cost Per Pupil" shall refer to the Special Education Program Expenditures attributable to the program divided by the average number of pupils enrolled during the year.

h. "Average Number of Pupils" shall refer to the total of the number of pupils counted on the first school day of each calendar month divided by the number of calendar months in the period specified.

11. Funding

In consideration of the enrollment of pupils in special education programs conducted by OCDE, the SELPA and/or the school district transferring pupils to the regional programs operated by OCDE agree to pay the average cost per pupil based on expenditure categories and ratios reviewed by the Special Education Fiscal Advisory Committee and shall provide for program funding as follows:

a. The District shall be responsible for the Average Cost per Pupil in an OCDE Special Schools Program, including the Regional Deaf/Hard of Hearing Program, multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds. The District shall be responsible for the Average Cost Per Pupil in the Regional Oral Deaf Program multiplied by the average number of pupils enrolled, minus Special Education Program income received by OCDE for the purpose of educating said pupils including, but not limited to Revenue Limit, AB 602 funds, and Federal I.D.E.A. Local Assistance Grant funds.

b. Special Circumstance Assistant (SCA). The District, as specified in its SELPA's Local Plan, shall be responsible for the full cost of additional personnel required for the benefit of and specified in the IEP for individual pupils who are residents of the District.

c. The following documents shall be used as a basis for all figures reported:

- (1) Various Program Cost Reports
- (2) State Form 01
- (3) In-House Accounting Reports

d. OCDE Special Schools Program income and expenditures shall be listed in accordance with The California School Accounting Manual Standardized Account Code Structure for Special Education as of April 19, 1999, with a summary page as shown in Appendix A, incorporated herein.

e. Indirect cost for Special Education Programs operated by OCDE shall be at the State approved rate not to exceed 7.5% of total Program expenditures.

f. OCDE shall bill the District on a monthly basis and forward invoices to the District's accounting department.

12. Related Services/Designated Instructional Services (DIS)

OCDE provides the following related services as part of its Special Schools Programs: Speech-Language Pathology Services, Adapted Physical Education, Physical Therapy, Occupational Therapy, Health and Nursing, Specialized Physical Health Care, Vocational Counseling, Adult Transition, Assistive Technology, Vision Training, Orientation and Mobility, Behavior Management/Intervention and Psychological Counseling. In addition to the above, as part of its Regional D/HH Program and Regional Oral Deaf Program, OCDE provides Audiological services and Sign Language Interpreters. Any other related services necessary for the pupil to benefit from the special education program shall be provided by the District or as

otherwise agreed to by OCDE and the District, including translator services at IEP team meetings and/or translation of documents. In addition, OCDE shall separately bill the District for the services provided by an SCA as required by the pupil's IEP.

13. Home Instruction

When a pupil is absent from school for more than ten (10) consecutive school days as a result of a medical condition and is expected to have an extended health related absence, the pupil's IEP team shall review the IEP and determine appropriate educational services. A District representative who is authorized by the District's Director of Special Education to approve or disapprove the allocation of specified District resources necessary for the implementation of the pupil's IEP shall participate in the IEP team meeting when considering a placement for home or hospital instruction. When recommending placement for home or hospital instruction, the IEP team shall consider documentation from the pupil's treating physician indicating the pupil's condition, verifying that the condition prevents the pupil from attending school and providing a projected date for the pupil's return to school. Any in-home instruction, including other related services, shall be provided by the District or as otherwise agreed to by OCDE and the District. In the event the pupil is hospitalized in a facility located outside of the District, it is the District's responsibility to inform the parent that instruction will be provided in accordance with Education Code section 48207 and 48208. In either circumstance, it may be necessary to exit the pupil from OCDE in order for the District to provide the necessary in-home instruction or for the pupil to receive hospital instruction. In the event OCDE and the District agree that OCDE will provide

in-home or hospital instruction to the pupil, OCDE shall separately bill the District for such services.

14. Transportation

a. Transportation by the Orange County Department of Education

The District shall provide transportation for its pupils participating in an OCDE Special Schools Program unless otherwise agreed between the District and OCDE. In the event OCDE agrees to transport a pupil, the District shall be responsible for the difference between the Direct and Direct Support Cost of home-to-school transportation as shown on the annual State Transportation Report plus one percent (1%) indirect support costs and the State transportation allocation received by the OCDE on a per pupil basis pursuant to Appendix B, incorporated herein. The District shall pay for the full cost of one-on-one transportation assistants as specified in the pupil's IEP. In the event OCDE is transporting five or more District pupils from one Special Schools Program site, the District shall provide OCDE written notice on or before December 1 of each year of any proposed changes in the number of students requiring OCDE transportation for the following school year. Absent appropriate notice from the District of any proposed change in transportation for the following school year, the District may be solely responsible for funding the costs related to such change in transportation. Similarly, OCDE shall provide the District written notice on or before December 1 of each year of any proposed changes in OCDE's transportation services, not including cost projections, for the following school year.

b. Transportation by District

Districts transporting pupils to an OCDE Special Schools Program shall ensure that buses arrive at the school site with sufficient time to unload students prior to the beginning of the instructional day and to load them at the end of the instructional day. Delays requiring either overtime supervision or causing portions of the instructional program to be missed and subsequently made up may result in charges to the District for additional costs incurred by OCDE related to such delays.

15. Due Process and Complaints

OCDE and District agree to collaborate and fully cooperate in any due process proceeding involving a pupil currently attending or formerly enrolled in an OCDE Special Schools Program, including resolution sessions, mediations and hearings, as well as coordinating witness availability and producing documents regarding the pupil.

In the event OCDE is named as the sole LEA in a due process complaint, OCDE and District agree that District, as the pupil's school district of residence, is a necessary party to the due process proceedings.

OCDE and District shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office for Civil Rights, or any other State and/or federal governmental body or agency.

16. Estimated Billing

The estimated billing for 2014-2015 will be based on actual information for 2013-2014 plus COLA as set forth in the most current State Budget plus any budgeting projections for step and column, and salary and benefit increases.

17. Final Accounting

An accounting accompanied by completed Appendices A and B with appropriate supporting documentation shall be sent to each District by September 15 of the following year. In addition, OCDE shall provide a quarterly expenditure report to the District's Director of Special Education. Corrections to prior year OCDE Special Schools Program costs resulting from adjustments to income or expenditure calculations shall be credited or billed to the District affected by the correction or adjustments.

18. Projected Enrollment/Facilities and Staffing Needs

In order to assist OCDE in planning for both facilities and staffing needs for its programs, each District shall submit to OCDE, in writing, on or before December 1 of each year, the projected number of pupils expected to be transferred to OCDE programs for special education and support services in the following school year. Absent a projection, the number of District pupils reported in the current year December 1 Federal Pupil Count shall be used for facilities, staffing and budget planning by OCDE for the following school year. In the event the District intends to withdraw five (5) or more pupils from a specific OCDE Special Schools Program site or enroll five (5) or more pupils in a specific OCDE Special Schools Program site for the following school year, the District shall notify OCDE in writing of such intention on or before

December 1 of each year. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration. Absent appropriate notice from the District of any proposed change in enrollment in an OCDE Special Schools Program site for the following school year, the District may be solely responsible for funding the costs related to such change in enrollment.

If the District is a Host District for any OCDE Special Schools Program, the District shall submit to OCDE, in writing, on or before December 1 of each year, notice of any proposed facilities projects, including but not limited to modernization or new construction projects at the school site where the OCDE Special Schools Program is located, as well as any potential impact such projects may have on the operation of an OCDE Special Schools Program, including opportunities for integration with typical peers at the Host District school site. In the event any such project would require relocation of an OCDE Special Schools Program, the District shall provide OCDE with at least one (1) year prior written notice to allow OCDE sufficient time to plan accordingly. OCDE shall forward such written notice to the Special Education Fiscal Advisory Committee for its review and consideration.

In the event OCDE intends to close an OCDE Special Schools Program in which District pupils are enrolled, OCDE shall notify the District in writing of such intention on or before December 1 of each year.

19. Program Cost for 2014-2015

On or before fifteen (15) days after the release of the May revise each year, the Orange County Superintendent of Schools shall compute the projected Special Education Program Income and Special Education Program Expenditures for the following year with an Average

Cost per Pupil for pupils enrolled in OCDE Special Schools Programs based on the Projected Enrollment data, and provide it to District Student Services and Business Directors.

20. Notices

All notices to be given pursuant to this Agreement, by either party to the other, shall be in writing and (a) delivered in person; (b) deposited in the United States Mail duly certified or registered, return receipt requested with postage prepaid; or (c) sent by Federal Express or other similar overnight delivery service. Notice is deemed to have been duly given and received upon (a) personal delivery; (b) as of the third business day after deposit in the United States Mail; or (c) the immediately succeeding business day after deposit with an overnight delivery service. Notices hereunder shall be provided to the following addresses, and such addresses may be changed by providing written notice in accordance with this Section:

OCDE: Orange County Department of Education
Special Education Division
200 Kalmus Drive
Costa Mesa, CA 92626
Attn: **Dennis Roberson**
Chief, Special Education Services
Fax: (714) 545-6312
Phone: (714) 966-4133

District: Santa Ana Unified School District
1601 East Chestnut
Santa Ana, CA 92701-6322
Attn: Doreen Lohnes, Asst. Supt., Support Services
Fax: (714) 480-5311
Phone: (714) 558-5832

21. No Waiver

The failure of OCDE in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

22. Hold Harmless

To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of the District, OCDE agrees to hold harmless, indemnify and defend the District and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with OCDE's performance of services during the term of this Agreement. To the extent permitted by law, and except for the acts or omissions of employees, agents and officers of OCDE, the District agrees to hold harmless, indemnify and defend OCDE and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the District's performance of services during the term of this Agreement.

23. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

24. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

25. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
OCDE - [NAME]

DISTRICT - [NAME]

BY: _____
(Authorized Agent)

BY: _____
(Authorized Agent)

DATE: _____

DATE: _____

DATE APPROVED BY COUNTY
SUPERINTENDENT OR DISTRICT BOARD:

cc: SELPA

APPROVED AS TO FORM:
DATE: <u>5/15/14</u>
LYSA M. SALTZMAN, COUNSEL ORANGE COUNTY DEPARTMENT OF EDUCATION
BY: <u>[Signature]</u> ATTORNEY

**Orange County Department of Education
Special Schools Program**

Appendix A

2014-15 Preliminary 1 Budget	Object	2012-2013	2013-2014	2014-15
2013-14 average enrollment 452		Unaudited	Estimated Actuals	Preliminary 1
2014-15 proj average enrollment 445	Code	Actuals	Budget	Budget
Restricted Fund Balance Low Incidence	9791	494,537.97	454,379	349,221
Reserve for Economic Uncertainty	9791	882,512.18	1,168,786	1,055,338
Adjustment to ending balance				
Total Beginning Balance	9791	1,377,050.15	1,623,165	1,404,559
Revenue				
Revenue Limit	8091&8099	2,833,831.00		
AB602 Allocation	8097	1,735,117.00	1,704,906	1,705,870
AB602 Allocation		4,568,948.00	1,704,906	1,705,870
Prior Year Apportionment	8319	-	-	-
Other State Revenue	8590	-	133,000	-
Other State Revenue		-	133,000	-
Interagency Fees Bill Back to Districts	8677	21,749,678.00	19,722,288	19,852,225
Interagency Fees Special Circumstance Aids	8677	4,275,175.89	4,246,458	4,332,158
Other revenue	8631	-	3,612	-
Other Local Revenue/EE contract	8699	600.05	2,567,835	3,175,335
Other Local Revenue		28,025,453.94	26,540,193	27,369,718
		(1,487,325.45)		
Transfer in from Other Fund	8919			
Contribution from Unrestricted	8980			
Contribution for Indirect	8981	432,320.30	420,831	433,451
Contribution from Restricted	8990	23,316.34	(24,384)	-
Contribution to Restricted Routine Maint.	8991	(208,260.00)	(194,205)	(194,205)
Contribution to Food Services	8992	(148,479.71)	(143,522)	(135,855)
Contribution to Special Ed	8993	-	-	-
Total Contributions		98,896.93	58,720	103,391
Total Revenue		32,070,349.02	30,059,983	30,573,538

**Orange County Department of Education
Special Schools Program**

Appendix A

2014-15 Preliminary 1 Budget	Object	2012-2013	2013-2014	2014-15
2013-14 average enrollment 452		Unaudited	Estimated Actuals	Preliminary 1
2014-15 proj average enrollment 445	Code	Actuals	Budget	Budget
Expenditures				
Teachers Salaries	1100	6,452,500.85	5,951,101	5,974,555
Pupil Support Salaries	1200	1,283,588.80	1,203,472	1,214,602
Supervisor/Administrators	1300	918,283.20	929,387	1,002,414
Other Certificated	1900	1,042,737.01	1,135,601	1,154,504
Total Certificated		9,697,109.86	9,219,561	9,346,075
Instructional Assistants	2100	6,924,489.20	6,900,856	7,079,480
Classified Support Salaries	2200	529,394.18	594,949	634,464
Supervisors/Managers	2300	430,602.12	459,227	466,345
Clerical/Technical	2400	746,999.40	734,511	707,312
Short term Sub	2900	-	-	-
Total Classified		8,631,484.90	8,689,543	8,887,601
STRS/PERS	3100-3200	1,750,474.63	1,628,553	1,646,312
Medicare and PARS	3300	244,604.69	248,318	254,463
Health and Welfare	3400	4,457,265.56	4,410,890	4,839,103
Unemployment	3500	190,581.70	9,039	9,099
Worker's Comp	3600	301,280.90	362,656	365,272
PERS Reduction	3800	146,769.56	-	-
Life Insurance/Other	3900	64,581.79	72,570	44,346
Total Benefits		7,155,558.83	6,732,026	7,158,595
Textbooks	4100	-	300	300
Other Books	4200	1,557.06	1,114	1,092
Materials and Supplies	4300	205,120.85	414,265	285,430
NonCapitalized Equipment	4400	102,185.12	32,617	53,352
Total Books and Supplies		308,863.03	448,296	340,174
Travel and Conference	5200	107,696.96	138,268	135,704
Dues and Membership	5300	1,065.00	1,245	1,245
Utilities	5500	150,066.57	153,255	152,405
Rents/Leases/Repairs	5640	355,817.96	410,590	382,493
Repairs/Maintenance	5600	37,971.62	88,708	84,466
Transfer of Direct Costs	5700	75,698.95	41,843	46,818
Professional/Consulting Services	5800	99,731.04	174,370	180,865
Communications	5900	66,697.69	68,748	69,660
Total		894,746.79	1,077,027	1,053,656
Improvement on Sites	6100	-	-	-
Buildings	6200	(170,071.62)	94,800	195,675
Capitalized Equipment	6400/6500	14,102.83	11,000	11,000
Total		(155,968.79)	105,800	206,675
Support Costs	7340	1,995,744.89	1,962,341	2,000,585
Support Contributions	7341	432,320.30	420,831	433,451
IFT Out-Other Authorized IFT	7619	-	-	-
Total Support		2,428,065.19	2,383,172	2,434,036
Total Expenditures		28,959,858.81	28,655,425	29,426,812
Restricted Fund Balance Low Incidence	9780/9740	454,378.76	349,221	263,921
Reserve for Economic Uncertainty	9780/9740	1,168,786.00	1,055,338	882,804
Ending Fund Balance		3,110,490.21	1,404,559	1,146,725
Total Bill Back		20,262,352.55	19,722,287.71	19,852,224.70
Average Enrollment		496.00	452.00	445.00
Estimated Bill Back per Pupil		40,851.62	43,633	44,612
Proposed Refund to District		2,998.64	-	-
Actual Billing		37,852.88	-	-

ORANGE COUNTY DEPARTMENT OF EDUCATION
SPECIAL EDUCATION TRANSPORTATION

2014-15 Pupil Transportation Budget (B1)

	2014-15 (B1)
1. Average number of pupils transported	273
2. Maximum number of billable days	202
3. Classified Salaries	85,437
4. Employee Benefits	40,329
5. Supplies	50
6. Travel/Conferences/Dues/Memberships	1,384
7. Other Expenses	-
8. Contracts with Private Contractors (5100)	3,577,518
9. Payments to Private Carriers (5830)	25,000
10. Other Services/Operating Expenses	106
11. Equipment/Replacement	-
12. Therapy Transportation	
Subtotal Direct Costs	3,577,518
13. Direct Support costs	152,307
14. Total Direct/Direct Support Costs	4.26%
15. Indirect Support Costs @ 1%	1,523
16. Total Transportation Cost Allocation	3,731,348
17. State Transportation Entitlement	1,617,327
Total Revenue	1,617,327
19. Excess Transportation Cost	2,114,021
19a. *Per Pupil Excess Cost Line19/Line1	7,736
19b. *Per Day/Pupil Excess Cost Line19a/Line2	38.30

5/29/2014

*Per Pupil Cost is an estimate, actual cost is determined by Ave. Daily Rate X # of days.

Appendix (B)

AGENDA ITEM BACKUP SHEET**October 14, 2014****Board Meeting**

TITLE: Authorization to Obtain Bids for Low Voltage and Classroom Technology at Various Sites

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction
Jonathan Geiszler, Director, Purchasing & Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for low voltage and classroom technology at various sites.

RATIONALE:

To assure that all facilities are safe, effective, and well-maintained learning environments for our students and staff, this contract will assure that low voltage and classroom technology projects are completed in a timely manner and will help prevent interruptions to the educational process Districtwide. This contract will be a one-year contract with the option to renew up to three additional years, pursuant to Public Contract Code 20111.

FUNDING:

Fund 40 - Capital Outlay Project: \$3 million (Year I)

RECOMMENDATION:

Authorize staff to obtain bids for low voltage and classroom technology at various sites.

**AGENDA ITEM BACK UP SHEET
October 14, 2014**

Board Meeting

TITLE: Adoption of Resolution 14/15-3033 – Authorization of Fourth Amendment to Standardize District Facility Components

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to adopt Resolution No. 14/15-3033 to authorize the fourth amendment to Standardize District Facility Components. Standardization will allow District staff to perform maintenance on the components limiting the need to contract out services. The original resolution to Standardize District Facility Components was Board approved on September 28, 2010, in Resolution 10/11-2851. The District has amended its list of standardized facility three times since passing Resolution 10/11-2851, the most recent being Resolution 13/14-3006 on May 13, 2014.

RATIONALE:

The Santa Ana Unified School District (SAUSD) has spent numerous hours and funds on the training of employees for specific types and brands of equipment. Per Public Contract Code Section 3400, this agenda item is for the Board to allow only certain facility components to be authorized for use in SAUSD. Due to the complexity of building systems and the limitations on training for our maintenance staff, this resolution will allow the Building Services Department to conduct a more streamlined and cost-effective process of maintenance for schools. The attached resolution includes a list of manufacturers that are currently in use throughout the District.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution 14/15-3033 to authorize the fourth amendment to Standardize District Facility Components.

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RESOLUTION NO. 14/15-3033
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA
FOURTH AMENDMENT TO STANDARDIZE DISTRICT FACILITY COMPONENTS
FOR THE DESIGNATION OF
SPECIFIC MATERIAL(S), PRODUCT(S), THING(S), OR SERVICE(S) ON
PUBLIC WORKS PROJECTS PURSUANT
TO PUBLIC CONTRACT CODE SECTION 3400(c)(2)

WHEREAS, pursuant California Public Contract Code section 3400 ("PCC § 3400") and other applicable law, the District wishes to, in specific instances, list and/or designate in its bids or requests for proposals on its public works projects, specific material(s), product(s), thing(s), or service(s);

WHEREAS, PCC § 3400 (c)(2) provides that the District may specify particular material(s), product(s), thing(s), or service(s) in its specifications for bids in connection with the construction, alteration, or repair of public works upon a finding by the District Board that particular material(s), product(s), thing(s), or service(s) are listed for the purpose of matching "other products in use on a particular public improvement either completed or in the course of completion,"

WHEREAS, on the District's public works projects, the District desires to list the material(s), product(s), thing(s), or service(s) listed on the attached list (Exhibit "A") as the only acceptable material(s), product(s), thing(s), or service(s) for use on the District's construction projects, because those material(s), product(s), thing(s), or service(s) "match other product(s) in use on other District public improvement(s) either completed or in the course of completion" (PCC § 3400 (c)(2)),

WHEREAS, although PCC § 3400 (c)(2) does not require the Board to make specific findings as to why it wishes to match other products in use, the District believes this action is desirable to, among other reasons, and to the extent applicable to specific material(s), product(s), thing(s), or service(s), because:

- The District has already incurred costs to train its employees to service and maintain specific current product(s) and system(s) throughout District campuses.

- The ongoing maintenance, repair, and other work that District staff and/or service providers will have to perform on those product(s) or system(s) will be simplified, more efficient, and less costly if those persons do not have to service different and varied product(s) and system(s).

- The warranties and guarantees for product(s) and system(s) will be easier to coordinate, track, and call upon in the years to come if they are with the same manufacturers / vendors of the particular product(s) or system(s).

- It would be beneficial for the entire District to reduce District costs by implementing uniform system(s) and installing uniform product(s) throughout the District, facilitating maintenance, engineering and overall reliability.

- The District anticipates future construction, alteration, modernization of existing school sites to, among other things, replace and/or upgrade system(s) at those sites.

1 • It would be beneficial to the District to have and use uniform parts and
2 materials throughout the system(s) in use at its sites.
3

4 WHEREAS, the District will endeavor to list, whenever feasible, more than one
5 product or system when more than one product or system is acceptable and has
6 already been used at improvement(s) either completed or in the course of completion
7 and the above conditions are sufficiently satisfied.
8

9 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA ANA
10 UNIFIED SCHOOL DISTRICT AS FOLLOWS:
11

- 12 1. That the foregoing recitals are true.
- 13
14 2. The District has already incurred costs to train its employees to service and
15 maintain specific current product(s) and system(s) throughout District
16 campuses.
17
- 18 3. The ongoing maintenance, repair, and other work that District staff and/or
19 service providers will have to perform on those product(s) or system(s) will be
20 simplified, more efficient, and less costly if those persons do not have to
21 service different and varied product(s) and system(s).
22
- 23 4. The warranties and guarantees for product(s) and system(s) will be easier to
24 coordinate, track, and call upon in the years to come if they are with the same
25 manufacturers / vendors of the particular product(s) or system(s).
26
- 27 5. It would be beneficial for the entire District to reduce District costs by
28 implementing uniform system(s) and installing uniform product(s) throughout the
29 District, facilitating maintenance, engineering and overall reliability.
30
- 31 6. The District anticipates future construction, alteration, modernization of
32 existing school sites to, among other things, replace and/or upgrade system(s)
33 at those sites.
34
- 35 7. It would be beneficial to the District to have and use uniform parts and
36 materials throughout the system(s) in use at its sites.
37
- 38 8. The District will endeavor to list, whenever feasible, more than one product or
39 system when more than one product or system is acceptable and has already been
40 used at improvement(s) either completed or in the course of completion and the
41 above conditions are sufficiently satisfied.
42
- 43 9. That the material(s), product(s), thing(s), or service(s) listed on Exhibit "A"
44 are the only acceptable material(s), product(s), thing(s), or service(s) for
45 use on the District's public works projects, because those material(s),
46 product(s), thing(s), or service(s) match other product(s) in use on other
47 District public improvement(s) either completed or in the course of completion.
48
- 49 10. That the District shall list in its invitation(s) to bid, list in its other
50 contract solicitations, or directly purchase items for the District's public
51 works projects, the material(s), product(s), thing(s), or service(s) listed on
52 Exhibit "A" as the only acceptable material(s), product(s), thing(s), or
53 service(s) for use on the District's public works projects.
54
- 55 11. That the District's Superintendent, or the Superintendent's designee, is
56 authorized pursuant to this Resolution to take any action that is necessary to
57 complete the procedures necessary to carry out, give effect to, and comply with
58 the terms and intent of this Resolution.

1 12. This Resolution shall take effect upon its adoption.
2
3

4 PASSED AND ADOPTED, by the Governing Board on October 14, 2014 upon motion of
5 member _____ and duly seconded, the foregoing Resolution was adopted by
6 the following vote:

7
8
9 AYES:
10 NOES:
11 ABSENT
12
13

14 STATE OF CALIFORNIA)
15) ss:
16 COUNTY OF Orange)
17
18

19 I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the Santa
20 Ana Unified School District of Orange County, California, hereby certify that the
21 above and foregoing Resolution was duly adopted by the said Board at a regular
22 meeting thereof held on October 14, 2014, and passed by a vote of _____ of
23 said Board.
24
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26
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28 _____
29 Audrey Yamagata-Noji, Ph.D., President of the
30 Governing Board for the Santa Ana Unified School
31 District
32

33 I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified School
34 District of Orange County, California, hereby certify that the above and foregoing
35 Resolution was duly adopted by the said Board at a regular meeting thereof held on
36 the 14th day of October 2014, and passed by a vote of _____ of said Board.
37
38

39 _____
40 Rob Richardson, Clerk of the Board of Education of
41 the Santa Ana Unified School District
42

Exhibit "A" (Added Item is highlighted)

A. Fire detection and alarm system(s) manufactured by the following manufacture(s):

- Notifier (located at approximately 70% District sites currently)
- Silent Knight (located at approximately 10% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new fire detection and alarm systems to existing systems already in use, the District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

B. Carpeting manufactured by the following manufacture(s):

- Tandus Power Bond (located at approximately 50% District sites currently)

The make and type of carpeting dictates the maintenance and repair process for each. District staff has been trained on the repair and cleaning of the above carpet types.

C. Locksets and Cylinders manufactured by the following manufacture(s):

- Schlage (located at approximately 100% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new lock systems to existing systems already in use, the District is endeavoring to facilitate better control over replacement parts, the "re-keying" of locks, and the replacement of lost or stolen keys.

D. Heating, Ventilation and Air-Conditioning Systems manufactured by the following manufacture(s):

- York (located at approximately 20% District sites currently)
- Carrier (located approximately 30% District sites currently)

The District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

E. Intrusion Detection Systems manufactured by the following manufacture(s):

- Digital Monitoring Products (DMP) (located at approximately 30% District sites currently)

The District has DMP as an integral safety component for our intrusion detection systems. The Digital Monitoring Products are a critical component that completes the software requirements for our entree monitoring system that our Police Department has chosen to provide the safest campuses possible. There are multiple

1 dealers that can provide DMP panels and programming as well as our staff has
2 received training in these software programs.

3
4
5 **F. Intercom Paging System manufactured by the following manufacture(s):**

- 6 • Bogen (located at approximately 10% District sites currently)
- 7 • ICS Rauland (located at approximately 80% District sites currently)

8
9 These systems fall in line within endeavor to better coordinate the training,
10 maintenance, and repair of these systems throughout the District. The ever-
11 increasing cost and coordination of varied systems with a limited maintenance
12 personnel staff and a limited budget for outside vendors, requires the District to
13 limit variance in these types of systems to facilitate more control and cost
14 containment in keeping those systems operational.

15
16
17 **G. Plumbing Fixtures and Component Systems manufactured by the following
18 manufacture(s):**

- 19 • American Standard (located at approximately 70% District sites currently)
- 20 • Kohler (located at approximately 30% District sites currently)
- 21 • Falcon- Waterless Urinals (located at approximately 100% District sites
22 currently)
- 23 • Chicago Faucets (located at approximately 80% District sites currently)
- 24 • Haws- Drinking Fountains (located at approximately 80% District sites
25 currently)
- 26 • Sloan (located at approximately 80% District sites currently)
- 27 • Zurn (located at approximately 20% District sites currently)

28
29 Plumbing fixtures and systems become very unique and system coordinated when they
30 were late to the commercial industry. It is impossible to inventory the various
31 numbers of parts for the vast system differences. Standardization of the systems
32 will help alleviate over stocked items, obsolete parts and allow us the ability to
33 maintain a reasonable inventory. Our staff members have had numerous hours of
34 training on different components such as valves, cartridge replacement, re-built
35 kits, pressure setting etc.

36
37
38 **H. Network system(s) by the following manufacture(s):**

- 39 • Cisco (located at approximately 100% District sites currently)

40
41 In addition to the basis in the Resolution for determining that the Board wishes to
42 align facilities efforts with educational goals, simplify and reuse engineering
43 services to scale, make smart decisions to maximize limited resources, and
44 consolidate infrastructure that results in maintenance and management savings, the
45 District is endeavoring to better coordinate the training, maintenance, and repair
46 of these systems throughout the District. The ever-increasing cost and
47 coordination of varied systems with a limited maintenance and technical personnel
48 staff and a limited budget for outside vendors, requires the District to limit
49 variance in these types of systems to facilitate more control and cost containment
50 in keeping those systems operational.

51
52
53 **I. IP Telephony/Voice Over IP (VoIP) System by the following manufacture(s):**

- 54 • Cisco (located at approximately 30% District sites currently)

55
56 These systems are integral communication components at all District sites. The
57 system falls in line within endeavor to better coordinate the training,

1 maintenance, and repair of the system throughout the District. The ever-increasing
2 cost and coordination of varied systems with a limited maintenance and technical
3 personnel staff and a limited budget for outside vendors, requires the District to
4 limit variance in these types of systems to facilitate more control and cost
5 containment in keeping the system operational.
6

7
8 **J. Structured Cabling Systems by the following manufacture(s):**

- 9 • Systimax (located at approximately 30% District sites currently)
- 10 • Uniprise (located at approximately 20% District sites currently)

11
12 Structured Cabling Systems become very unique and system coordinated. Enterprised
13 network infrastructure solutions need to maintain a uniform configuration; parts,
14 and installation standards, to maintain high quality, performance and 20-year
15 warranty, to protect the District's investment. It is impossible to inventory the
16 various numbers of parts for the vast system differences. Standardization of the
17 systems will help alleviate over stocked items, obsolete parts and allow us the
18 ability to maintain a reasonable inventory. Our staff members have had numerous
19 hours of training on different components.
20

21
22 **K. Solid Plastic Bathroom Partition by the following manufacturer(s):**

- 23 • Scranton Products 1 inch solid HDPE plastic partitions (located at
24 approximately 60% of District sites currently).

25
26 Solid HDPE plastic partitions are more durable and require less maintenance than
27 other products. Standardization will help alleviate over stocked items and allow
28 us the ability to maintain a reasonable inventory. This will limit variance of
29 this type of system to facilitate better inventory and cost control.
30

31
32 **L. Door and Gate Hardware by the following manufacturers(s):**

- 33 • Von Duprin exit hardware (located at approximately 70% of District
34 sites currently).
- 35 • LCN Door Closers (located at approximately 70% of District sites
36 currently).

37
38 These systems are an integral safety and accessibility component at District sites.
39 The District is endeavoring to facilitate cost control by minimizing training,
40 maintenance and inventory associated with the use of multiple products.
41 Standardization will help alleviate over stocked items and allow us the ability to
42 maintain a reasonable inventory.
43

44
45 **M. Rubberized Playground Surfacing manufactured by the following manufacturer(s):**

- 46 • Pro-Tect Turf (located at approximately 35% of District sites
47 currently).

48
49 This fall protection system is an integral safety and accessibility component at
50 District sites. The District is endeavoring to facilitate cost control by
51 increasing longevity, minimizing training, maintenance and inventory associated
52 with the use of multiple rubberized products. Standardization will help alleviate
53 over stocked items and allow us the ability to maintain a reasonable inventory.
54
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1 N. Paint manufactured by the following manufacture(s):

- 2 • Dunn Edwards (located at approximately 80% of District sites
- 3 currently).
- 4 • Sherwin Williams (located at approximately 10% of District sites
- 5 currently)
- 6 • Tnemec (all epoxy coatings)

7
8 The District is endeavoring to reduce the cost of stored paint and limit the
9 quantity of colors and types of paint used throughout the District.
10 Standardization will help alleviate over stocked items and allow us the ability to
11 maintain a reasonable inventory.
12

13
14 O. Sports field lighting manufactured by the following manufacturer(s):

- 15 • Musco Lighting - Light-Structure Green

16
17 The District is endeavoring to better coordinate the training, maintenance, and
18 repair of its sports field lighting systems throughout the District. The ever-
19 increasing cost and coordination of varied systems with a limited maintenance
20 personnel staff and a limited budget for outside vendors, requires the District to
21 limit variance in these types of systems to facilitate more control and cost
22 containment in keeping those systems operational.
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AGENDA ITEM BACKUP SHEET
October 14, 2014

BOARD MEETING

TITLE: Approval of New Job Description: Director of Extended Learning Programs

ITEM: Action

SUBMITTED BY: Mark McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the new job description: Director of Extended Learning Programs. This management position will report to the Deputy Superintendent, Educational Services and/or designee. The Director of Extended Learning Programs will plan, organize and perform a wide variety of specialized administrative and technical duties in support of the successful completion of work scope goals and deliverables for grant-funded projects and extended learning programs.

RATIONALE:

This position is being created to ensure a smooth transition for the current afterschool programs as they transition back to SAUSD oversight. The Director of Extended Learning Programs will assume responsibility for SAUSD after school programs, as well as provide leadership for additional support programs throughout the school year and during the summer. The Director will oversee program staffs, budgets, external partnership, and program evaluation processes.

The new job description is attached.

FUNDING:

Funded through the ASES/21st Century Grants:

Classified Management Salary Schedule: Grade 47 \$9,598 - \$10,804 (monthly)

RECOMMENDATION:

Approve the new job description of Director of Extended Learning Programs.


MAM:nr



SANTA ANA UNIFIED SCHOOL DISTRICT
DIRECTOR OF EXTENDED LEARNING PROGRAMS

JOB SUMMARY:

This management position will report to the Deputy Superintendent, Educational Services and/or designee. It is the responsibility of the Director of Extended Learning Programs to independently plan, organize and perform a wide variety of specialized administrative and technical duties in support of the successful completion of work scope goals and deliverables for grant-funded projects and extended learning programs.

REPRESENTATIVE DUTIES:

- Responsible for leading key extended learning and related initiatives that support the District's academic programs and goals. **E**
- Supervise department staff and manage District and grant funds, as needed. **E**
- Complete reports required by the District and the State. **E**
- Responsible for the program operations, including organization, prioritization, development of timelines, and accountability for extended learning programs. **E**
- Provide supervision and support to Site Coordinators at each program site. **E**
- Work with site to design and implement the training program, supervision plan, and evaluation of the extended learning programs staff and members working in the program. **E**
- Responsible to analyze and address problems proactively, using judgment and discretion to resolve problems that may not be covered by policy. **E**
- Actively participate in the development, alteration, implementation and evaluation of the programs. **E**
- Develop appropriate contacts for program (potential partners) and for training events (potential attendees and coordinators). **E**
- Monitor project timelines and budget and recommends changes as appropriate. **E**
- Provide training and monitoring of supervising program staff to ensure successful implementation of program components. **E**

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Analyze technical assistance requests and coordinates the provision and evaluation of technical assistance. **E**
- Track data and prepare draft project reports, as required by funding agents. **E**
- Represent the extended learning programs Statewide through training and conference presentations. **E**
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Deputy Superintendent. **E**
- Assist Business Services and Human Resources in preparing staffing allocations and base program recommendations. **E**
- Prepare and submit budget for assigned functions; review periodic budget reports to compare actuals against forecasts; provide for maintenance and repair of facilities and equipment authorization. **E**
- Make decisions relative to staff selection; conduct classified clerical evaluations; provide for technical direction and guidance of staff; make employment, transfer, and promotion recommendations. **E**
- Work with site principals and other management personnel in planning and implementing extended learning programs. **E**
- Arrange for the planning, coordination, facilitation, and implementation of extended learning activities in order to meet all requirements of the project and in alignment with the District's mission, vision, and goals. **E**
- Respond to questions and concerns regarding extended learning projects and programs from administrators, staff, parents, community, and outside agencies. **E**
- Maintain a professional code of ethics and a collaborative work ethic; represent the District in a variety of settings and meetings in the community. **E**
- Monitor program attendance for ADA purposes
- Prepare and disseminate enrollment projections and funding allocations as appropriate. **E**
- Perform related duties as assigned.

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Extensive knowledge in the development and implementation of high quality extended learning programs
- Thorough understanding of and experience with complex grant policies and procedures, specifically as they apply to the California Department of Education's extended learning programs, and the ability to interpret and apply them appropriately
- Developing service agreements, vendor contracts, and memoranda of understanding
- Developing and securing funding for projects
- Quality improvement and program assessment strategies and practices
- Current research regarding effective extended learning programs across the county
- Common Core State Standards, Next Generation Standards, and 21st Century skills
- Budget preparation and financial administration principals and methods

Ability to:

- Manage and monitor grant budgets and attendance requirements
- Present trainings and program information effectively
- Excellent written and verbal communication skills and to develop and maintain positive working relationships
- Work well across tasks and with multiple teams, including project staff, consultants, and funders
- Excellent Microsoft Word, Excel, and PowerPoint skills
- Attention to detail and good organizational skills

EDUCATION AND EXPERIENCE:

- Bachelor's degree in a related field or equivalent professional experience required
- Teaching Credential and/or Master's degree in a related field preferred
- A minimum of 5 years experience managing, coordinating, and budgeting for complex grant-funded projects
- Experience in managing extended learning programs is highly valued
- A minimum of 5 years experience supervising staff is preferred

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license
- Bilingual (English/Spanish) preferred

DIRECTOR OF EXTENDED LEARNING SUPPORT (CONTINUED)

WORKING CONITIONS:

Environment:

- Office environment
- School sites
- Constant interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Hearing and speaking accurately to exchange information in person or on the telephone
- Seeing to read a variety of materials and drive a vehicle
- Sitting and/or standing for extended periods of time

Hazards:

- Extended viewing of computer monitor

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approval:

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: **Proposed Homeless Shelter/Normandy Place**

ITEM: **Discussion**

SUBMITTED BY: **Stefanie Phillips, Ed.D., CBO, Deputy Superintendent, Operations**

PREPARED BY: **Stefanie Phillips, Ed.D., CBO, Deputy Superintendent, Operations**

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to discuss the placement of a proposed homeless shelter on Normandy Place and the impact to SAUSD students and parents.

RATIONALE:

Board members are to provide input, clear communication, and identify important key items to the administration related to the proposed homeless shelter. There is a proposal being considered by the Orange County Board of Supervisors to place a 200 resident homeless shelter less than 1000 feet from Kennedy Elementary School and is close proximity to Madison Elementary.

FUNDING:

Not Applicable

RECOMMENDATION:

For discussion purposes only.

SP:rr



Santa Ana Unified School District

Richard L. Miller, Ph.D., Superintendent

August 22, 2014

Chairman Shawn Nelson
Supervisor 4th District
Orange County Board of Supervisors
Hall of Administration
333 W. Santa Ana Blvd.
Santa Ana, CA 92701

Re: Proposed Homeless Shelter/Normandy Place

Dear Chairman Shawn Nelson,

There appears to be some confusion regarding our position on the proposed homeless shelter located at 1217 E. Normandy Place. I was informed of this proposal by Supervisor Nguyen in June along with one of our Board members (in a separate meeting). At that time, I voiced concern about the proposed shelter's proximity to Kennedy Elementary School and the potential for impacts on traffic. I was informed that there would be a new substation for the Santa Ana Police Department on the premises and that there would be an external contractor that would operate the facility. There was an explanation that the City of Santa Ana had declared an SB2 zone in the area that limited the location of the facility.

At the beginning of July, I met with the City Manager of Santa Ana, and he discussed essentially the same proposal that was being forwarded by the Orange County Board of Supervisors. Again, I voiced some of my concerns but had the impression that this was more or less a "done deal," and the only discussion was regarding issues of implementation. I was not informed as to a date for a public comment meeting.

I, along with several Board members, the principal of Kennedy Elementary School, and District staff attended a community meeting on Tuesday night. At that time, there seemed to be statements and representation of correspondence from City and County officials that seemed to suggest that we, as a District, were not interested and concerned about the issue.

Therefore, let me attempt to clarify our position on this matter. While we are greatly sensitive to the needs of our homeless citizens—in fact, as a School District we serve 6,000 of these students and their families—we do not see this proposal as the preferable solution. Our concerns are probably broader than what I will represent here, but the following will at least give you a notion of our concerns:

- We are concerned about the proximity of this facility being less than 1000' from Kennedy Elementary School. Certainly, the school and community have voiced their concern for the safety of the children and safe travel routes—and we would agree. However, we also have a functionality concern as the proposed loading of the facility was stated as 200 residents, which obviously can impact the capacity and student-loading of this school.

1601 E. Chestnut Ave., Santa Ana, CA 92701, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

- As stated by parents from Kennedy, along with students from Century High School, there are also questions regarding the possible interaction between students and the residents of the proposed 1217 E. Normandy Place facility. It would seem that there are a number of assumptions made regarding this issue, yet once it occurs, there are likely to be few options.
- I was informed that there was to be a police substation in association with this facility that would provide a variety of services. At the time, I raised the question of what was meant by "substation," as I have seen the implementation of such vary from image alone to substance. Additionally, this week I "heard" a remark that there was a plan for a "substation." I have no idea if that is true; however, the point is that at a minimum, there is confusion about the intention of a "substation" and what that might actually mean.
- There was also a discussion of an external contractor operating the Normandy facility. In both cases, I suggested that there be due diligence regarding the reputation of any possible contractor—including interviewing of current community stakeholders where they currently operate.
- Finally, it seems that proceeding with this matter mid-summer raises questions of transparency and the desire to engage the interests of parents and students in the process.

Bottom line, so that there is greater clarity on this issue, we realize that the City of Santa Ana has prerogative over the SB2 zone locations and sizes. Furthermore, we also realize that this is a decision that is in the hands of the Orange County Board of Supervisors. Clearly, we as the Santa Ana Unified School District do not play a role in this decision. However, you should be aware that we do **NOT** think that this is a good solution, and there are a number of problems with it. Additionally, location of this facility in close proximity to **ANY** of our schools is problematic in our view.

Thank you for your time and attention to this matter. If we can assist you with further input and dialogue with you, we are more than happy to meet.

Respectfully,



Rick Miller, Ph.D.
Superintendent of Schools

cc: Members, Orange County Board of Supervisors
Members, SAUSD Board of Education
Councilmembers, City of Santa Ana

AGENDA ITEM BACKUP SHEET
October 14, 2014

Board Meeting

TITLE: Board Reports/Activities
ITEM: Reports
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr